This document is completed prior to job shadowing start date, and a copy is provided to your AC.

Crowder College Upward Bound Programs
Job Shadowing Assignment Agreement

Student Name _____
Shadower First Last Preferred name

Age _____ **Current Grade** 9 10 11 12

Career Interest _____

Host Name and Host Business Name _____
Shadowee

Degree_____

Mailing Address _____

City _____ **State** _____ **ZIP Code** _____

Phone _____ **Email** _____ **Cell** _____

Location of Job Shadowing (if different than mailing address)

_____

Description of Job Shadowing Experience

_____

_____

_____

Job Shadowing Start Date _____ **Job Shadowing End Date** _____

Days and Times job shadowing will be conducted:

_____

_____

_____

_____

The Student (Job Shadower) and Host (Job Shadowee) both acknowledge that the Student is not an agent or employee of Host. Student agrees to comply with such rules and codes of conduct as required of employees of Host while on Host's premises participating in the Upward Bound Programs Job Shadowing Program. Student understands and agrees that any information to which s/he will be exposed or to which s/he learns or observes during the experience while at the Host's location shall be considered the exclusive property of Host and shall hold in confidence all such information and shall not, without the written permission of Host reproduce, utilize, transmit, or communicate any such information outside the scope of his/her duties assigned by Host. As consideration for participation in the Upward Bound Programs Job Shadowing Program, Student hereby releases and discharges Host and Crowder College from any and all claims, injuries, damages, or actions for damage to Student including death, which might arise as a result of, or related to, Student's participation in the Crowder College Upward Bound Program Job Shadowing Program.

_____ _____ _____
Signature of Student Signature of Parent/Guardian Date

_____ _____
Signature of UB/MS Academic Coordinator Date

_____ _____
Signature of Host Date

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