



**Crowder College VETERAN SERVICES**  
**Orientation Form for Veteran Education Benefits**

Student ID: \_\_\_\_\_

Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

**Which Benefit do you plan to use?**

- CH 30 Montgomery GI Bill®
- CH 31 Veteran Readiness and Employment (f.k.a Voc-Rehab)
- CH 33 Post 9/11 GI Bill® \_\_\_\_\_% Counselor Name: \_\_\_\_\_
- CH 1606 MGB
- CH 35 Dependent Ed Assistance, VA File/Payee # \_\_\_\_\_

Have you ever used your VA Education Benefits at another College?  Yes  No

- If yes, please fill out and turn in form 22-1955/22-5495 to the Veteran Service Coordinator.

Major: \_\_\_\_\_ Degree/Certificate: \_\_\_\_\_

Are you a Guest Student? \_\_\_\_\_ If yes, what school are you from? \_\_\_\_\_

**Student Responsibilities (initial) I understand that:**

- \_\_\_\_ I must submit a Request for VA Certification (RVAC) for each semester I attend Crowder College and want to use my VA Education Benefits.
- \_\_\_\_ To be certified to VA for my first Crowder semester, I must submit a copy of my VA benefit application or e-Benefits confirmation page. I must submit a copy of my Certification of Eligibility (COE) before any future Crowder semester certifications are reported to the VA.
- \_\_\_\_ My classes will not be certified to VA until **all** transcripts are received by the Records office. I must submit all unofficial or official college transcripts before enrolling in my first Crowder semester. I must submit all official and final college transcripts before enrolling in my second semester at Crowder. I will not be certified to VA until transcripts are received.
- \_\_\_\_ By turning in my Request for VA Certification (RVAC) form each semester, I may not be dropped from my classes. If I do not attend or officially withdraw after the semester started, I will be responsible for tuition & fees.
- \_\_\_\_ Tuition and fees will not be certified to VA until after the term's 100% refund deadline/census date has passed for CH 33 or any other chapter (except 31) when my enrollment is half-time or less.
- \_\_\_\_ I will only be certified for classes required for my declared major(s). If I chose to take a class(es) that is not required for my major(s) in any semester other than my final, I am responsible for paying those tuition, fees, and book charges to Crowder College.
- \_\_\_\_ I must notify the Veteran Services Coordinator if I change my schedule or degree plan, and provide all relevant documents, such as the Enrollment, Change of Schedule, Withdraw, Course Substitution, and Change of Major forms.
- \_\_\_\_ It is my responsibility to check my email account weekly, and failure to do so may result in delayed certifications or missed deadlines. I will be notified by email of any changes to my account, certifications, and Veteran Resources.
- \_\_\_\_ I must meet the satisfactory academic progress requirement of a 2.0 cumulative GPA. If my GPA drops below a 2.0 the VA will be notified and this may affect my future VA benefit certifications.
- \_\_\_\_ **CH. 1606 or 30** - I must verify my enrollment on the last day of every month with the VA at 1-877-823-2378 or <https://www.gibill.va.gov/wave/index.do>, and I am responsible for paying books, tuition, and fees to Crowder College.
- \_\_\_\_ **CH. 35** - I am responsible for all charges to Crowder College.
- \_\_\_\_ **CH. 33** - I must verify my enrollment every month with the VA by calling 1-888-442-4551 (Education Call Center), and I am responsible for paying book (I will receive a book stipend from the VA), tuition and fee charges to Crowder College if I am not eligible for the 100% benefit.

***Your signature below indicates that you have provided accurate information to the best of your knowledge, and you understand and agree to comply with all Crowder College and VA guidelines.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_