

NEED HELP ACCESSING CROWDER TECHNOLOGY?

INFORMATION TECHNOLOGY (IT) OFFICE | Help@Crowder.edu | 417.455.5712

START HERE!

ACCESS STUDENT EMAIL, CAMPUS COMPUTERS & CANVAS

USERNAME = EMAIL ADDRESS

FirstnameLastname001@student.crowder.edu

Example: JohnSmith001@student.crowder.edu

*If 001 does not work, then try 002 etc.

INITIAL PASSWORDS

Crowder followed by lower case:
first and last name initials and the 2 digit birth
month and 2 digit birth year. (Case Sensitive)

Example: John Smith born May 2003
Crowderjs0503

*New passwords must be a minimum of 12 characters and contain
at least three of the following types of characters:
lowercase, uppercase, numbers, and special characters.

ACCESS STUDENT E-MAIL AT:

portal.office.com or from www.Crowder.edu

PHONE E-MAIL (ANDROID/IOS)

Access Crowder E-Mail on your phone:
When setting up your email account on
your phone use the **Outlook App**

Works on most Android/IOS devices.
For assistance, contact IT at 417.455.5712



Access Office 365 products for class:

portal.office.com or from link
at the top of www.Crowder.edu

USERNAME: Crowder Email

PASSWORD: Same as Email Password

MYCROWDER

Access to MyCrowder:

My.Crowder.edu or from link at the top of
www.Crowder.edu

Username: Student ID#

Password: first time user should click
"I forgot my password"

Password will be sent to your Crowder
student email account. **We recommend you
change your password upon initial login.**
Click "My profile & settings" to change.

Online access to personalized information
regarding academics, admissions,
billing, financial aid, online payments, and
much more! You may also use to access
unofficial transcripts and GPA projections.



canvas
BY INSTRUCTURE

Available on desktops or mobile devices:

Crowder.instructure.com or from link
at the top of www.Crowder.edu

Canvas provides access to:
Grades | Test & Quizzes
Course Documents

**This service will be your hub for
all your coursework!**

USERNAME: Crowder Email

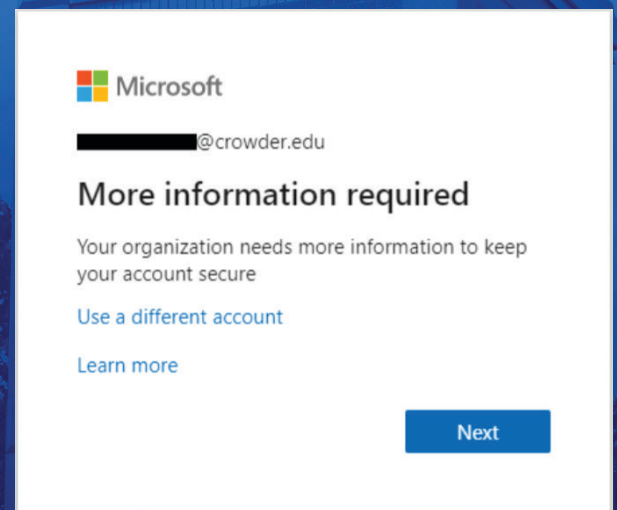
PASSWORD: Same as Email Password



MAINTAIN YOUR CYBERSECURITY

Multi-factor Authentication (MFA) goes beyond a password to better secure your Crowder accounts. Need help? 417.455.5712 | Help@Crowder.edu

1. Visit portal.office.com OR click email/Office 365 at www.crowder.edu
2. Enter your full Crowder email (ending in .edu) and password (same as campus computers).
3. Click "Next" when screen displays "More information required." If you do not see this prompt, skip to Step 5.



Download the App

OR

Receive Text Verification

4a. Follow on-screen instructions to download the Microsoft Authenticator App. (Search Google Play or Apple App stores on mobile device.)

- In mobile app, click "+" in the top right corner.
- In mobile app, select "Work or School Account," then "Scan QR Code." (Grant permission to access camera if prompted.)
- Click "Next" on that computer and scan QR code with mobile app. (Follow on screen prompts if you "can't scan image.")
- In mobile app, click "Approve."
- When logging in, view mobile app to either approve access or enter provided code on the computer.

4b. Click "I want to set up a different method." Select from the drop-down menu.

- Phone: Enter your phone number and select "Next." You will then receive a text with a number to input to finalize setup.

5. To select additional MFA options, login using Steps 1-2 and your previously selected multi-factor method. Click your initials or picture in the top right corner and then "View Account." Click "Security Info" (left) or "Update Info" (Security Info block). Select "+ Add Method" to choose additional methods. Follow on-screen steps.

