

Crowder College

Annual Security Report & Annual Fire Safety Report

Revised December 2020

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Framing the Annual Security Report

Policies for Preparing the Annual Security Report

The Clery Act requires colleges and universities that receive federal funding to disseminate a public annual security report (ASR) to employees and students by October 1st of each year (The 2019 Annual Security Report deadline was extended to December 31, 2020 due to COVID-19). This ASR (which includes the annual security report and annual fire safety report) must include campus crime statistics for the preceding three (3) calendar years as well as details about efforts to improve campus safety.

The Crowder ASR includes policy statements about safety, security, crime reporting, campus facility security and access, law enforcement authority, alcohol, drug and substance abuse use, sexual assault prevention, and the response to sexual assaults, domestic or dating violence, and stalking.

The Crowder College ASR is prepared annually by the office of the Vice President of Student Affairs (VPSA). The report contains data and policies also provided by the Campus Security and Human Resources offices. Crime reports are obtained from members of the campus community, Crowder Campus Security Authorities (CSAs), local law enforcement, and the Neosho Police Department. Crime statistics are maintained on the Crowder crime log and included in the ASR.

Security and Access

Campus facilities are open and available for use Monday – Thursday 7:00 am – 10:00 pm and Friday 7:00 am – 4:30 pm. Holiday and weekend hours vary according to various lab, library, and cafeteria services. Please refer to the College website at www.crowder.edu for additional details for each campus location.

Crowder College physical plant staff, Safety and Security, and on-campus Neosho Police monitor facilities to ensure they are safe at all times. Evacuation plans are posted throughout the facilities, indoor and outdoor light bulbs are replaced as needed, when low-lit areas are identified lighting is added, security cameras are maintained, trees and shrubs are trimmed, fire inspections are conducted by the local fire department, and tests of the emergency notification system and the *School Rush!* emergency reminder/notifications service are regularly conducted.

Key and Lock Policy

Keys to offices and classrooms may be secured as outlined below. Final checks for employees leaving the College will be held until confirmation is received that all college keys or other properties have been returned.

It is the policy of Crowder College that during non-working hours all buildings shall be locked to maintain security of all buildings and building contents. The Director of Physical Plant or Key Master shall be responsible for the distribution of all campus keys. All campus door locks shall be keyed within the campus system (this policy does not include keys for vehicles, lockers, desks and cabinets). All keys remain the property of Crowder College.

Keys may be requested by a Division Chair, Associate Vice President, Vice President, or the President through the Crowder College email system to the Director of Physical Plant or Key Master. The request must include the name of the department and person for whom the key is requested, as well as the door(s) or building(s) for which access is needed. Contact Site Directors for key distribution at locations other than Neosho.

Lost or stolen keys must be reported immediately to the Director of Physical Plant, Key Master, or Security Supervisor. A proper report will be taken concerning circumstances of the lost or stolen key(s).

Key and Lock Policy Personnel and Contact Information	
Director of Physical Plant Thomas (TJ) Angel tjangel@crowder.edu 417.455.6392	Key Master James Davidson jamesdavidson@crowder.edu 417.455.6308
Security Supervisor Richard Cagle richardcagle@crowder.edu 417.455.5744	Security 417.456.0206

Crowder College Residence Halls

Crowder College owns and maintains three (3) on-campus housing facilities on its Neosho campus. Brown Residence Complex residents are issued two (2) keys. A swipe key opens the house front door and the traditional metal key opens the bedroom and closet door. Roughrider Village (RRV) or Transport Training residents are issued a traditional metal key, which allows a resident access to each apartment front door.

The physical address of the three residence halls are:

[Brown Residence Complex](#)

4911 Fowler Street, Neosho MO 64850

Description: Fourteen (14) six-bedroom units with common bathrooms and common living areas in addition to two (2) three-bedroom units with the same amenities.

[Roughrider Village](#)

4725 Doniphan Drive, Neosho, MO 64850

Description: Eight (8) two-story buildings containing eight (8) apartments each. Thirty-two (32) units are two-bedroom apartments and the other thirty-two (32) units are one-bedroom apartments. Each apartment contains a full kitchen including a refrigerator, sink, stove/oven, a stackable washer/dryer, and a single, full bathroom.

[Transport Training](#)

Choteau Street, Neosho, MO 64850

Description: Five (5) units in the single building. Four (4) units have containing two (2) bedrooms and two (2) bathrooms. One (1) unit has three (3) bedrooms and two (2) bathrooms. All units have a common living space.

Crowder College Residence Hall Access

Visitors are permitted between the hours of noon through midnight every day in each residence hall. These hours are in effect all year, including holidays. Residents must accompany all visitors upon checking in and for the entire duration of the visit. It is the responsibility of the host to acquaint their guests with the residence housing rules and regulations. All guests and visitors must abide by all housing rules, regulations, and policies as outlined in the Resident Handbook and as set forth by the Campus Life Office.

Brown Residence Complex

The following policies apply to those who do not reside in the Brown Residence Complex and who wish to visit with a resident:

- 1) Residents may have visitors during designated times. All external visitors must be out of the residence halls by midnight.
- 2) As a general rule, no overnight visitors are allowed in the Brown Residence Complex.
- 3) Visitors must be at least eighteen (18) years of age unless accompanied by a parent or legal guardian. Residents who have visitors that violate housing policy will be subject to disciplinary sanctions and the visitor will not be permitted in the Brown Residence Complex in the future.

Roughrider Village

The following policies apply to those who do not reside in Roughrider Village and who wish to visit with a resident:

- 1) Respect and mutual understanding should be reached between roommates as to the time and manner in which your apartment will be used for entertaining. A roommate should not feel compelled to leave their room in order to accommodate a guest, nor should they be placed in a situation, which might cause embarrassment or inconvenience.
- 2) All visitors are subject to the same policies that govern residents. Residents who have visitors that violate this policy will be subject to disciplinary sanctions and the visitor may not be permitted in the Roughrider Village Apartments in the future.

It is important that residents respect the privacy of their roommates. All residents should notify housing staff if they feel their roommates are abusing the visitation policy.

Any non-resident who stays in the apartments more than two (2) consecutive nights will be considered in violation of the visitation rules.

Security and Law Enforcement Jurisdiction

Crowder College and the City of Neosho have a partnership to provide enhanced law enforcement services within and around the campus. The parties agree to enhance public safety, prevent crime, and make the campus, as a neighborhood, a better place to live. The agreement benefits both the Crowder campus community and the City of Neosho.

Authority to Arrest & Relationships

Security has a Security office in the Neosho campus Student Center and provides security services twenty-four (24) hours each day. The City of Neosho staffs a police substation through the Neosho Police Department (NPD) on the Neosho campus. Two (2) full-time police officers are stationed on duty for twelve (12) hours per day for seven (7) days each week. The officers follow standard operating

procedures as outlined by the NPD rules and regulations in all decisions made concerning enforcement of state laws and city ordinances. The campus Security staff does not make arrests, however, the NPD officers may make arrests. The College does not have sworn or commissioned officers however, the city provides sworn and commissioned officers through the NPD. The NPD coordinates efforts with the Security Department through the immediate supervisors including the Investigations Lieutenant of the NPD and the Crowder-designated Security liaison (currently the Director of the Physical Plant).

A written *Intergovernmental Agreement Regarding Law Enforcement Services* signed by both parties is on file in the office of the Vice President of Finance. The agreement outlines staffing, officer supervision and discipline, the types of law enforcement services provided the jurisdiction, and responsibilities of each party.

Monitoring & Reporting of Criminal Activity

Crowder College coordinates with local law enforcement to monitor activities, record crimes, and share information about potential criminal activities and those involving college students. Local law enforcement monitors the non-campus locations for officially recognized student organizations for criminal activity (Neosho Baptist Student Union).

Crowder College does not have any non-campus housing facilities or officially recognized student organizations (i.e. fraternity or sorority housing).

Reporting

Campus Crime Reporting

If you witness a crime in progress, on-campus, or where people are in immediate danger, contact 911 and then contact Campus Security at 417.455.5744. For crimes where there is no sign of immediate danger, contact Campus Security at 417.455.5744. Victims may make a voluntary, confidential report of the crime. Prompt and accurate reporting is highly encouraged.

Campus Security is responsible for documenting the alleged crime for further investigation. Campus Security does not solely conduct the investigation but may participate in the investigation. Campus Security is not a campus police department.

Sexual misconduct violations are investigated by Crowder College Title IX Coordinators (Vice President of Student Affairs and Director of Human Resources) using a team of trained investigators.

In accordance with the requirements of *the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Act of 1990*, Crowder College must provide crime statistics on all alleged incidents even if it does not result in a finding of guilt. All crimes (alleged and completed) reported to Campus Security, designated Campus Security Authorities (CSAs), and local law enforcement must be disclosed. Reports made “in good faith” which have a reasonable basis and are not based on rumor or hearsay must be reported and included in the crime statistics.

Anyone with information about misconduct or criminal activity should immediately report that information to a CSA (see chart below), Campus Security, or local law enforcement to ensure accurate and timely reporting, crime prevention, and investigation. CSAs are responsible for completing a *Clery Crime Report Form* and submitting it to the Vice President of Student Affairs within twenty-four (24)

hours of the initial report. The VPSA is responsible for investigating and compiling crime reports and statistics.

Campus Security Authorities			
Title	Name	Email@crowder.edu	Phone (417)
Assoc. VP of Academic Affairs	Keith Zoromski	KeithZoromski	455.5740
Assoc. VP of Career & Tech	Phillip Witt	PhillipWitt	455.5604
Director, Athletics	John Sisemore	JohnSisemore	455.5674
Director, Regional Centers & Concurrent Enrollment	Melissa Smith	MelissaSmith	592.2940
Director, Cassville	Angela Seymour	AngelaSeymour	847.1706
Director, Nevada	Monte Padgett	MontePadgett	667.0518
Director, Campus Life	Mark Aubuchon	MarkAubuchon	455.5644
Director, Human Resources	Michelle Paul	MichellePaul	455.5675
Director, McDonald County	Aaron Divine	AaronDivine	226.6000
Security Supervisor	Richard Cagle	RichardCagle	456.0206
VP of Student Affairs Collection point for all reports	Tiffany Slinkard	TiffanySlinkard	455.5636
Director, Webb City	Mark Fitch	MarkFitch	673.2345

Voluntary Confidential Reporting

If a victim reports a crime but wants to remain anonymous, the CSA must inform the victim(s) that Crowder College is required to submit the crime report for statistical purposes; however, the report can be submitted without identifying the victim(s).

Procedures for Confidential Reporting

The Crowder College Counseling Center provides mental health counseling under the scope of the counselor’s license and/or certifications and provides confidential services to students. Counseling files are not a part of the college education records and are not accessible without the students’ written permission. Counselors receive annual and ongoing Title IX and Clery reporting and investigation procedures training. When appropriate, counselors may inform the person being counseled to ensure that the individual understands that voluntary and confidential reporting of the crime must be included in the institution’s annual crime statistics.

Additionally, the Clery campus crime statistics and crime log do not include any personally identifiable information. Names associated with reports, which are not anonymous, will not be disclosed on the crime log or in the annual statistical disclosures.

The Clery campus crime statistics are compiled for publication every fall with the most current crime statistics located on the campus website. These statistics are reported by October 1st each year for the preceding year (December 31 for 2019). Printed copies of the entire *Jeanne Clery Disclosure and Campus Crime Statistics Report* for the current and previous two years is available in the Office of the Vice President of Student Affairs. Crowder College Clery campus crimes data may also be viewed online at <http://ope.ed.gov/security/>

Timely Warning

Upon receiving information about a situation considered to be a serious or continued threat to the safety or health of students, staff, faculty, and/or visitors, Crowder College will, without delay, provide a timely warning to the campus community, unless issuing a notification will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Members of the community who know of a crime or other serious incident should report the incident to Campus Security immediately, by phone, at 417.455.5744.

Timely warnings will be distributed by the Director of Public Information via campus email, optional electronic emergency notification/reminder service (currently *School Rush*) and/or the Emergency Notification System (ENS) (where available).

The timely warning will include all information that would promote the safety of all and would aid in the prevention of similar crimes. The information in the timely warning may include the following: Date and time of the reported crime, location of the crime, the description of the reported crime, description of the suspects, and information on how to report further crimes.

Sample Timely Warning

In compliance with the "Timely Notice" provision of the federal Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act of 1998, Crowder College Campus Security is giving notice of a disturbing act of violence reported to have occurred near CAMPUS LOCATION.

On DATE, at TIME, the PD/SECURITY AUTHORITY responded to LOCATION after receiving an emergency call.

DETAILS OF EMERGENCY CALL AND EVENTS HERE. The 20-year-old caller reported that a male who entered her room, uninvited, robbed her at knifepoint. The female victim was struck by the male suspect and suffered minor injuries. The victim was not transported to the hospital.

A small amount of cash and jewelry was taken during the robbery.

DESCRIBE SUSPECTS HERE. The male suspect was described as a white male with a light complexion, was approximately 5' 11" tall and was wearing a navy blue hooded sweatshirt, a black stocking cap and a mask.

If you have information about this crime, contact the PD/SECURITY AUTHORITY at PHONE NUMBER.

It can be assumed that conditions continue to exist that may pose a threat to members and guests of the college community. It is the duty of the institution to warn of possible "dangerous conditions" on or near the campus, and at affiliate organizations off campus. An "affirmative duty" exists to warn persons associated with the college of possible peril at the hands of some third party or parties.

Crowder College advises members of the campus community to:

- Report crimes immediately when they occur
- Report any suspicious activity

You may contact Campus Security at 417.455.5744, which is located on the Neosho Crowder College campus to make a report.

Emergency Notification & Evacuation

To report an emergency, contact Campus Security by calling the number at the campus below or by dialing 911.

Neosho (Main Campus)

417.455.5744

417.456.0206

Cassville

417.847.1706

Joplin ATTC

417.680.3202

McDonald County

417.266.6000

Nevada

417.667.0518

Webb City

417.673.2345

Crowder College has an obligation to inform the campus community when a significant emergency or dangerous situation occurs on campus. An Emergency Notification (EN) will be issued through the Public Information, Physical Plant Manager, Campus Life, and/or Security offices.

As required by the Clery Act, Crowder College is required to “Immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campus, unless issuing a notification will compromise efforts to contain the emergency.”

Examples of emergencies where an EN would be issued include an armed shooter, gas leak, bomb threat, tornado, fire or weather-related emergency. An EN will not be issued for weather closures or crimes that do not pose an immediate, significant threat such as a string of thefts.

Upon receipt of information concerning a significant emergency or dangerous situation, Crowder College authorities will:

- confirm and/or verify that a legitimate threat exists with local law enforcement and/or national news/weather resources
- obtain information pertaining to the specific segment(s) of the campus community at risk
- determine what information should be shared with those segment(s) of the larger, campus community

Emergency notifications are issued on a case-by-case basis considering the facts surrounding a threat. Factors may include but are not limited to the nature of the threat, the direct or ongoing danger to the campus community, and the possible risk of compromising law enforcement efforts. Emergency notifications may also come from other law enforcement agencies.

Once confirmed, all pertinent information will be included in the emergency notification and it will be disseminated in the following manner(s):

Crowder College may activate the Emergency Notification System using the campus speaker system in hallways, lobbies, and outside building. The College may issue the EN via the College email system, post on the College webpage, or via text message or School Rush! (third party email notification system). The EN will be a brief, urgent message sent to the segment of the College population affected as quickly as possible and would contain instruction on evacuation, if applicable.

Students, employees, and the campus community may voluntarily enroll in the free *School Rush!* text/email service. Enrollment is strongly recommended. For more information, go to School Rush! at www.SchoolRush.com

Sample Emergency Notification Statement

CAMPUS LOCATION Crowder College Neosho Campus Alert!

DAY, DATE TIME Monday, September 11, 2017 at 3pm

SPECIFY THE BUILDING OR SPECIFIC LOCATION ON THE CAMPUS. Davidson Hall.

SPECIFY THE EMERGENCY ALERT. Dangerous gas leak.

PROVIDE DIRECTIONS. Avoid Davidson, Farber, Newton, and McDonald Halls until further notice. Classes in those buildings are cancelled until further notice. Immediately evacuate those buildings.

PROVIDE ADDITIONAL INSTRUCTIONS. Will provide additional information when the situation improves.

Crowder College will test its Emergency Notification procedure through drills, exercises, and appropriate activities designed to assess and evaluate the emergency plans and capabilities. Tests may be announced or unannounced. The date, time, and whether or not the test was announced/unannounced will be documented. This Emergency Notification procedure will be distributed in conjunction with at least one test per calendar year via Crowder e-mail.

Crowder College maintains evacuation and emergency procedures in classrooms, meeting rooms, offices, and is available on *MyCrowder*, *Blackboard* and in the Emergency Operations Procedures (EOP) manual.

General Prevention & Awareness Programs

Security Awareness Programs

All staff are encouraged to be responsible for their safety and the safety of the campus community. Staff and students are trained and encouraged to report alleged, attempted, or completed crimes on or near campus. Safety and security awareness and reporting elements are included in a number of trainings offered each semester.

- Initial, *Emergency Operations Procedures (EOP) Training* is offered as a part of new staff orientation
- Monthly, the Safety and Security Committee shares Monthly Safety Tips to all employees
- Semesterly, security staff walk each campus, at night, to assess night-time safety issues
- Ongoing, the Crowder Cares Team refer reports to Safety and Security and a Safety and Security team member is a Crowder Cares Team member
- Ongoing, safety and security awareness and reporting procedures are provided in the *Red Folder* and is specific to each campus location
- Annually, *Active Threats, Weather, Fire, and Earthquake Emergencies* training is offered and made available electronically to the campus community
- Annually, Crowder conducts a *tornado drill* on the state-designated date

Crime Prevention Programs

Crowder College conducts ongoing training and prevention programs for students and staff on the following topics related to crime prevention. Training and awareness programs are provided using a wide variety of means including ongoing media/public relations campaigns, workshops/programs for students, direct information distributed to students/staff via email, and information provide via forms and fliers.

- Semesterly, a *residence hall orientation* addresses residence hall safety, awareness, prevention and reporting for all residents in all residence halls
- Semesterly, in class, the *Blue Bookmark* campaign includes emergency contacts, the definitions and types of sexual misconduct, how to prevent sexual assault, resources available for those who may be a witness to or involved in an assault, and how to intervene as an active bystander (primary/ongoing prevention and awareness) in addition to signs of alcohol and drug abuse and the policies related to drug and alcohol violations and is made available in all course materials available on Blackboard
- Annually, *New Staff Regulatory Training* includes sexual misconduct awareness/training (Title IX), Clery requirements, how to reporting crimes (alleged and completed) and the role of Campus Security Authorities, and bystander intervention techniques for all new employees
- Annually, *Ongoing Regulatory Training* includes advanced and more scenario-based training regarding sexual misconduct awareness (Title IX), Clery requirements, crime reporting (alleged and completed) the role of Campus Security Authorities, and how to intervene as an active bystander for all employees
- Annually, *Campus Security Authority Training* includes information on Clery-geography, reportable crimes, reporting procedures and is provided electronically to all identified Campus Security Authorities with face-to-face follow up provided, as needed
- Semesterly, *Step Up! Active Bystander Intervention Training* is offered in a workshop format to teach strategies for safely intervening in situations that may include a potential sexual assault and other problematic, unsafe situations and focuses on education, awareness and skill-building
- Annually, Crowder College Wellness Week is designed to improve the personal well-being, health, and wellness of the campus community by offering activities aligned with the seven dimensions of wellness. Wellness Week is intended to help campus community members learn how to create positive and life-long social, emotional, spiritual, environmental, occupational, mental, and physical habits and specific sessions on sexual assault prevention and is offered to the entire Neosho campus community each year

Alcohol, Drug and Substance Abuse Policies & Prevention & Abuse Programs

Drug, Alcohol, and Substance Abuse Policies

Crowder College supports and is in compliance with Drug Free Schools and Communities Act (Public Law (102-226). Drinking or the possession of drugs or alcoholic beverages on campus or at any official college function is prohibited and will result in judicial action by the College. The Crowder College Drug and Alcohol Program directed by the Vice President of Student Affairs is designed to provide intervention, prevention, and general education to students, faculty, and staff. See the [Crowder College Student Handbook](#) concerning disciplinary action. For additional information, health risks, prevention and resources click [here](#).

Violations of the Student Code of Conduct include:

- Unlawful manufacture, distribution, dispensing, possession, use, or sale of, or the attempted manufacture, distribution, dispensing, or sale of drugs or controlled substances, identified in Federal and State law or regulations.
- Manufacture, distribution, dispensing, possession, use, sale of, or the attempted manufacture, distribution, dispensing, or sale of alcohol, which is unlawful or otherwise prohibited by, or not in compliance with, college policy or campus regulations.

These rules shall apply to individual students, student groups and organizations, summer program participants, and campus visitors. As a student, you are both a citizen and a member of the academic community. As a citizen, you possess basic freedoms, privileges and rights guaranteed to all persons by law. In addition, you are subject to the same rules and limitations that are imposed by federal and state laws on all persons.

Each student assumes the responsibility for conducting themselves in a manner compatible with the educational purposes of the College. If these responsibilities are ignored or neglected, the College must carry out appropriate disciplinary action. Students are also expected to adhere to the policies and procedures of institutions they may visit, as well as study abroad programs in which they may participate in. In addition, the College may proceed with the student conduct process despite pending civil or criminal proceedings. The College reserves the right to process a case even if a student withdraws from school while a conduct matter is pending.

Students may also be sanctioned for conduct that constitutes a hazard or potential hazard to the health, safety, or well-being of members of the College community or themselves, or which is detrimental to the College's interest whether such conduct occurs on-campus, off campus or at College sponsored events.

Alcohol and Drug Prevention and Abuse Programs

Ongoing training, prevention and abuse programs are offered on-campus for the campus community. The College also provides a list of referral agencies that can address alcohol and drug abuse. Local mental health centers, counseling resources, and anonymous health communication services are made available.

Prevention programming includes:

- Semesterly, *residence hall orientation* (primary prevention and awareness) includes warning signs of drug/alcohol abuse, negative impacts of drug/alcohol abuse, health risks of drug/alcohol abuse, and how to intervene as an active bystander (*Blue Bookmark*)
- Semesterly, *It's On Us* campaign to increase awareness of drug and alcohol abuse, sexual assault, and bystander prevention (primary and ongoing prevention and awareness)
- Semesterly, in class, *Blue Bookmark* campaign includes warning signs of drug/alcohol abuse, negative impacts of drug/alcohol abuse, health risks of drug/alcohol abuse, and how to intervene as an active bystander (primary and ongoing prevention and awareness)
- Semesterly, *Promoting Prevention* unit in College Orientation for all entering first semester freshmen, addresses five prevention topics: alcohol abuse, substance abuse, suicide awareness, gambling addiction, and sexual violence prevention (primary prevention and awareness)
- Semesterly, the *Step Up! Bystander Intervention Program* is offered in a workshop format to teach strategies for safely intervening in situations that may include a potential sexual assault and other

problematic, unsafe situations and focuses on education, awareness and skill-building (primary/ongoing prevention and awareness)

- Annually, Each spring semester, conduct the annual *Missouri College Health Behaviors Survey* with a random sample of approximately 1,500 students in conjunction with the University of Missouri-Columbia Partners in Prevention program in order to study and assess alcohol and drug attitudes and behaviors on campus over time
- Semesterly, the *Campus Prevention Team* provides substance abuse prevention efforts through safe alternative activities, education and community outreach programs. Two scheduled prevention-themed events are conducted each semester to educate students and staff on the dangers of drug and alcohol abuse
- Semesterly, Annual *New Staff Regulatory Training* includes warning signs of students in distress, a community crisis resource list, important drug/alcohol “hotline” numbers (*Red Folder*), warning signs of drug/alcohol abuse, negative impacts of drug/alcohol abuse, health risks of drug/alcohol abuse, and how to intervene as an active bystander (*Blue Bookmark*) (primary prevention and awareness)
- Semesterly, Annual *Ongoing Regulatory Training* including warning signs of students in distress, a community crisis resource list, important drug/alcohol “hotline” numbers (*Red Folder*), warning signs of drug/alcohol abuse, negative impacts of drug/alcohol abuse, health risks of drug/alcohol abuse, and how to intervene as an active bystander (*Blue Bookmark*) (ongoing prevention and awareness)
- Annually, *Crowder College Wellness Week* is designed to improve the personal well-being, health, and wellness of the campus community by offering activities aligned with the seven dimensions of wellness. Wellness Week is intended to help campus community members learn how to create positive and life-long social, emotional, spiritual, environmental, occupational, mental, and physical habits and specific sessions on drug abuse and prevention are included each year (primary/ongoing prevention and awareness)
- Ongoing, a *mandated alcohol, drug and/or substance abuse assessment* is required when a student is cited for a second violation of the alcohol, drug, or substance abuse policy.
- Ongoing, *community referrals* to Alcoholics Anonymous, Narcotics Anonymous or other referrals, as needed, are provide to those in the campus community who identify a need for additional support

Sexual Misconduct Prevention

Crowder College prohibits the crimes of dating violence, domestic violence, sexual assault and/or stalking as defined by the Clery Act.

Sexual Misconduct Definitions

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence. Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting. *VAWA Definition applied.*

Applicable Missouri definitions for violations may be found at <http://revisor.mo.gov/main/OneSection.aspx?section=455.010&bid=25526&hl=>. If there is no Missouri citation, the State of Missouri does not define the term in statute.

Domestic Violence: Abuse or stalking committed by a family or household member such as: spouses, former spouses, any person related by blood or marriage, persons who are presently residing together or have resided together in the past, any person who is or has been in a continuing social relationship of a romantic or intimate nature with the victim, and anyone who has a child in common regardless of whether they have been married or have resided together at any time. Missouri Statute 455.010

Sex Offenses (Assault): Causing or attempting to cause another to engage involuntarily in any sexual act by force, threat of force, duress, or without that person's consent. Missouri Statute 455.010

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. *VAWA Definition applied*

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity. *VAWA Definition applied*

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law. *VAWA Definition applied*

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent. *VAWA Definition applied*

Stalking: When any person purposely engages in an unwanted course of conduct that causes alarm to another person, or a person who resides together in the same household with the person seeking the order of protection when it is reasonable in that person's situation to have been alarmed by the conduct. As used in this subdivision:

- (a) "Alarm" means to cause fear of danger of physical harm; and
- (b) "Course of conduct" means a pattern of conduct composed of two or more acts over a period of time, however short, that serves no legitimate purpose. Such conduct may include, but is not limited to, following the other person or unwanted communication or unwanted contact. . *Missouri Statute 455.010*

Consent: Consent is clear, knowing and voluntary. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity.

- Consent to any one form of sexual activity cannot automatically imply consent to any other forms of sexual activity.
- Previous relationships or prior consent cannot imply consent to future sexual acts. *Crowder College Student Handbook*

Sexual Misconduct Prevention Programs

Crowder College conducts campaigns, programming and training to increase awareness about sexual misconduct including Dating Violence, Domestic Violence, Sexual Assault (Rape), and/or Stalking.

Prevention programming includes:

- Semesterly, *Residence Hall Orientation* (primary prevention and awareness)
- Includes emergency contact information, defining sexual misconduct and types of sexual assault, how to prevent sexual assault, resources for those who may be a witness to or involved in an assault, and how to intervene as an active bystander
- Semesterly, *It's On Us* campaign to increase awareness of sexual assault and bystander prevention (primary/ongoing prevention and awareness)
- Semesterly, *Promoting Prevention* unit in College Orientation for all entering first semester freshmen, addresses five prevention topics: alcohol abuse, substance abuse, suicide awareness, gambling addiction, and sexual violence prevention (primary prevention and awareness)
- Semesterly, the *Step Up! Bystander Intervention Program* is offered in a workshop format to teach strategies for safely intervening in situations that may include a potential sexual assault and other problematic, unsafe situations and focuses on education, awareness and skill-building (primary/ongoing prevention and awareness)
- Semesterly, in class, the *Blue Bookmark* campaign includes information about emergency contacts, the definitions of sexual misconduct, types of sexual assault, how to prevent sexual assault, resources available for those who may be a witness to or involved in an assault, and how to intervene as an active bystander (primary/ongoing prevention and awareness)
- Annually, *New Staff Regulatory Training* includes sexual misconduct awareness/training (Title IX), Clery requirements, how to report crimes (alleged and completed) and the role of Campus Security Authorities, and bystander intervention techniques (primary prevention and awareness)
- Annually, *Ongoing Regulatory Training* includes advanced and more scenario-based training regarding sexual misconduct awareness (Title IX), Clery requirements, crime reporting (alleged and completed) and the role of Campus Security Authorities, and how to intervene as an active bystander (ongoing prevention and awareness)
- Annually, *Crowder College Wellness Week* is designed to improve the personal well-being, health, and wellness of the campus community by offering activities aligned with the seven dimensions of wellness. Wellness Week is intended to help campus community members learn how to create positive and life-long social, emotional, spiritual, environmental, occupational, mental, and physical habits and specific sessions on sexual assault prevention are included each year (primary/ongoing prevention and awareness)

Bystander Intervention and Risk Reduction

Crowder College provides safe and positive options for bystander intervention. Crowder encourages active bystanders to be direct, honest, keep yourself safe, and to refrain from using violence.

These are presented in student and staff trainings and highlights both direct and indirect intervention strategies. These strategies include:

Indirect	Direct
Call 911/Security	Name the offense
Tell someone else	Offer support or help
Use nonverbal	Say something

Use body language	Do something
Take a photo	Use distractions
Make your presence known	Pull someone aside

- Crowder College also provides information on risk reduction through primary and ongoing prevention programming. Risk reduction strategies include:
 - “No” always means “No.”
 - It is safest to stay with groups and stay in public places when starting a new relationship.
 - Let friends know where you are going, with whom, and when you plan to return.
 - Ensure you have money, a charged cell phone, and a way to leave a place that feels unsafe.
 - Agreeing to one form of sexual activity does not mean you or your partner agree to all forms of sexual activity. Stop at any point you feel there are mixed messages.
 - Clearly communicate your sexual boundaries/limits before engaging in sexual activity.
 - Do not assume your partner wants to have sex with you just because you have had sex before.
 - Alcohol and drugs will impair your ability to make safe, clear decisions and will lower your sexual inhibitions.
 - Never leave your drink unattended and do not accept drinks from people you do not know and trust.

The Title IX Sexual Harassment Grievance Process

The Sexual Harassment Grievance Process pertains to Sexual Harassment under Title IX, as defined by this policy, committed by or against students and/or employees, when: (1) the conduct occurs on campus or other property owned or controlled by the College; or (2) the conduct occurs in the context of a College employment or education program or activity within the United States. The College’s education program and activities includes locations, events, or circumstances over which the College exercises substantial control over both the Respondent and the context in which harassment occurs, and includes any building owned or controlled be a student organization that is officially recognized by the College.

All members of the Crowder College community have the right to submit a complaint or raise concerns regarding Sexual Harassment under Title IX pursuant to this Policy without fear of retaliation.

A complete copy of the College’s Title IX Sexual Harassment Policy can be accessed via the following link: <https://www.crowder.edu/about-crowder/title-ix-resources/>. Hard copies are available in the Human Resources Office, Newton Hall Room 153, or Student Affairs Office, Newton Hall Room 110. Portion of the policy are provided in this document but can be read in full at the link above.

For complaints that do not fall under the scope of this process, complaints against students will be handled through student conduct policies, and complaints against employees will be handled under the applicable employment policies. The Student Handbook can be accessed via the following link: <https://www.crowder.edu/wp-content/uploads/2020/05/Student-Handbook.pdf> The Employee Handbook can be accessed via the college Intranet at S:/Employee Handbook or at: MyCrowder/Employee Home/Resources/Employee Handbook and Personnel Forms.

How to Report Potential Violations of Sexual Harassment

Reporting Options

Report to the Title IX Coordinator

Individuals who believe they have been subjected to, or are aware that another individual has been subjected to, Sexual Harassment in connection with a College education program or activity, and who wish to report a potential violation of this Policy should notify any of the following College contacts:

- Associate Vice President of Student Affairs - Jamie Ward
Newton Hall Rm 110
417.455.5636
JamieWard@crowder.edu
- Director of Human Resources - Michelle Paul
Newton Hall Rm 153
417.455.5675
MichellePaul@crowder.edu

Reports can be made through email, phone, in person, or by mail. Students and employees may report through the online form located at:

https://cm.maxient.com/reportingform.php?CrowderCollege&layout_id=1.

Upon receipt of any report of Sexual Harassment, the Title IX Coordinator will promptly contact the Complainant to discuss the availability of supportive measures and explain the process for filing a formal complaint. Generally, reports from students will be handled by the Associate Vice President of Student Affairs, and reports from employees will be handled by the Director of Human Resources.

While reports to the College counselor will remain confidential, all other employees are required to report information regarding illegal discrimination, harassment, sexual harassment, sexual assault, relationship violence, and stalking to the Title IX Coordinator.

Reporting Sexual Harassment to a Title IX Coordinator does not automatically start the grievance process – the Title IX Coordinator will explain to the Complainant how to start the grievance process by filing a Formal Complaint. An individual can make a report of Sexual Harassment in order to obtain supporting measures and resources – an individual making a report of Sexual Harassment is not required to file a Formal Complaint.

The College will make a reasonable effort to protect the privacy of all parties involved in the investigation except when disclosure is required by law or as necessary to carry out the purposes of this Policy; however, the College cannot guarantee that information reported to a Title IX Coordinator will remain confidential.

Confidential Reporting

Students may also make a confidential report to the College counselor. Counseling services are available at no cost to students, and the counselor can help students identify other campus and community resources.

- Counseling Center
Ken Choi, Counselor

Student Success Center, McDonald Hall Rm 115
 417.455.5609
 KenChoi@crowder.edu

All other employees are mandated to report the information regarding illegal discrimination, harassment, sexual harassment, sexual assault, relationship violence or stalking to the Title IX Coordinator and cannot keep reports confidential.

The College will keep confidential the identity of Complainants, Respondents, and witnesses involved in Title IX hearings, except when disclosure is required by law or as necessary to carry out the purposes of this Policy.

Other Reporting Options and Resources - Options about Law Enforcement Involvement and Campus Authorities

The person making the sexual misconduct report has the right to choose when and if they wish to report it to the police. In an emergency, please call 911 for immediate assistance. Individuals may also report allegations of Sexual Harassment to the police by contacting the appropriate law enforcement for the jurisdiction. A list of law enforcement agencies and their contact information is provided below.

Law Enforcement and Campus Safety/Security Contact Information	
Barry County Sheriff's Office: 505 East Street, Cassville, MO 65625 417.847.6556	Barton County Sheriff's Office: 1010 Cherry Street, Lamar, MO 64759 417.682.5541
Cassville Campus: 4020 N Main St, Cassville, MO 65625 417.847.1706	Cassville Police Department: 302 Main St, Cassville, MO 65625 417.847.4700
Cedar County Sheriff's Office: 202 S High Street, Stockton, MO 65785 417.276.5133	Dade County Sheriff's Office: 201 E Water St, Greenfield, MO 65661 417.637.2312
Jasper County Sheriff's Office: 231 S. Main Street, Carthage, MO 64836 417.358.8177	Joplin Police Department: 303 E 3 rd Street, Joplin, MO 64801 417.623.3131
Lawrence County Sheriff's Office: 240 N Main Ste. 10, Mt. Vernon, MO 65712 417.466.2131	McDonald County Campus: 194 College Rd, Jane, MO 64856 417.266.6000
McDonald County Sheriff's Office: 300 E 7 th Street, Pineville, MO 64856 417.223.4319	Neosho (Main) Campus: 601 Laclede Avenue, Neosho MO 64850 417.455.5744, 417.456.0206
Neosho Police Department: 201 N College, Neosho, MO 64850 417.451.8000	Nevada Campus: 600 W Edwards Pl, Nevada MO 64772 417.667.0518
Nevada Police Department: 120 S Ash St, Nevada, MO 64773 417.448.2710 ext. 102	Newton County Sheriff's Office: 208 W. Coler Street, Neosho, MO 64850

	417.451.4242
Pineville Missouri Marshall: 503 Main St, Pineville, MO 64856 417.223.4369	Vernon County Sheriff's Office: 2040 East Hunter, Nevada, MO 64772 417.283.4400
Webb City Campus: 600 Ellis St, Webb City, MO 64870 417.673.2345	Webb City Police Department: 200 S Main St, Webb City, MO 64870 417.673.4651

Most police reports will request the following information:

- The victim's contact information (address, phone number, etc.)
- Location, time and date of the alleged incident
- Names and contact information for all involved parties (if known)
- A detailed description of the incident
- Supporting documentation including photos, videos, etc.

Based on the alleged incident, and where applicable, a victim of Dating Violence, Domestic Violence, Sexual Assault (Rape), and/or Stalking has the right, and the College has the responsibility, to assist victims with seeking and obtaining an order of protection or other law enforcement and/or legal options.

An order of protection may include but is not limited to a:

- restraining order,
- ex-parte,
- no contact order,
- no trespass order, or
- other lawful order issued by either law enforcement or the College.

At the victim's request, the Title IX Coordinator and/or Advocate can provide information about available law enforcement and other legal options. Contact information is contained in various campus crisis resources such as the Sexual Assault Response document, Staff Emergency Red Folder, the Annual Security Report, and others.

Any person who has a legal order of protection such as a restraining order, ex-parte, no contact order, no trespass order, or other lawful order should provide a copy of the order to Campus Safety and Security. Campus Safety and Security will notify all appropriate personnel of the order. Campus Safety and Security may request a detailed description of the person of interest, a recent photo, a description of the make and model of the vehicle, and/or the vehicle license plate number. If the legal order of protection is violated law enforcement will be contacted immediately.

Individuals may report Sexual Harassment to Campus Security by contacting:

- Campus Security
Student Center, Neosho Campus
417.455.5744 or 417.456.0206
Security@crowder.edu

For reports of Sexual Harassment in the residence halls, individuals may also contact:

- Campus Life
Roughrider Village, Unit A14
417.455.5644
CampusLife@crowder.edu

Amnesty Policy

In investigating and responding to complaints of Sexual Harassment, the College's primary focus is to address the Sexual Harassment, and, in most cases, the College will grant amnesty to a Complainant or witness for other potential violations, such as alcohol violations. Such potential violations should not discourage a Complainant or bystander from notifying the College of incidents of Sexual Harassment.

Offer and Provision of Supportive Measures

Upon receipt of a report, a Title IX Coordinator will promptly and confidentially reach out to the Complainant to discuss the availability of a variety of supportive measures. Generally, the Associate Vice President of Student Affairs will meet with student Complainant, and the Director of Human Resources will meet with employee Complainants. Supportive measures should also be offered to the Respondent as necessary and appropriate.

Supportive measures are designed to restore or preserve equal access to the College's education programs and activities, protect the safety of all parties and the educational environment, or deter Sexual Harassment. These supportive measures should be non-disciplinary, non-punitive, individualized, and provided free of charge. They must be offered regardless of whether a Formal Complaint is filed, and must be kept confidential to the extent that such confidentiality would not interfere with providing the supportive measures.

Examples of supportive measures include, but are not limited to:

- Provide an escort while on campus
- Issue a no contact order
- Modify class schedules
- Allow a student to withdraw from course and allow for course retake without penalty
- Monitor situation for retaliation or contact by Complainant or Respondent
- Refer to medical services
- Refer to counseling services
- Move resident to a different room or residence hall
- Provide tutoring and other academic and support services
- Modify work schedules and/or work locations
- And others, determined to be reasonable in light of known circumstances

Emergency Removal and Administrative Leave

The College reserves the right to remove a student Respondent from its educational program or activity on an emergency basis. Such a removal may only occur if, after an individualized safety and risk analysis, the College determines an immediate threat to the physical health or safety of any student or other individual arising from the allegations of Sexual Harassment justifies removal. In the event a decision is made to remove a Respondent, he or she will be provided with notice by a Title IX Coordinator, and given the opportunity to challenge that decision immediately following the removal by submitting a request in writing to the Title IX Coordinator.

Likewise, a non-student employee Respondent may be placed on administrative leave during the pendency of the grievance process described in this Policy.

Filing a Formal Complaint of Sexual Harassment

In the event that a Complainant wishes for the College to proceed with an investigation and hearing into the allegations of Sexual Harassment pursuant to the grievance process procedures in this Policy, he or she must file a Formal Complaint. A Formal Complaint is a document alleging Sexual Harassment against a Respondent and requesting that the College investigate the allegation of Sexual Harassment. The Complainant must be participating in or attempting to access a College education program or activity at the time the Formal Complaint is submitted.

A Formal Complaint must be in written form, but it may be submitted in person, by mail, or by email. It must be signed by the Complainant but the required signature may be physical or digital. Generally, Formal Complaints from student Complainants will be assigned to the Associate Vice President for Student Affairs and Formal Complaints from employee Complainants will be assigned the Director of Human Resources. The assigned Title IX Coordinator will review the Formal Complaint and oversee the grievance process for that Formal Complaint.

A Title IX Coordinator may also initiate a Formal Complaint by signing it. The Title IX Coordinator may consider the specific facts and circumstances and whether there is a pattern of misconduct involving a particular Respondent. A Title IX Coordinator may only sign a Formal Complaint after he or she has contacted the Complainant and discussed supportive measures and the Formal Complaint process with the Complainant. The Title IX Coordinator must consider the Complainant's wishes for how the College responds to the report of Sexual Harassment. The Title IX Coordinator should balance campus safety concerns with respect for survivor autonomy.

The Title IX Coordinator may consolidate Formal Complaints where the allegations of Sexual Harassment arise out of the same facts or circumstances. Where a Formal Complaint includes more than one Complainant or more than one Respondent, any references in this policy to a single Complainant and/or Respondent will also refer to multiple Complainants and/or Respondents.

Dismissal of a Formal Complaint of Sexual Harassment

Upon receipt of a Formal Complaint, the assigned Title IX Coordinator will review the allegations set forth therein and determine whether the Complaint may proceed. Although the allegations may still be investigated and resolved pursuant to the Student Code of Conduct or Employee Handbook (as noted above), Formal Complaints of Sexual Harassment brought pursuant to this policy must be dismissed if:

1. The conduct alleged would not constitute Sexual Harassment as defined in this Policy;
2. The conduct did not occur in connection with a College education program or activity;
3. The conduct did not occur against a person in the United States.

Furthermore, the assigned Title IX Coordinator may, in his or her discretion, determine that even though it meets the basic threshold requirements to proceed, a particular Formal Complaint should be dismissed. Specifically, a Formal Complaint may be dismissed if:

1. Complainant notified Title IX Coordinator in writing that they would like to withdraw the formal complaint or any allegations within;
2. Respondent is no longer enrolled or employed by the College;
3. Specific circumstances prevent the College from gathering evidence to reach a determination.

After an initial review of the Formal Complaint, the assigned Title IX Coordinator will continue to evaluate the Formal Complaint to determine if the above criteria for dismissal apply.

Following any dismissal of a Formal Complaint, the assigned Title IX Coordinator will simultaneously send a written notice to the parties of the dismissal and the reasons for the dismissal. To the extent the behavior alleged in the Formal Complaint could constitute a violation of another College policy, it may be pursued under that policy. The Title IX Coordinator has the discretion to refer the allegations to the appropriate College official.

Informal Resolution

After a Formal Complaint has been filed, if both Complainant and Respondent give voluntary, informed, written consent, the College will assist the parties in reaching an informal resolution to the allegations of Sexual Harassment in the Formal Complaint. An informal resolution cannot be used for Formal Complaints that contain allegations that an employee sexually harassed a student.

Prohibition of Retaliation

The College expressly prohibits retaliation against any individual for exercising their Title IX rights under this Policy. Retaliation is any adverse action taken against an individual because of the person's participation in a Title IX process. No individual may be discriminated against, intimidated, threatened, or coerced for the purpose of interfering with his or her Title IX rights, or because the individual has made a report pursuant to this Policy, testified, assisted, participated, or refused to participate in a Title IX investigation, proceeding, or hearing.

If an individual feels that he or she has been subject to retaliation pursuant to this Policy, he or she should notify a Title IX Coordinator as soon as possible.

Victims of Sexual Assault

If you have been a victim of or a witness to Dating Violence, Domestic Violence, Sexual Assault (Rape), and/or Stalking, call 911 or Campus Security at 417.456.0206. Victims are not required to report Dating Violence, Domestic Violence, Sexual Assault (Rape), and/or Stalking to the police.

If you have been raped, do not shower, do not change clothes, preserve any evidence in a paper bag (not a plastic bag), and do not clean up. Call 911 and go to an emergency room immediately.

Sexual Assault Nurse Examiner (SANE)

A sexual assault nurse examiner (SANE) is a hospital staff member who handles sexual assault and is specifically trained to provide comprehensive care to sexual assault survivors, demonstrate competence in conducting a forensic examination, have the ability to testify as an expert witness, and show compassion and sensitivity to survivors of sexual assault.

Victims of sexual assault should get a sexual assault nurse examiner (SANE) exam as quickly as possible because the evidence deteriorates quickly and may be an important piece of forensic evidence in a criminal proceeding. Hospital staff are trained to collect forensic evidence, check for injuries, and deal

with the possibility of exposure to sexually transmitted diseases. Completing a SANE exam does not require someone to file a police report; however, having the SANE exam will help preserve evidence in case the victim decides to file a police report at a later date.

Freeman West Emergency Room 1102 West 32nd Street Joplin, Missouri 417.347.6656	Mercy Joplin Emergency Room 100 Mercy Way Joplin, MO. 64804 417.556.2300
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Contact information for both campus resources and community organizations as well as how a victim may report the alleged offense can be found in the Sexual Assault Response Options flow chart below.

[Sexual Assault Response Options](#)

Sexual assault is never the survivor's fault. If you or someone you know has been sexually assaulted, or if you are not sure whether you are dealing with a case of sexual assault, a variety of resources are available to you. Many of which are confidential.

Have you experienced unwanted sexual contact?

Yes Unsure



Consider speaking with a confidential resource to discuss the situation and to learn more about reporting options, no-contact orders, and academic and housing supports. Confidential resources: Crowder Counseling Center and off-campus counseling services. Talking with someone may help you clarify your thoughts and feelings about the situation.

Did it happen within the last 120 Hours?

Yes No



Consider contacting a Sexual Assault Nurse Examiner (SANE) at Freeman or Mercy hospitals for screen testing (if applicable) or Choices (if within 120 hours). Services are free. Consider contacting the Crowder Counseling Center for emotional support.



Consider having an evidence kit administered by a Sexual Assault Nurse Examiner (SANE) at Freeman or Mercy hospitals. The kit collects physical evidence. This evidence is collected in case it is needed for a criminal case at a later time. The kit is stored anonymously and sent to the police if formal report is made later.

- Crowder Security may provide transportation to the hospital
 - A Crowder advocate may be available to accompany you to the hospital
- Consider contacting Choices if within 120 hours.

Consider speaking with a confidential resource on campus or in the community to learn more about no-contact orders and academic, emotional and other supports. The Crowder Counseling Center can provide you with a safe place to clarify your thoughts and feelings about the situation and identify the options that work best for you.

Would you like to report what happened?

Yes No



Report to Crowder: Contact a Title IX Investigator to make a report. You have the option of meeting with a confidential resource in the Counseling Center to discuss your options before making the report. You can bring a support person to your meeting with the Investigator.

Report to local Police Department: You can also work with a Title IX Investigator to arrange to have an officer come to campus to take the report. A Crowder advocate may be available to accompany students to the police station and provide support during any part of the reporting process.

To both Crowder College and the local Police Department: Students have the option of reporting Sexual Assault to both Crowder College and the local Police Department. To initiate a report, contact a Title IX Investigator who will assist you and help you make the report. You can also go directly to the local Police Department to report. Crowder is required to investigate violations of sexual misconduct policy. The police department investigates Missouri criminal law violations. Reports will yield different outcomes. In general, the Crowder investigation process will take between 60 and 90 days.

Anonymously: You may make an anonymous report by searching for "sex assault" in the search bar at crowder.edu. You do not have to provide any identifying information. Because identifying information is not used in this type of report, Crowder may be unable to formally investigate the incident.

Campus Resources

- Crowder Counseling Center: 417.455.5609
- Crowder Safety & Security: 417.455.5744 or 417.456.0206
- Campus Life/Residence Life: 417.455.5644
- Title IX (Sex Assault) Coordinators/Investigators: 417.455.5636 or 417.455.5675
- Crowder College Cassville: 417.847.1706
- Crowder College McDonald County: 417.226.6000
- Crowder College Nevada: 417.667.0518
- Crowder College Webb City: 417.673.2345

Community Resources

Emergency: 911
Choices: 417.624.8030
531 E 7th St Joplin, MO 64804
Freeman Hospital: 417.347.SANE (7263)
1102 W 32nd Street, Joplin, MO 64804
Mercy Hospital: 417.556.2300
100 Mercy Way, Joplin, MO 64804
Lafayette House: 417.782.1772 or 800.416.1772
1809 Connor, Joplin, MO 64804
Neosho Police Department: 417.451.8000
201 N College, Neosho, MO 64850
Joplin Police Department: 417.623.3131
303 E 3rd Street, Joplin, MO 64801
Webb City Police Department: 417.673.4651
200 S Main St, Webb City, MO 64870
Jasper County Sheriff: 417.358.8177
231 S Main St, Carthage, MO 64836
Pineville Missouri Marshall: 417.223.4369
503 Main St, Pineville, MO 64856
McDonald County Sheriff: 417.223.4319
300 E 7th St, Pineville, MO 64856
Nevada Police Department: 417.448.2710 ext. 102
120 S Ash St, Nevada, MO 64773
Vernon County Sheriff: 417.283.4400
2040 E Hunter, Nevada, MO 64772
Cassville Police Department: 417.847.4700
302 Main St, Cassville, MO 65625
Barry County Sheriff: 417.847.3121
505 East St, Cassville, MO 65625
Ozark Center Crisis Services: 417.347.7720 or 800.247.0661
National Sex Assault Hotline & Rape, Abuse & Neglect Hotline: 800.656.HOPE (4673)

To discuss reporting concerns, please call the Vice President of Student Affairs or Human Resources offices at 417.455.5636 or 417.455.5675

Victims Services Available to Students and Employees

Crowder College is committed to providing supports to victims of Dating Violence, Domestic Violence, Sexual Assault (Rape), and/or Stalking. Students and employees can obtain information on support found in the Annual Security Report maintained on the College webpage.

Victim Support Services		
Support Type	Campus Support	Community Support
Mental Health Emergency/Crisis	911	Domestic Violence Hotline: 800.799.SAFE (7233)
	Security 417.455.5744 or 417.456.0206	National Suicide Crisis Line: 800.273.TALK (8255)
		Burrell Behavioral Health Crisis Hotline: 800-494-7355 or 417.761.5555
		Clark Center (Dade, Barry, and Lawrence counties): 800.801.4405
		Ozark Center: 800.247.0661 or 417.347.7720
		Pathways Behavioral Health Response (Northern counties): 800.833.3915 or 314.469.3638
		Rape, Abuse & Incest National Hotline: 800.656.4673
		Rape Hotline (24 hour): 417.782.7273
		Sexual Assault Hotline: 800.656.4673
		State of Missouri Crisis Hotline for Hearing Impaired: 888.380.3328 (TTY)
		Trevor Hotline for Lesbian, Gay, Bisexual, Transgendered and Questioning 866.488.7386
		Veterans Crisis Line: 800.273.8255 and press 1 Text 838255
		(Cassville) Clark Mental Health Center: 24/7 Hotline: 800.801.4405 Cassville: 417.671.8075 Monett: 417.235.6610
		(Joplin) Ozark Center Central Intake: 417.347.7567 or 800.234.7052
		(McDonald County) Bentonville-Ozark Guidance Center: 479.273.9088 After Hours Emergency: 800.234.7052
	(McDonald County) Rogers-Ozark Guidance Center: 479.725.6000 After Hours Emergency: 800.234.7052	
	(Nevada) Butler/Davidson Counseling: 417.667.9608	
	(Nevada) Counseling Associates: 417.667.9697	

		(Nevada) Wellness Company: 417.667.4230
Counseling Referral (non-emergency)	CrowderCares www.crowder.edu/ services/crowdercares	Ozark Center, 336 S. Jefferson, Neosho, MO 64850, 417.451.4565
	Crowder College Counseling Center 417.455.5609	Spanish Suicide Prevention Hotline: 800.754.2432
		Teen Text Crisis line: 855.449.1212
		Clark Center: 417.476.1000 Monett: 1701 N. Central, Monett, MO 65708 Pierce City: 104 W. Main Street, Pierce City, MO 65723
		NAMI Warm line: 417-864-3676 or 877-535-4357
		Community Mental Health Center: 417.667.8352, 815 S. Ash Nevada, MO
		(Nevada) Pathways CBH Inc: 417.667.2262
		(McDonald County) Bentonville-Ozark Guidance Center: 2508 SE 20th St., Bentonville, AR 479.273.9088
		(McDonald County) Rogers-Ozark Guidance Center: 1200 W. Walnut, Suite 1400, Rogers, AR 479.725.6000
Health		Choices Medical Services 531 E 7th Street, Joplin, MO 417.624.8030, text 774.277.8748 2334 Fair Lawn Drive, Carthage, MO 417.388.3434, text 209.591.8378
		Cox Monett Hospital 801 Lincoln Ave, Monett, MO 417.235.3144
		Freeman Neosho Hospital 113 W. Hickory St, Neosho, MO 417.451.1234 Freeman Ambulance Service: 417.845.1133 CALL 911 for EMERGENCIES
		Freeman Urgent Care 1130 E 32nd St, Joplin MO 417.347.2273 1010 S. Madison St., Webb City, MO 417.347.2273
		Joplin Community Clinic 701 South Joplin Ave, Joplin, MO 417.624.5500
		Mercy Hospital Carthage 3125 Dr. Russell Smith Way, Carthage, MO 417.358.8121
		Mercy Hospital Cassville 94 Main St, Cassville, MO 417.847.6000
		Mercy Hospital Joplin

		100 Mercy Way, Joplin, MO 417.781.2727
		Nevada Regional Medical Center 800 S Ash St, Nevada, MO 417.667.3355
Victim Advocacy		Joplin Lafayette House: 1809 Connor, Joplin, MO 64804 417.782.1772 Hotline: 800.416.1772
		Monett Lafayette House: 207 3rd Street, Monett, MO 417.235.6140
		Neosho Lafayette House: 118 West Spring Street, Neosho, MO 417.451.6106
		(Cassville) Family Violence Center: 800.831.6863
		(McDonald County) Fayetteville-Peace at Home Family Shelter: 800-775-9011
		(McDonald County) Rogers-NWA Women’s Shelter: 800.775.9011
		(Nevada) Nevada Council on Families in Crisis (formerly known as Moss House): Emergency: 800.398.4721 or Business: 417.667.7171, 415 N. Main Street, Nevada, MO 64772
		El Dorado Springs ARC of Hope: Hotline: 417.296.5308 or Business: 417.955.2235
		Children’s Haven (Joplin): 417.782.4453, 711 S. Picher Ave., Joplin, MO 64801
		National Domestic Violence Hotline: 800.799.7233
	(Nevada) W.I.N.G.S.: 660.492.2773	
Legal Assistance	None available	Unknown
Visa/Immigration Assistance	None available	Unknown
Student Financial Aid	Crowder Financial Aid 417.455.5678 or 417.455.5419 or 866.238.7788 Ext 5678 or 5419	
	Educational Opportunity Center 866.822.1362 or 417.455.5475	
Other	Crowder Career & Transfer Services: 417.455.5618, Student Center Neosho Campus	City Taxi & Shuttle Company: 417.623.5577

	Crowder Food Pantry: Faculty, Staff, or Administration can assist with application	OATS: 888.875.6287
	Student Emergency Loan/Fund	(McDonald County) Bella Vista-Courtesy Van: 479.855.7663 (Bella Vista Residents Only)
	Crowder Student Accessibility Services: 417.455.5733, SSC Neosho Campus	(McDonald County) Bentonville-Abundant Transport & Taxi: 479.553.8294
	.	(McDonald County) Rogers-A2B Taxi: 479.544.3050
		(Neosho) Workman's Taxi Service: 417.451.3767
		(Nevada) M Nod Taxi: 417.667.9993
		Economic Security Corporation: 417.781.0352, 302 South Joplin Ave., Joplin, MO 64801 – Barton, Jasper, McDonald and Newton County (weatherization, utility assistance, head start and early head start, public housing assistance, emergency shelter for the disabled)
		Ozarks Area Community Action Corporation (OACAC): 417.862.4314, https://oac.ac/ (family planning, housing assistance, energy programs, weatherization, foster grandparents, neighborhood centers, head start
		Watered Gardens (Joplin): 877.724.7770 or 417.623.6030, 531 S. Kentucky, Joplin, MO 64801 (food, shelter, clothing, hygiene supplies, or other basic needs for you and your family)

Title IX Sexual Harassment - Grievance Procedures

General provisions

If any party believes that the assigned Title IX Coordinator handling the process has a conflict of interest or bias for or against the individual parties and/or for or against Complainants or Respondents generally, that party should report their concern to the Vice President of Academic Affairs on the Neosho Campus in McDonald 124 or by phone at 417.455.5740, or other assigned College designee. If the Vice President of Academic Affairs, or other assigned College designee, finds that a conflict of interest or bias exists, the Vice President of Academic Affairs will designate another individual to serve as Title IX Coordinator for the purposes of the specific grievance process involving the parties.

The Respondent will be presumed not responsible for the policy violation that is alleged in the Formal Complaint unless and until the respondent is found responsible by the Hearing Officer at the conclusion of the grievance process.

The grievance process generally will be completed within 120 days. However, extensions to this time frame may be granted at the request of either party, or at the discretion of the Title IX Coordinator when

good cause exists for the delay. Good cause may include considerations such as the absence of a party, a party's Advisor, or a witness; concurrent law enforcement activity, or the need for language assistance or accommodation of disabilities. The Title IX Coordinator will notify all parties in writing of the delay, the length of the extension granted and the reason for the extension.

Notice

Within five (5) College business days of the receipt of a Formal Complaint, the Title IX Coordinator or designee will issue a written notice to the parties. The written notice should include, if known, the identity of the parties, the conduct alleged to be Sexual Harassment, and the date(s) and location(s) of the incident(s). The notice will also include a statement that the Respondent is presumed to be not responsible for any policy violations. The notice must also inform the parties that they have the right to an Advisor of their choice during the grievance process, that they may inspect and review evidence gathered during the investigation, and that the student Code of Conduct and Employee Handbook prohibit false reporting, providing false information, and/or making false statements. The Student Handbook can be accessed via the following link: <https://www.crowder.edu/wp-content/uploads/2020/05/Student-Handbook.pdf> The Employee Handbook can be accessed via the college Intranet at S:/Employee Handbook or at: MyCrowder/Employee Home/Resources/Employee Handbook and Personnel Forms.

If during the course of the investigation, additional allegations are going to be investigated that were not included in the original notice, the Title IX Coordinator or designee will issue a supplemental written notice to the parties.

Parties will also be provided with notice of all meetings, interviews, or hearings with sufficient time to prepare. Such notice will include the date, time, location, participants, and purpose of the meeting, interview, or hearing.

Advisors

Each party has the right to select an Advisor of their choice, and for that Advisor to accompany the party to any part of the grievance process, including all meetings, interviews, and/or hearings. An advisor can be a friend, family member, faculty member, mentor, attorney, or any other person of the party's choice who is available and agrees to serve as Advisor. An advisor may not be a party, witness, or administrator involved in the investigation or adjudication of this process.

It is the goal of the College to provide trained Advisors to parties for the grievance process. A party may select an Advisor from a list of individuals maintained by the Title IX Coordinator who have been trained and agreed to serve as Advisors during the grievance process. A party's choice of Advisor is not limited to those individuals on such a list. While a party may select any individual to serve as their Advisor, only the individuals on the list maintained by the Title IX Coordinator will have received training from the College on the grievance process.

Parties must provide notice of who will serve as their Advisor during any grievance hearings at least 3 business days prior to the hearing. If a party does not have an Advisor for a grievance hearing, an Advisor will be selected by the Title IX Coordinator and will be provided for the purpose of cross examination during the hearing.

Advisors may offer advice to and confer with the party during any meeting, interview, and/or hearing, but generally may not speak on behalf of the party. The only time an Advisor may speak on behalf of the

party is to conduct cross examination questioning during a grievance hearing. Advisors are expected to comply with the Rules of Procedure and Decorum for hearings and remain respectful throughout the entire grievance process.

Any Advisor who fails to comply with these policies, the Rules of Procedure and Decorum for hearings, and/or who does not treat all others with respect throughout the grievance process may be warned by the Title IX Coordinator, Investigator, and/or Hearing Officer for his or her first infraction. An Advisor may be asked to leave the grievance proceeding if after being warned he or she continues to violate these policies or the Rules of Procedure and Decorum for a hearing, and/or continues to not treat others with respect. If an Advisor is asked to leave a meeting, interview, or hearing, the proceeding will end and be continued at another time when the party has an Advisor. Whether an Advisor who has been asked to leave a proceeding may serve as an Advisor to the party at a later meeting, interview, or hearing will be a decision in the sole discretion of the Title IX Coordinator.

Investigation

The assigned Title IX Coordinator will designate an Investigator, who may be the assigned Title IX Coordinator, to conduct a fair, thorough investigation of the allegations in the Formal Complaint. The Investigator will have received training as outlined in this policy. The assigned Title IX Coordinator may designate an outside investigator as Investigator.

The Investigator will provide written notice of any meetings or interviews to the parties and/or witnesses, that includes the date, time, and location for the meeting, as well as who will be participating in the meeting and the purpose for the meeting. This notice will be provided at least three (3) College business days in advance of the meeting or interview, unless the party or witness requests to meet sooner.

The burden will be on the Investigator to fully and fairly investigate the allegation in the formal complaint. All parties will have an equal opportunity to present witnesses and evidence to the Investigator.

At the conclusion of the investigation, the Investigator will send a copy of the evidence that is directly related to the allegations in the Formal Complaint to the parties and their Advisors for inspection and review. The parties will then have 10 days in order to submit a written response to the evidence, if they choose to do so. The Investigator will consider any written response to the evidence before the completion of the investigative report. The Investigator will make all evidence that is directly related to the allegations available at the grievance hearing.

The Investigator will prepare an investigative report that fairly summarizes all the relevant evidence. The investigative report should include a description of all steps taken in the investigation as well as summaries of all interviews with parties and/or witnesses and all relevant evidence reviewed by the Investigator.

The Investigator will send a copy of the report to the parties and their Advisors at least 10 days prior to any hearing for the parties' review and written response.

Hearing

After the conclusion of the investigation, a live hearing before a Hearing Officer will be held. Generally, the Vice President of Student Affairs will serve as the Hearing Officer for all hearings, however, the

College may designate an outside Hearing Officer to conduct the hearing and issue a final decision. The Hearing Officer will issue notice of the hearing to the parties, including the date, time, and location of the hearing. This notice will be provided at least five (5) College business days before the hearing. The hearing will be held pursuant to the Rules of Procedure and Decorum.

At the request of either party, the hearing will be held with the parties in separate rooms or locations, with the parties and Hearing Officer able to simultaneously see and hear each other through technology. Whether the hearing is conducted virtually or in person, it will be recorded.

The Investigator will make all evidence that is directly related to the allegations available at the grievance hearing. All parties may refer to such evidence and may use it in cross examination. The Investigator will provide a copy of the investigative report and all evidence that is relevant to the allegations in the Formal Complaint to the Hearing Officer. However, the Hearing Officer may not defer to the investigative report, and must objectively evaluate all relevant evidence and independently reach a determination regarding responsibility.

The Investigator, Complainant, and Respondent all have the ability to testify and call witnesses at the hearing, and to provide evidence to the Hearing Officer. The Hearing Officer will have the opportunity to ask questions of all parties and witnesses during the hearing.

After the Hearing Officer asks their questions, each party's Advisor will have the opportunity to ask all relevant and follow up questions of the other party and all witnesses during cross examination. No party shall be questioned directly by the other party. Advisors must abide by the Rules of Procedure and Decorum in questioning parties and witnesses. Any Advisor who does not abide by the Rules of Procedure and Decorum will be warned or dismissed from the hearing at the discretion of the Hearing Officer.

The Hearing Officer cannot draw an inference about the determination regarding responsibility based solely on a party's or witness's absence from the hearing or refusal to answer questions during the hearing, including cross examination. The Hearing Officer cannot rely on any statement by a party or witness who does not submit to cross-examination during the course of the hearing in reaching a determination on responsibility.

The Hearing Officer will state whether each question is relevant before the questions is answered by the party or witness to whom it is directed, and explain any decision to exclude a question as not relevant. Questions or evidence that are deemed irrelevant by the Hearing Officer will be excluded from the hearing. Formal rules of evidence shall not apply.

The following types of evidence must be considered irrelevant by the Hearing Officer:

1. Evidence that is not pertinent to proving whether a fact material to the allegation is more or less likely to be true;
2. Information that is protected by privilege (e.g. attorney-client privilege);
3. Any party's medical, psychiatric, psychological, or counseling records without that party's voluntary, written consent;
4. Any information about the Complainant's sexual predisposition or prior sexual behavior, unless it is offered to prove that someone other than the Respondent committed the behavior alleged in the formal complaint or offered to prove consent.

Determination of Responsibility

The Hearing Officer will issue a written determination whether the Respondent is responsible for the policy violations alleged in the Formal Complaint within five (5) College business days of the conclusion of the hearing. The Hearing Officer must determine the weight of the evidence and credibility of the parties in reaching a determination.

The written determination shall include:

1. An identification of the allegations in the Formal Complaint;
2. A description of procedural steps taken from the receipt of the Formal Complaint through the determination, including any notices, interviews, investigations, and hearings;
3. Findings of fact that support the determination,
4. Conclusions regarding the application of the policy to the facts;
5. A statement and rationale for the result for each allegation including the determination of responsibility, any sanctions that will be imposed on the Respondent, and whether any remedies designed to restore and preserve equal access to the College's educational program will be provided to the Complainant; and
6. The procedures and acceptable bases for appeal of this determination, including who will serve as Appeals Officer.

The standard of proof will be "preponderance of the evidence," which means whether the evidence shows it is more likely than not that a policy violation occurred.

The written determination will be provided simultaneously to all parties. The determination will become final and any sanctions will take effect after the resolution of any appeal, or if no appeal is filed, after the deadline to file an appeal has passed.

Sanctions and Remedies

If the Respondent is found responsible for any violations of policy, then the Hearing Officer will determine what disciplinary sanctions will be imposed on the Respondent and what remedies designed to restore and preserve equal access to the College's educational programs will be offered to the Complainant.

The possible sanctions that can be imposed on a student Respondent found responsible include:

1. Warning/Censure: Written notice and reprimand to the student that a violation of specified College policies or campus regulations has occurred.
2. Disciplinary Probation: A status imposed for a specific period of time in which a student must demonstrate conduct that conforms to College standards of conduct. Conditions restricting the student's privileges, eligibility for activities or office positions in a recognized student organization may be imposed.
3. Exclusion: Loss of privileges from participation in designated privileges, athletics, extracurricular activities, and/or facilities for a specified academic term or terms. Exclusion from specified areas of the campus or from official College functions when there is reasonable cause to believe that the student's presence there will lead to physical abuse, threats of violence, or conduct that threatens the health or safety of any person on College property or at official College functions, or other disruptive activity incompatible with the orderly operation of the campus.

4. Suspension: Termination of student status at the campus for a specified range of time, academic term or terms with reinstatement thereafter certain, provided that the student has complied with any conditions imposed as part of the suspension.
5. Expulsion: Termination of student status for an indefinite period.
6. Residence Hall Dismissal: The student will not be permitted to reside in a Crowder College Residence Hall for a specified range of time or a minimum of one full 16- week semester. The resident will forfeit their deposit and be responsible for paying Room/Board charges for that current semester.
7. No Contact Order: No contact will be permitted with the party by phone, through a third person, electronically, in writing, in person or via any other venue.
8. No Trespass Order: The student will not be permitted to visit any Crowder College campus, center, or facility without the expressed permission of the Vice President of Student Affairs. If the student must visit or be on College property, s/he must have permission from the Vice President of Student Affairs and be escorted by a designee. The Student's presence on any College campus, center, or facility will constitute an unwelcome and unlawful trespass, which could result in their arrest.
9. Restitution: Reimbursement for damage to or misappropriation of College property or the property of others may be imposed.
10. Compensatory Service: Other disciplinary actions, such as monetary fines, letters of apology, community service, work assignments, essays, or holds on request for transcripts, diplomas, or other student records to be sent to third parties, as set forth in campus regulations.

The loss of College employment shall not be a form of discipline, unless the conduct giving rise to the discipline is related to the employment. The loss of student status will result in termination of the student's employment and access to other student amenities including, but not limited to, on-campus housing, food services, and campus activities.

The possible sanctions that can be imposed on an employee Respondent found responsible include:

1. Verbal Warning: Verbal statement to employee that they have violated a rule and/or regulation and that such violation may not continue.
2. Written Reprimand: Formal written notice of reprimand to the employee that a violation of specified College policies or campus regulations has occurred.
3. Performance/Conduct Improvement Plan: A status imposed for a specific period of time in which an employee must demonstrate performance and/or conduct that conforms to College standards of performance and/or conduct. Conditions restricting the employee's privileges may be imposed.
4. Exclusion: Loss of privileges from participation in designated privileges, athletics, extracurricular activities, and/or facilities for a specified period of time. Exclusion from specified areas of the campus or from official College functions when there is reasonable cause to believe that the employee's presence there will lead to physical abuse, threats of violence, or conduct that threatens the health or safety of any person on College property or at official College functions, or other disruptive activity incompatible with the orderly operation of the campus.
5. Demotion, Duties Reassignment or Physical Relocation: Demotion from current position to a position of lesser responsibility; reassignment of duties and/or physical relocation as required in an effort remedy specific situation.
6. Suspension: Loss of work and wages for a specific number of hours or days depending on the severity of the offense.

7. Termination: The employer/employee relationship is severed.
8. No Contact Order: No contact will be permitted with the party by phone, through a third person, electronically, in writing, in person or via any other venue.
9. No Trespass Order: The employee will not be permitted to visit any Crowder College campus, center, or facility without the expressed permission of the Director of Human Resources. If the student must visit or be on College property, s/he must have permission from the Director of Human Resources and be escorted by a designee. The Employee's presence on any College campus, center, or facility will constitute an unwelcome and unlawful trespass, which could result in their arrest.

In addition to sanctions imposed on the Respondent, remedies can be offered to the Complainant in order to restore and preserve equal access to the College's educational program and activities. Remedies may be, but are not limited to, a continuation of previously offered supportive measures.

Appeals

Any party may appeal the determination of responsibility or a dismissal of a Formal Complaint by submitting a written request to the Appeals Officer within five (5) College business days of the determination. The request should include a short statement outlining the basis for appeal.

Appeals are limited to the following bases:

1. Procedural irregularity that affected the outcome of the matter;
2. New evidence that was not reasonable available at the time of the determination of responsibility or the dismissal of the Formal Complaint that would affect the outcome of the matter (request for appeal must include a summary of the new evidence and its potential impact); or
3. The Title IX Coordinator, Investigator, or Hearing Officer had a conflict of interest or bias for or against complainants or respondents generally that affected the outcome of the matter.

The Appeals Officer will notify the parties in writing that an appeal has been filed. Each party will then have 5 College business days to submit a written statement in support of, or challenging the outcome of the hearing.

Appeals Officer will issue a written determination of the outcome of the appeal, describing the result of the appeal and the rationale in support of that decision within five (5) College business days of the deadline for parties to submit their written statements. The Appeals Officer's written determination will be provided simultaneously to all parties.

Other Sex Offense Policies

Registered Sex Offenders

Under federal law, the Sex Crime Prevention Law (Public Law 101-336, Section 3) enacted on October 28, 2000, certain sex offenders who are already required to register in the State of Missouri must provide notice to each institution of higher education in that state, at which that person is employed, carries on a vocation, or is a student. Therefore, if any individual is required to register as a sex offender in a state and indicates that s/he is employed, carries on a vocation, or is a student at Crowder College, that information will promptly be made available to the Safety and Security Department, the Human Resources Department and the Vice President of Student Affairs.

Missouri Registered Sex Offender Information Sources

The state of Missouri has a statewide online sex offender registry available online. Current registered sex offender information can be found at

<http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/CRID/SOR/SORPage.html>

Disclosure of Results of Disciplinary Proceedings

The general rule is that written consent from the student is required prior to disclosure of any personally identifiable information from a student's educational records, with the following exceptions: violent crimes, crimes of a sexual nature, and drug and/or alcohol violations. Disclosure of any and all educational records to an institution the student is seeking or intending to enroll is permitted without consent of the student.

Missing Persons

If you have reason to believe that a student residing in on-campus housing is missing for twenty-four (24) hours, you should immediately notify any person listed below.

Campus Security	417.455.5744 or 417.456.0206
Director/Asst Director of Campus Life	417.455.5644
Brown Resident Assistant On-Call Phone	417.592.2614
Roughrider Village Coordinator On-Call Phone	417.389.5547

Upon notification, the listed personnel must immediately notify Campus Safety and Security. Campus Safety and Security and the Director of Campus Life will investigate and confirm the missing person's report.

If the student is determined to be missing for twenty-four (24) hours, Campus Safety and Security will notify the Neosho Police Department no later than twenty-four (24) hours after the student is determined to be missing. The Neosho Police Department can be reached at the following:

Neosho Police Department
201 N College
Neosho, MO 64850
417.451.8000

If the missing student is under the age of eighteen (18) and has not been emancipated, the student's parent/legal guardian will be immediately notified (within twenty-four (24) hours). If the missing student is over the age of eighteen (18), Campus Safety and Security will notify the *Missing Student Notification* contact within twenty-four (24) hours of a report being made.

Crowder College will use the student's *Missing Student Notification* contact for notification purposes only. (Only campus officials and law enforcement will have access to this person's identity.) The name and contact information may be provided by completing the *Crowder College Campus Life Office Emergency Information* form given to all residence hall students before they move into the residence halls.

If a student does not provide a *Missing Student Notification* contact, Campus Safety and Security and the Neosho Police Department will be notified if the student is missing for twenty-four (24) hours or longer.

Discrimination Complaints

Crowder College is an equal opportunity/affirmative action/educational/employment institution. Crowder College is committed to providing educational opportunities and activities free of discrimination or harassment to all qualified persons regardless of their race, color, national origin, sex, gender identity, sexual orientation, disability, age, religion or any other characteristic protected by institutional policy or state, local or federal law.

Crowder College ensures compliance with:

- 1) Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the grounds of race, color, national origin, sex, age, disability, income level or Limited English Proficiency and must not be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance.
- 2) Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in programs and activities receiving federal financial assistance.
- 3) Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex in educational programs and activities receiving federal financial assistance.
- 4) The Age Discrimination Act of 1975, which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance.

A person may file a discrimination complaint with Crowder College by submitting a complaint in writing, to the Vice President of Student Affairs, 601 Laclede, Neosho, MO 64850, 417.455.5636 or the Director of Human Resources, 417.455.5726. The complaint must clearly and concisely describe the alleged incident(s) as well as when and where the incident occurred. The investigation of the alleged violation will take place as outlined in the Investigations of Conduct and Discrimination Violations.

A person may also file a discrimination complaint with the U.S. Department of Education, Office for Civil Rights (OCR) by submitting in writing the following:

- Name, address, and phone number;
- The name and location of the school accused of violating the nondiscrimination policy;
- A detailed description of what happened and when it happened; and
- Basis of the complaint (e.g., that you are a person with a disability or a member of another protected class based on race, sex, age, income level, Limited English Proficiency, national origin, color or any other characteristic protected by institutional policy or state, local or federal law).

To find the OCR office closest to you, visit the following webpage: www2.ed.gov/ or call 1.800.421.3481.

Retaliation or harassment against any person involved in a complaint is prohibited. Retaliation or harassment is any adverse action taken against an individual because of the person's participation in a complaint or investigation.

Counting Clery Act Crimes

Per the Clery Act, Crowder College reports and discloses all Clery-reportable crime statistics to the Department of Education. The Clery-reportable crime statistics are included in the Crowder College Annual Security Report for the most recent three-year period. All Clery-reportable crimes reported and disclosed occurred on or within the Crowder College Clery geography.

Daily Crime Log

Crowder College Campus Safety and Security is responsible for maintaining a daily crime log. The crime log is a daily record of all criminal or alleged criminal incidents made “in good faith” that are reported to Campus Safety and Security, designated Campus Security Authorities, or local law enforcement. The daily crime log includes the following information:

- Clery statistic confirmation
- nature/classification of crime
- bias category (if applicable)
- case number
- incident description
- date/time reported
- date/time incident occurred
- general location
- disposition (open, closed or unfounded investigation)
- person who filed the report

The crime log must include all crimes reported in good faith and not simply Clery-reportable crimes and was created to ensure timelier reporting of crimes than what would be provided annually in the Clery statistical report published by October 1st of each year. All offenses during a single incident must be recorded.

Crime Statistics

Per Clery requirement, the following Clery crime statistics are provided for the most recent three-year period.

Crime Statistics Report Neosho – On-Campus Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	3	1
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence	0	0	2
Dating violence	1	0	0
Stalking.....	0	0	0
Burglary	1	0	0
Motor vehicle theft.....	0	0	1
Arson	1	0	0
Simple assault	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	1	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	3	3	2

Liquor law arrests.....	2	1	0
Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	3	6	1
Disciplinary action liquor violations.....	18	17	11

Crime Statistics Report Neosho – On-Campus Housing Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	3	1
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence	0	0	2
Dating violence	1	0	0
Stalking.....	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	1
Arson	1	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	2	3	2
Liquor law arrests.....	2	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	3	6	1
Disciplinary action liquor violations.....	18	17	11

Crime Statistics Report Noncampus Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking.....	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0

Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests.....	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons.....	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Crime Statistics Report Neosho - Public Property Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter.....	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible.....	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence.....	0	0	0
Dating violence.....	0	0	0
Stalking.....	0	0	0
Burglary.....	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests.....	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons.....	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Hate Crime Statistics - Neosho

A hate crime includes murder and non-negligent manslaughter, sexual assault (rape, fondling, incest, statutory rape) robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/vandalism of property motivated by bias based on the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

Hate Crimes

2017: There were no reports of hate crimes in 2017.

2018: There was one report of vandalism/hate crime because the vandalism was race/gender motivated in 2018.

2019: There were no reports of hate crimes in 2019.

Crime Statistics Report Cassville – On-Campus Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence.....	0	0	0
Dating violence	0	0	0
Stalking.....	0	0	0
Burglary.....	0	0	0
Motor vehicle theft.....	0	0	0
Arson	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Crime Statistics Report Cassville - Public Property Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence.....	0	0	0
Dating violence	0	0	0
Stalking.....	0	0	0
Burglary.....	0	0	0
Motor vehicle theft.....	0	0	0
Arson	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons	0	0	0

Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Hate Crime Statistics - Cassville

A hate crime includes murder and non-negligent manslaughter, sexual assault (rape, fondling, incest, statutory rape) robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/vandalism of property motivated by bias based on the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

Hate Crimes

There were no hate crimes for 2017, 2018 or 2019.

Crime Statistics Report McDonald County – On-Campus Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence.....	0	0	0
Dating violence	0	0	0
Stalking.....	0	0	0
Burglary.....	0	0	0
Motor vehicle theft.....	0	0	0
Arson	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Crime Statistics Report McDonald County - Public Property Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence.....	0	0	0

Dating violence	0	0	0
Stalking.....	0	0	0
Burglary.....	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Hate Crime Statistics – McDonald County

A hate crime includes murder and non-negligent manslaughter, sexual assault (rape, fondling, incest, statutory rape) robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/vandalism of property motivated by bias based on the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

Hate Crimes

There were no hate crimes for 2017, 2018 or 2019.

Crime Statistics Report Nevada – On-Campus Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence.....	0	0	0
Dating violence	0	0	0
Stalking.....	0	0	0
Burglary.....	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	0	0	0
Liquor law arrests.....	0	0	0

Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Crime Statistics Report Nevada - Public Property Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence.....	0	0	0
Dating violence	0	0	0
Stalking.....	0	0	0
Burglary.....	0	0	0
Motor vehicle theft.....	0	0	0
Arson	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Hate Crime Statistics – Nevada

A hate crime includes murder and non-negligent manslaughter, sexual assault (rape, fondling, incest, statutory rape) robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/vandalism of property motivated by bias based on the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

Hate Crimes

There were no hate crimes for 2017, 2018 or 2019.

Crime Statistics Report Webb City – On-Campus Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0

Domestic violence.....	0	0	0
Dating violence	0	0	0
Stalking.....	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Crime Statistics Report Webb City - Public Property Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence.....	0	0	0
Dating violence	0	0	0
Stalking.....	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Hate Crime Statistics – Webb City

A hate crime includes murder and non-negligent manslaughter, sexual assault (rape, fondling, incest, statutory rape) robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/vandalism of property motivated by bias based on the

victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

Hate Crimes

There were no hate crimes for 2017, 2018 or 2019.

Crime Statistics Report Joplin Advanced Training & Technology Center (ATTC) - On-Campus Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence.....	0	0	0
Dating violence	0	0	0
Stalking.....	0	0	0
Burglary.....	0	0	0
Motor vehicle theft.....	0	0	0
Arson	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Crime Statistics Report Joplin Advanced Training & Technology Center (ATTC) - Public Property Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence.....	0	0	0
Dating violence	0	0	0
Stalking.....	0	0	0
Burglary.....	0	0	0
Motor vehicle theft.....	0	0	0
Arson	0	0	0
Simple Assault.....	0	0	0

Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Hate Crime Statistics – Joplin Advanced Training & Technology Center (ATTC)

A hate crime includes murder and non-negligent manslaughter, sexual assault (rape, fondling, incest, statutory rape) robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/vandalism of property motivated by bias based on the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

Hate Crimes

There were no hate crimes for 2017, 2018 or 2019.

Crime Statistics Report Training and Development Solutions - On-Campus Offense

Year	2017	2018	2019
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery	0	0	0
Aggravated assault.....	0	0	0
Domestic violence.....	0	0	0
Dating violence	0	0	0
Stalking.....	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Crime Statistics Report Training and Development Solutions - Public Property Offense

Year	2017	2018	2019
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Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter.....	0	0	0
Sex offenses-forcible.....	0	0	0
Sex offenses-non-forcible	0	0	0
Robbery.....	0	0	0
Aggravated assault.....	0	0	0
Domestic violence.....	0	0	0
Dating violence	0	0	0
Stalking.....	0	0	0
Burglary.....	0	0	0
Motor vehicle theft.....	0	0	0
Arson	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft	0	0	0
Intimidation.....	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession arrests.....	0	0	0
Drug law arrests	0	0	0
Liquor law arrests.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug violations.....	0	0	0
Disciplinary action liquor violations.....	0	0	0

Hate Crime Statistics – Training and Development Solutions

A hate crime includes murder and non-negligent manslaughter, sexual assault (rape, fondling, incest, statutory rape) robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/vandalism of property motivated by bias based on the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

Hate Crimes

There were no hate crimes for 2017, 2018 or 2019.

Statistics reported to the US Department of Education are available at <http://ope.ed.gov/security/>

Fire Safety Statistics, Policies and Procedures, Safety Systems and Education

Fire Safety Log and Statistics

Crowder College Security is responsible for maintaining a fire log, as required by the Higher Education Act, because Crowder College owns and maintains a student housing facility. Crowder must record all fires that occur in on-campus student housing facilities.

Daily Fire Log

The fire log includes detailed information about each fire including the following information:

- date reported
- nature of fire
- date/time fire occurred

- general location of fire
- number of persons with fire-related injuries
- number of fire-related deaths
- value of property damage

Residence Hall Fire Statistics

2017: There was one fire reported in the Brown Residence parking lot due to students burning books reported on September 29 that occurred on September 28. There was no property damage or any fire-related injuries.

2018: there was one fire reported in the Rough Rider Village Residence apartments due to a grease fire reported on May 17 that occurred on May 17. There was property damage but no fire-related injuries.

2019: There were no reported fires in on-campus housing in 2019.

Statistics reported to the US Department of Education are available at <http://ope.ed.gov/security/>

Residence Hall Fire Safety Systems

Brown Residence Complex

The Brown Complex consists of fourteen (14), six (6) bedroom “houses” and two (2), three (3) bedroom “houses.” Each house is equipped with smoke detectors in each bedroom and common areas. Each house also is equipped with one fire extinguisher installed on the common entry area wall in plain view. Additionally, there is a professional smoke detector/fire alarm system and a sprinkler system.

Roughrider Village

Roughrider Village has a battery-operated smoke detector in each apartment and there is a fire extinguisher in each house.

Transport Training

Transport Training has a battery-operated smoke detector in each apartment and there is a fire extinguisher in each house.

Residence Hall Fire Drills

Fire drills are conducted twice each year: once in the summer and once in the fall semester. Two drills were conducted the previous year in the Brown Residence Complex.

Residence Hall Fire Evacuation Procedures

Brown Residence Complex

When the fire alarm sounds, students must assume there is a fire and act accordingly. All residents must evacuate each house and proceed to the basketball court. Students are not allowed to reenter the housing units until the housing staff gives permission to do so.

Roughrider Village and Transport Training

When the fire alarm sounds, students must assume there is a fire and act accordingly. All residents must evacuate each apartment and proceed to the parking lot. Students are not allowed to reenter the apartments until the housing staff gives permission to do so.

Residence Hall Policies Related to Fire Safety

The Crowder College Residence Hall Handbook contains specific policies related to eliminating the fire risk. The following acts are prohibited:

- Possession of firearms, fireworks, large knives, weapons of any type or other dangerous materials. Under no circumstance are any weapons, fireworks, firearms (including B-B, pellet and air or paint guns) or hazardous materials allowed in the Residence Complex or on-campus
- Unauthorized cooking in the houses using anything other than a microwave (Brown Residence Halls and Transport Training only)
- The use of grills on the balcony is forbidden (Roughrider Apartments)
- Using tobacco within all college buildings, including the Residence Halls. Residents who use tobacco are expected to do so outside the buildings and keep the area free from litter. Ashes, cigarette butts, and spit cups are to be disposed of properly in trash containers outside the Houses/Suites/Rooms
- Burning candles/incense in the houses
- Possessing any explosive materials

Residence Life Fire Safety Education and Training Programs and Future Improvements

All residence hall students have mandatory residence hall training on the first Sunday night before classes begin each fall semester. Fire procedures are reviewed in the training and fire procedures are posted in each room of each common area or common living space in the Brown Residence Hall Complex, Roughrider Village, and Transport Training. Additionally, there are residence hall fire drills conducted each summer and fall semester with an all-campus fire drill conducted annually.

All new employees are provided with Emergency Operations Procedures (EOP) training containing fire safety information. The EOP is available to all employees online. An all-campus fire drill is conducted annually.

Residence Hall Fire Procedures

In the event of a residence hall fire, pull the fire alarm (if in Brown Complex), call 911, and evacuate the facility immediately. Contact Campus Security at 417.455.5744. If a small, easily extinguished fire is extinguished and 911 or Campus Security are not notified, contact the Director of Campus Life at 417.455.5644. The Director of Campus Life will complete a housing incident report and provide a copy to Campus Safety and Security for addition to the fire log.

All residence hall fires must be reported to the Director of Campus Life and must be recorded on the fire log regardless of whether or not the fire was easily extinguished or still burning, once detected.

Campus Fire Procedures

In the event of a fire on campus, pull the fire alarm, call 911, and evacuate the facility immediately. Contact Campus Safety and Security at 417.455.5744. If a small, easily extinguished fire is extinguished and 911 or Campus Safety and Security are not notified, contact Campus Safety and Security at 417.455.5744. Campus Safety and Security will complete an incident report and include the incident in the fire log.

All campus fires must be reported to Campus Safety and Security and must be recorded on the fire log regardless of whether or not the fire was easily extinguished or still burning, once detected.