

Certified Medical Assistant Certificate

Certified Medical Assistant AAS

The Certified Medical Assisting AAS degree provides students with the broad range of health, science, and office skills helpful for initial placement and career advancement in front and back office in a wide range of medical facilities such as in hospitals, doctor offices, and clinics. At the completion of the program, the student will sit for the Certified Medical Assistant National Exam. Students must pass a drug test and background check. Must be 18 years old to complete this program.

This certification program prepares students for employment as a Certified Medical Assistant with the skills needed for placement in health care setting such as a hospital, clinic, or doctor office; and the students have a career path into the Certified Medical Assistant AAS.

Program of Study

Certificate Courses		16 hours
MEDA	111	Introduction to Medical Assisting (3)
MEDA	112	Mathematical App & Med Administration (2)
MEDA	113	Medical Assisting Science I (3)
MEDA	114	Clinical Medical Assisting I (3)
MEDA	115	Administrative Medical Assisting I (2)
MEDA	116	Medical Assisting Internship (3)
Orientation		2 hours
COLL	105	Technical Career Development I (1)
COLL	106	Technical Career Development II (1)
Communications		9 hours
Written Communications (6 hours)		
ENGL	101*	
ENGL	102*	
ENGL	203*	
Oral Communications (3 hours)		
COMM	104*	
Humanities		3 hours
ART	101, 106	HIST 101*, 102*
ASL	101, 102*	MUSC 101
ENGL	109*, 222*, 225*	PHIL 101*, 121, 201*, 202*
ENGL	230*, 235*, 240*, 245*	SPAN 101, 102
FREN	101	TA 205
Mathematics		3 hours
MATH	125*, 130*, 135*#	
Science		8 hours
BIOL	101	
CHEM	104	
Social and Behavioral Science		9 hours
Civics (3 hours)		Additional 3 hours
HIST	106*, 107*	PSYC 101
PLSC	103*	PSYC 211
Allied Health		6 hours
ALLH	106	Phlebotomy
ALLH	107	EKG
Certified Medical Assistant		6 hours
BMGT	115	Customer Service
OA	215	Medical Terminology

Suggested Plan of Study

FIRST YEAR		<i>Hours</i>	
Fall Semester			
MEDA	111	Intro to Medical Assisting	3
MEDA	112	Math Application & Med Admin	2
MEDA	113	Medical Assisting Science	3
MEDA	114	Clinical Medical Assisting	3
MEDA	115	Administrative Medical Assisting	2
MEDA	116	Medical Assisting Internship	3
TOTAL		16	
Graduate with Certified Medical Assistant Certificate			
Spring Semester			
BIOL	101	General Biology	4
BMGT	115	Customer Service	3
ALLH	106	Phlebotomy	3
COLL	105	Tech Career Dev. I	1
COLL	106	Tech Career Dev. II	1
PSYC	211	Lifespan Development	3
TOTAL		15	
SECOND YEAR			
Fall Semester			
CHEM	104	Chemistry for Health Sciences	4
COMM	104	Fundamentals of Speech	3
PSYC	101	General Psychology	3
		Approved Mathematics Course	3
		Approved Written Communications Course	3
TOTAL		16	
Spring Semester			
ALLH	107	EKG	3
HIST	106	US History	3
OA	215	Medical Terminology	3
		Approved Humanities Course	3
		Approved Written Communications Course	3
TOTAL		15	
Graduate with Certified Medical Assistant AAS			
Total CERTIFICATE Hours Required		16	
Additional Hours Needed for AAS		46	
Total AAS Hours Required		62	

*Prerequisite requirement

Courses for Certificate	
Additional Courses for AAS Degree	