

Upward Bound Tutoring Program

The Crowder College Upward Bound Programs are dedicated to the academic success of all participants and work year-round to provide academic support. The UB Tutoring Program provides academic support to help participants reach their academic goals.

You applied to be a part of this program to further your education. Allow the Upward Bound Programs the opportunity to help you meet your educational goals! We look forward to helping you grow academically through the UB Tutoring Program.

Below are the tutoring requirements you must complete in order to meet the program guidelines.

TUTORING GUIDELINES:

All Upward Bound participants are expected to complete either 30 minutes or one hour of tutoring (depending on your current grades) either online or in-person **each week**.

For online tutoring, Upward Bound has purchased a subscription to Brainfuse.com, which provides live tutors and other tutoring services. Your Academic Coordinator (AC) will provide your Brainfuse login information.

For in-person tutoring, you are encouraged to request support from your teachers, a peer tutor, or a tutor arranged through Upward Bound. You will need to submit a Tutoring Program Time Sheet to your AC to verify online and in-person tutoring hours. We encourage you to contact your AC as soon as possible if you are struggling in class(es) so we can provide you with tutoring support (i.e. helping arrange tutoring options).

You will need to submit current grades to your AC each month at C2C.

If your current grades are all As:	If your current grades are As and Bs:	If your current grades include anything C+ or below:
<ul style="list-style-type: none">• You will need to complete 30 minutes of tutoring per week either online or in-person with a tutor -OR-• You will need to complete 30 minutes of ACT prep modules on Brainfuse.com or an approved online website by your AC -OR-• Tutor another student in a class such as English, math, or science.	<ul style="list-style-type: none">• You will need to complete 30 minutes of tutoring per week either online or in-person with a tutor -OR-• Complete ACT prep modules on Brainfuse.com or an approved online website by your AC -OR-• Tutor another student in a class such as English, math, or science (you must have an A in the class to tutor).	<ul style="list-style-type: none">• You will need to complete at least one hour of tutoring per week either online or in-person with a tutor.

HOW TO TRACK AND SUBMIT TUTORING HOURS:

All tutoring **must** be documented and verified by submitting a Tutoring Program Time Sheet to your AC at each C2C session.

- Tutoring Program Time Sheets are provided at each C2C **—OR—**
- You can download the Tutoring Program Time Sheet on the Upward Bound website: <https://www.crowder.edu/services/trio/upward-bound/>.
- All tutors and people receiving tutoring must verify the in-person tutoring for you to meet the weekly tutoring requirements. A tutor can be someone that Upward Bound provides, a teacher, a peer tutor, or a tutor from the school.
- Tutoring Program Time Sheets must be submitted to your AC at each C2C.

THINGS TO KNOW AND REMEMBER:

- It is important that you provide your AC a copy of your current grades at every C2C. Stipend deduction will apply if you do not. Current grades help determine how much tutoring time you need.
- **Brainfuse** provides participants access to a personalized, all-in-one learning experience. You can work with live tutors, collaborate with peers, and study on your own. To access online tutoring, go to Brainfuse.com.
- At future C2C sessions, Upward Bound will provide tutoring time for all participants. Therefore, for that week, you do not need to complete tutoring hours outside of C2C. Please bring your homework for this tutoring time. If you do not have any homework, you will work on ACT prep modules on Brainfuse.
- You will be placed on academic probation if your semester GPA is 2.5 or below. You will be responsible to meet the academic probation requirements set by your AC to continue in the UB program.
- Contact your AC if you have questions about the UB Tutoring Program, setting up your Brainfuse account, obtaining a tutor, struggling in class(es), or with any other questions.

Participants that complete their required tutoring each week will be entered into a drawing for \$100 gift card. Each program will select one winner.
Winners will be announced at the May 2nd Reception.

The UB Tutoring Program will be begin the week of Monday, February 3, 2020.