

## Notice to Bidders

Sealed Bids for **Crowder College – Hickey Building Renovation** will be accepted at **Crowder College** located at 600 Ellis Street, Webb City, Missouri 64870 until **2:00 p.m. on Wednesday, November 18<sup>th</sup>, 2015**. Bids will be open and read aloud.

**Crowder College – Hickey Building Renovations** consist of interior renovations of the existing facility, restroom renovations and limited exterior improvements.

Each bid shall include a **five percent (5%)** bid security in the form of a certified check, cashier's check or bid bond. The Owner reserves the right to award the contract to the lowest responsible bidder and to reject any and all bids and to waive any informality on all bids. No bid may be withdrawn for a period of **30 days** subsequent to the specified bid date.

A Pre-Bid Conference will be at **Crowder College – Hickey Building in Room 120** on **Tuesday, November 10<sup>th</sup> at 10:00 a.m.**

Plans and specifications for the project are available through **Engineers Reprographics** (417) 869-2222 or online plan room at [www.erplanroom.com](http://www.erplanroom.com) Documents will be provided to bidders only; only complete sets of documents will be issued.

1. Deposit per set: As required by Engineers Reprographics.
2. Deposit must be in the form of a Company check.
3. Deposits to be made out to Engineers Reprographics.
4. Deposits will be returned if the documents are returned to Engineers Reprographics within 15 days from bid opening with no marks or tears on the plans or specifications which would make them unusable.
5. A postage and handling fee will be charged for each set of documents mailed. The fee is non-refundable and should be a separate check from the deposit check for Contract Documents.

Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

Qualified bidders may submit bids for project as described in this Document. Submit bids according to the Instructions to Bidders. Bidders must agree to comply with **Prevailing Wage Rate** provisions per the Missouri Department of Labor Standards and other statutory regulations as referred to in the project specifications. **This Project is Tax Exempt.**

Please direct all correspondence to Kirsten M. Whitehead or Brad Erwin at Paragon Architecture at 417-885-0002.