

ASSOCIATE OF APPLIED SCIENCE DEGREE

Health Care Specialist

This AAS degree provides students with the broad range of health, science, and office skills helpful for initial placement and career advancement in front and back office positions in a wide range of medical facilities such as in hospitals, doctor offices, veterinary clinics, pharmacies, and long-term and in-home care facilities

Orientation		1 hour	
COLL	101		
Communications		9 hours	
Written Communications (6 hours)			
ENGL	100 Mechanics of Comp (3)		
ENGL	101 English Composition (3)		
ENGL	102 English Composition II* (3)		
ENGL	203 Technical Report Writing* (3)		
Oral Communications (3 hours)			
SPCH	101* Fundamentals of Speech (3)		
Mathematics		3 hours	
BSAD	121* Business Mathematics (3)		
Missouri Constitution		3 hours	
PLSC	103, 104* National, State, Local Gov (3)		
HIST	106 U.S. History (3)		
Health Sciences		17 hours	
Health Care related courses from programs such as Surgical Tech, Pharmacy Tech, Certified Nurse's Assistant, EMT, Paramedic, Nursing, Vet Tech, Biological Sciences, etc. (e.g. PE 115 First Aid, BIOL 185 Medical Laboratory Techniques)			
Biological Sciences		5 hours	
BIOL	101 General Biology (5)		
BIOL	152 A & P I (5)		
Business Core		13 hours	
BSAD	103 Professional Development (2)		
BSAD	125 Computer Applications* (3)		
BSAD	130 Business Communications* (3)		
BMGT	223 Business Ethics (3)		
OA	233 Medical Office Internship (2)		
Medical Office Specialist		9 hours	
HIT	220 ICD Coding (3)		
OA	212 Med Office Procedures (3)		
OA	215 Medical Terminology (3)		
Electives		3 hours	
BMGT	175 Management (3)	OR:	
BIOL	101 Gen Biology (5)		
ACCT	101 Practical Accounting (3)	OA 108	Intro to Transcription (3)
		OA 208	Medical Transcription (3)
ACCT	201 Principles of Accounting I(3)		

*Prerequisite requirement