

Crowder College

Annual Security Report & Annual Fire Safety Report

Revised September 2017

Contents

Reporting a Crime	3
Timely Warning	3
Emergency Notification	5
Campus Crime Reporting	6
Daily Crime Log	8
Campus Security and Facilities Access	8
Crime Prevention Programs.....	8
Sexual Misconduct Prevention Programs	10
Sexual Misconduct Definitions.....	11
Victims Procedures and How to Report a Sexual Assault	13
Alcohol and Drug Abuse Policies.....	14
Registered Sex Offenders.....	16
Discrimination Complaints.....	16
Investigation of Student Code of Conduct Violations.....	17
Disciplinary Actions	18
Due Process.....	19
Crime and Fire Statistics.....	21
Crime Statistics Report Neosho – On Campus Offense.....	21
Crime Statistics Report Neosho – On Campus Housing Offense	22
Crime Statistics Report Non-campus Offense	23
Crime Statistics Report Neosho - Public Property Offense	23
Crime Statistics Report Cassville – On Campus Offense	24
Crime Statistics Report Cassville - Public Property Offense	24
Crime Statistics Report McDonald County – On Campus Offense.....	25
Crime Statistics Report McDonald County - Public Property Offense	26
Crime Statistics Report Nevada – On Campus Offense.....	26
Crime Statistics Report Nevada - Public Property Offense	27
Crime Statistics Report Webb City – On Campus Offense	27
Crime Statistics Report Webb City - Public Property Offense	28
Crowder College Residence Halls.....	29
Brown Residence Complex	29
Roughrider Village.....	29
Transport Training.....	29

Crowder College Residence Hall Access.....	29
Brown Residence Complex	30
Roughrider Village.....	30
Missing Persons	30
Daily Fire Log.....	31
Residence Hall Fire Safety Systems.....	32
Brown Residence Complex	32
Roughrider Village.....	32
Transport Training.....	32
Residence Hall Fire Drills.....	32
Residence Hall Fire Evacuation Procedures.....	32
Brown Residence Complex	32
Roughrider Village and Transport Training.....	32
Residence Hall Policies Related to Fire Safety	32
Residence Life Fire Safety Education and Training Programs and Future Improvements.....	33
Residence Hall Fire Statistics.....	33

Annual Security Report

The Clery Act requires colleges and universities that receive federal funding to disseminate a public annual security report (ASR) to employees and students by October 1st each year. This ASR (which includes the annual security report and annual fire safety report) must include campus crime statistics for the preceding three (3) calendar years as well as details about efforts to improve campus safety.

The Crowder ASR includes policy statements about safety, security, crime reporting, campus facility security and access, law enforcement authority, alcohol and drug use, sexual assault prevention, and the response to a sexual assaults, domestic or dating violence, and stalking.

The Crowder College ASR is prepared annually by the office of the Vice President of Student Affairs (VPSA). The report contains data and policies also provided by the Campus Security and Human Resources offices. Crime reports are obtained from members of the campus community, Crowder Campus Security Authorities (CSAs), local law enforcement, and the Neosho Police Department. Crimes statistics are maintained on the Crowder Crime Log and included in the ASR.

Reporting a Crime

If you witness a crime in progress, on campus, where people are in immediate danger contact 911 and then contact Campus Security at 417.455.5744. For crimes where there is no sign of immediate danger, contact Campus Security at 417.455.5744. Victims may make a voluntary, confidential report of the crime. Prompt and accurate reporting is highly encouraged.

Campus Security is responsible for documenting the alleged crime for further investigation. Campus Security does not solely conduct the investigation but may participate in the investigation. Campus Security is not a campus police department.

Sexual misconduct violations are investigated by Crowder College Title IX Coordinators (Vice President of Student Affairs and Human Resources Director) using a team of trained investigators.

Timely Warning

Upon receiving information about a situation considered to be a serious or continued threat to the safety or health of students, staff, faculty, and/or visitors, Crowder College will, without delay, provide a timely warning to the campus community, unless issuing a notification will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Members of the community who know of a crime or other serious incident should report the incident to Campus Security immediately, by phone, at 417.455.5744.

Timely warnings will be distributed by the Director of Public Information via campus email, optional electronic emergency notification/reminder service (currently *MySchoolWay*) and/or the Emergency Notification System (ENS) (where available).

The timely warning will include all information that would promote the safety of all and would aid in the prevention of similar crimes. The information in the timely warning may include the following:

Date and time of the reported crime, location of the crime, the description of the reported crime, description of the suspects, and information on how to report further crimes.

Sample Timely Warning

In compliance with the “Timely Notice” provision of the federal Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act of 1998, Crowder College Campus Security is giving notice of a disturbing act of violence reported to have occurred near CAMPUS LOCATION.

On DATE, at TIME, the PD/SECURITY AUTHORITY responded to LOCATION after receiving an emergency call.

DETAILS OF EMERGENCY CALL AND EVENTS HERE. The 20-year-old caller reported that she was robbed at knifepoint by a male who entered her room uninvited. The female victim was struck by the male suspect and suffered minor injuries. The victim was not transported to the hospital.

A small amount of cash and jewelry was taken during the robbery.

DESCRIBE SUSPECTS HERE. The male suspect was described as a white male with light complexion, was approximately 5’ 11” tall and was wearing a navy blue hooded sweatshirt and a black stocking cap and mask.

If you have information about this crime, contact the PD/SECURITY AUTHORITY at PHONE NUMBER.

It can be assumed that conditions continue to exist that may pose a threat to members and guests of the College community. It is the duty of the institution to warn of possible “dangerous conditions” on or near the campus, and at affiliate organizations off campus. An “affirmative duty” exists to warn persons associated with the College of possible peril at the hands of some third party or parties.

Crowder College advises members of the campus community to:

- Report crimes immediately when they occur
- Report any suspicious activity

You may contact Campus Security at 417.455.5744 which is located on the Neosho Crowder College Campus.

Emergency Notification

To report an emergency, contact Campus Security by calling the number at the campus below or by dialing 911.

Neosho (Main Campus)

417.455.5744

417.456.0206

417.455.6692

Cassville

417.847.1706

Nevada

417.667.0518

McDonald County

417.266.6000

Webb City

417.673.2345

Crowder College has an obligation to inform the campus community when a significant emergency or dangerous situation occurs on campus. An Emergency Notification (EN) will be issued through the Public Information, Physical Plant Manager, Campus Life, and/or Security offices.

As required by the Clery Act, Crowder College is required to “Immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campus, unless issuing a notification will compromise efforts to contain the emergency.”

Examples of emergencies where an EN would be issued include an armed shooter, gas leak, bomb threat, tornado, fire or weather-related emergency. An EN will not be issued for weather closures or crimes that do not pose an immediate, significant threat such as a string of thefts.

Upon receipt of information concerning a significant emergency or dangerous situation, Crowder College authorities will:

- confirm and/or verify that a legitimate threat exists with local law enforcement and/or national news/weather resources
- obtain information pertaining to the specific segment(s) of the campus community at risk
- determine what information should be shared with those segment(s) of the larger, campus community

Emergency notifications are issued on a case-by-case basis considering the facts surrounding a threat. Factors may include but are not limited to the nature of the threat, the direct or ongoing danger to the campus community, and the possible risk of compromising law enforcement efforts. Emergency notifications may also come from other law enforcement agencies.

Once confirmed, all pertinent information will be included in the emergency notification and it will be disseminated in the following manner(s):

Crowder College may activate the Emergency Notification System using the campus speaker system in hallways, lobbies, and outside building. The College may

issue the EN via the College email system, post on the College webpage, or via text message or MySchoolWay (third party email notification system). The EN will be a brief, urgent message sent to the segment of the college population affected as quickly as possible and would contain instruction on evacuation, if applicable.

Students, employees, and the campus community may voluntarily enroll in the free *MySchoolWay* text/email service. Enrollment is strongly recommended. For more information go to MySchoolWay at www.MySchoolWay.com

Sample Emergency Notification Statement

Crowder College CAMPUS LOCATION Neosho Campus Alert!

DAY, DATE Monday, September 11, 2017 at 3pm TIME

Davidson Hall. SPECIFY THE BUILDING OR SPECIFIC LOCATION ON THE CAMPUS.

Dangerous gas leak. SPECIFY THE EMERGENCY ALERT.

Avoid Davidson, Farber, Newton, and McDonald Halls until further notice. Classes in those buildings are cancelled until further notice. Immediately evacuate those buildings. PROVIDE DIRECTIONS.

Will provide additional information when the situation improves. PROVIDE ADDITIONAL INSTRUCTIONS.

Crowder College will test its Emergency Notification procedure through drills, exercises, and appropriate activities designed to assess and evaluate the emergency plans and capabilities. Tests may be announced or unannounced. The date, time, and whether or not the test was announced/unannounced will be documented. This emergency notification procedure will be distributed in conjunction with at least one test per calendar year via Crowder e-mail.

Crowder College maintains evacuation and emergency procedures in classrooms, meeting rooms, offices, and is also available on *MyCrowder*, *Blackboard* and in the Emergency Operations Procedures (EOP) manual.

Campus Crime Reporting

In accordance with the requirements of *the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Act of 1990*, Crowder College must provide crime statistics on all alleged incidents even if it does not result in a finding of guilt. All crimes (alleged and completed) reported to Campus Security, designated Campus Security Authorities, and local law enforcement must be disclosed. Reports made “in good faith” which have a reasonable basis and are not based on rumor or hearsay must be reported and included in the crime statistics.

Anyone with information about misconduct or criminal activity should immediately report that information to a CSA (see chart below), Campus Security, or local law enforcement to ensure accurate and timely reporting, crime prevention, and investigation. CSAs are responsible for completing a *Clery Crime Report Form* and submitting it to the Vice President of Student Affairs

within 24 hours of the initial report. The VPSA is responsible for investigating and compiling crime reports and statistics.

If the victim reports a crime but wants to remain anonymous the CSA must inform the victim that Crowder College is required to submit the crime report for statistical purposes; however, the report can be submitted without identifying the victim.

The Crowder College Counseling Center provide mental health counseling under the scope of the counselor’s license and/or certifications and provides confidential services to students. Counseling files are not a part of the college education records and are not accessible without the students’ written permission. Counselors receive annual and ongoing training on Title IX and Clery reporting and investigation procedures so that when deemed appropriate, the Counselors can inform persons they are counseling on voluntarily and confidentially reporting crimes which may be included in the crime log and in the institution’s annual crime statistics.

Additionally, the Clery campus crime statistics and crime log do not include any personally identifiable information. Names associated with reports, which are not anonymous, will not be disclosed on the crime log or in the annual statistical disclosures.

Campus Security Authorities			
Title	Name	Email (@crowder.edu)	Phone (417)
Assoc. VP of Academic Affairs	Adam Morris	AdamMorris	455.5740
Assoc. VP of Career & Tech	Eddie Stephens	EdwardStephens	455.5604
Athletic Director	John Sisemore	JohnSisemore	455.5674
Director, Regional Centers & Concurrent Enrollment	Melissa Smith	MelissaSmith	592.2940
Director, Cassville	Angela Seymour	AngelaSeymour	847.1706
Director, Nevada	Monte Padgett	MontePadgett	667.0518
Director, Campus Life	Mark Aubuchon	MarkAubuchon	455.5644
Director, Human Resources	Michelle Paul	MichellePaul	455.5675
Director, McDonald County	Aaron Divine	AaronDivine	226.6000
Security Supervisor	Richard Cagle	RichardCagle	456.0206
VP of Student Affairs <i>Collection point for all reports</i>	Tiffany Slinkard	TiffanySlinkard	455.5636
Director, Webb City	Mark Fitch	MarkFitch	673.2345

Crowder College coordinates with local law enforcement to monitor activities, record crimes, and share information about potential criminal activities and those involving college students. Local law enforcement monitors the noncampus locations for officially recognized student organizations for criminal activity (Neosho Baptist Student Union). Crowder College does not

have any noncampus housing facilities for officially recognized student organizations (i.e. fraternity or sorority housing).

The Clery campus crime statistics are compiled for publication every fall with the most current crime statistics located on the campus website. These statistics are reported by October 1st each year for the preceding year. Printed copies of the entire *Jeanne Clery Disclosure and Campus Crime Statistics Report* for the current and previous two years is available in the Office of the Vice President of Student Affairs. Crowder College Clery campus crimes data may also be viewed online at <http://ope.ed.gov/security/>

Daily Crime Log

Crowder College Security is responsible for maintain a daily crime log. The crime log is a daily record of all criminal or alleged criminal incidents made “in good faith” that are reported to Campus Security, designated Campus Security Authorities, or local law enforcement. The daily crime log includes the following information:

Clery Statistic confirmation, nature/classification of crime, bias category (if applicable), case number, incident description, date/time reported, date/time incident occurred, general location, disposition (open or closed investigation), and person who filed the report

The crime log must include all crimes reported in good faith and not simply Clery-reportable crimes and was created to ensure more timely reporting of crimes than what would be provided annually in the Clery statistical report published by October 1st of each year. All offenses during a single incident must be recorded.

Campus Security and Facilities Access

Campus facilities are open and available for use Monday – Thursday 7:00a.m.-10:00p.m. and Friday 7:00a.m.-4:30p.m. Holiday and weekend hours vary according to various lab, library, and cafeteria services. Please refer to the college website at www.crowder.edu for additional details for each campus location.

Crowder College Physical Plant staff, Safety and Security, and on-campus Neosho Police monitor facilities to ensure they are safe at all times. Evacuation plans are posted throughout the facilities, indoor and outdoor light bulbs are replaced as needed, when low-lit areas are identified lighting is added, security cameras are maintained, trees and shrubs are trimmed, fire inspections are conducted by the local fire department, and tests of the emergency notification system and the *SchoolWay* emergency reminder/notifications service are regularly conducted.

Key and Lock Policy

Keys to offices and classrooms may be secured as outlined below. Final checks to employees leaving the college will be held until confirmation is received that all college keys or other property have been returned.

It is the policy of Crowder College that during non-working hours all buildings shall be locked to maintain security of all buildings and building contents. Director of Physical Plant or Key Master shall be responsible for the distribution of all campus keys. All campus door locks shall be keyed within the campus system (this policy does not include keys for vehicles, lockers, desks and cabinets). All keys remain the property of Crowder College.

Keys may be requested by a Division Chair, Associate Vice President, Vice President, or the President through the Crowder College email system to the Director of Physical Plant or Key Master. The Request must include the name of the department and person for whom the key is requested, as well as the door(s) or building(s) for which access is needed. Contact Site Directors for key distribution at locations other than Neosho.

Lost or stolen keys must be reported immediately to the Director of Physical Plant, Key Master, or Security Supervisor. A proper report will be taken concerning circumstances of the lost or stolen key(s).

Key and Lock Policy Personnel and Contact Information

Director of Physical Plant

Mark Kalmbach
markkalmbach@crowder.edu
417.455.6392

Key Master

James Davidson
jamesdavidson@crowder.edu
417.455.6308

Security Supervisor

Richard Cagle
richardcagle@crowder.edu
417.455.6692

Security

417.456.0206

Security and Law Enforcement Jurisdiction

Crowder College and the City of Neosho have a partnership to provide enhanced law enforcement services within and around the campus. The parties agree to enhance public safety, prevent crime, and make the campus, as a neighborhood, a better place to live. The agreement benefits both the Crowder campus community and the city of Neosho.

Security has a Security office on the Neosho campus Student Center and provide security services 24 hours each day. The city of Neosho staffs a police substation through the Neosho

Police Department (NPD). Two full-time police officers are stationed on duty for 12 hours per day for seven (7) days each week. The officers follow standard operating procedures as outlined by the NPD rules and regulations in all decisions made concerning enforcement of state laws and city ordinances. The campus Security staff do not make arrests; however, the NPD officers may make arrests. The college does not have sworn or commissioned officers; however, the City provides sworn and commissioned officers through the NPD. The NPD coordinates efforts with the Security Department through the immediate supervisors including the Investigations Lieutenant of the NPD and the Crowder-designated Security liaison (currently the Director of the Physical Plant).

A written *Intergovernmental Agreement Regarding Law Enforcement Services* has been signed by both parties and is on file in the office of the Vice President of Finance. The agreement outlines staffing, officer supervision and discipline, the types of law enforcement services provided, the jurisdiction, and responsibilities of each party.

Crime Prevention Programs

Crowder College conducts ongoing training and prevention programs for students and staff on the following topics related to crime prevention. Training and awareness programs are provided using a wide variety of means including ongoing media/public relations campaigns, workshops/programs for students, direct information distributed to students/staff via email, and information provide via forms and fliers.

- Residence Hall orientation covering residence hall safety
- Alcohol and Drug Prevention and Awareness
- Sexual Misconduct/Violence and Assault Prevention (Title IX)
- Clery Act and Campus Security Authority Training
- Active Bystander

Sexual Misconduct Prevention Programs

Crowder College conducts campaigns, programming and training to increase awareness about sexual misconduct including dating violence, domestic violence, sexual assault, and stalking.

Prevention programming includes:

- Semesterly, *Residence Hall Orientation* (primary prevention and awareness)
 - Includes emergency contact information, defining sexual misconduct and types of sexual assault, how to prevent sexual assault, resources for those who may be a witness to or involved in an assault, and how to intervene as an active bystander
- Semesterly, *It's On Us* campaign to increase awareness of sexual assault and bystander prevention (primary/ongoing prevention and awareness)
- Semesterly, *Promoting Prevention* unit in College Orientation for all entering first semester freshmen, addresses five prevention topics: alcohol abuse, substance abuse,

suicide awareness, gambling addiction, and sexual violence prevention (primary prevention and awareness)

- Semesterly, the *Step Up! Bystander Intervention Program* is offered in a workshop format to teach strategies for safely intervening in situations that may include a potential sexual assault and other problematic, unsafe situations and focuses on education, awareness and skill-building (primary/ongoing prevention and awareness)
- Semesterly, in class, the *Blue Bookmark* campaign includes information about emergency contacts, the definitions of sexual misconduct, types of sexual assault, how to prevent sexual assault, resources available for those who may be a witness to or involved in an assault, and how to intervene as an active bystander (primary/ongoing prevention and awareness)
- Annually, *New Staff Regulatory Training* includes sexual misconduct awareness/training (Title IX), Clery requirements, how to reporting crimes (alleged and completed) and the role of Campus Security Authorities, and bystander intervention techniques (primary prevention and awareness)
- Annually, *Ongoing Regulatory Training* includes advanced and more scenario-based training regarding sexual misconduct awareness (Title IX), Clery requirements, crime reporting (alleged and completed) and the role of Campus Security Authorities, and how to intervene as an active bystander (ongoing prevention and awareness)
- Annually, *Crowder College Wellness Week* is designed to improve the personal well-being, health, and wellness of the campus community by offering activities aligned with the seven dimensions of wellness. Wellness Week is intended to help campus community members learn how to create positive and life-long social, emotional, spiritual, environmental, occupational, mental, and physical habits and specific sessions on sexual assault prevention are included each year (primary/ongoing prevention and awareness)

Sexual Misconduct Definitions

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, a person with who the victim shares a child in common, a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the

frequency of interaction between the persons involved in the relationship. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence. Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Sex Offenses (Assault): Any sexual act directed against another person, with or without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape - The penetration, no matter how slight, of the vagina or anus with another body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest - Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape - Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress. For the purposes of this definition: *Course of conduct* means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property. *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling. Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Consent: Consent is clear, knowing and voluntary. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity.

- Consent to any one form of sexual activity cannot automatically imply consent to any other forms of sexual activity.
- Previous relationships or prior consent cannot imply consent to future sexual acts.

Victims Procedures and How to Report a Sexual Assault

If you have been a victim of sexual assault or a witness to sexual assault, report it immediately. Call 911 or Campus Security at 417.456.0206.

If you have been raped do not shower, do not change clothes, do not tamper with any evidence, and do not clean up. Call 911 and go to an emergency room immediately.

Sexual Assault Nurse Examiner:

Freeman West located at 1102 West 32nd Street Joplin, Missouri, 417.347.6656, is a local hospital trained and equipped to deal with sexual assaults 24/7/365. Victims of sexual assault should get an exam as quickly as possible because the evidence deteriorates quickly and may be important in proving the assault in criminal proceedings. Hospital staff are trained to collect forensic evidence, check for injuries, and deal with the possibility of exposure to sexually transmitted diseases. A sexual assault nurse examiner (SANE) is a hospital staff member who handles sexual assault and is specifically trained to provide comprehensive care to sexual assault survivors, demonstrate competence in conducting a forensic examination, have the ability to testify as an expert witness, and show compassion and sensitivity to survivors of sexual assault.

Additional online resources for those involved in sexual assault or rape include:

www.freemanhealth.com/SANE

www.lafayettehouse.org

www.crowder.edu/about-crowder/safety-security/assault-investigation

You may also make a report to a Crowder Campus Security Authority. Crowder College considers these people “responsible employees.” Notice to them is official notice to the institution. Students have the right and can expect to have incidents of sexual misconduct taken seriously by the institution, when formally reported, and those incidents will be investigated and properly resolved through college administrative procedures. Formal reporting means that only people who need to know will be told and information will be shared only as necessary with investigators, witnesses, and the accused individual.

Campus Security Authorities			
Title	Name	Email (@crowder.edu)	Phone (417)
Assoc. VP of Academic Affairs	Adam Morris	AdamMorris	455.5740
Assoc. VP of Career & Tech	Eddie Stephens	EdwardStephens	455.5604
Athletic Director	John Sisemore	JohnSisemore	455.5674
Director, Regional Centers & Concurrent Enrollment	Melissa Smith	MelissaSmith	592.2940
Director, Cassville	Angela Seymour	AngelaSeymour	847.1706
Director, Nevada	Monte Padgett	MontePadgett	667.0518

Director, Campus Life	Mark Aubuchon	MarkAubuchon	455.5644
Director, Human Resources	Michelle Paul	MichellePaul	455.5675
Director, McDonald County	Aaron Divine	AaronDivine	226.6000
Security Supervisor	Richard Cagle	RichardCagle	456.0206
VP of Student Affairs <i>Collection point for all reports</i>	Tiffany Slinkard	TiffanySlinkard	455.5636
Director, Webb City	Mark Fitch	MarkFitch	673.2345

Persons making a report can report the incident and are not required to tell anyone else his or her private, personally identifiable information unless there is cause for fear for his or her safety or the safety of others. Campus Security Authorities are required to report crime statistics, but can withhold personally identifiable information if the reporting party does not wish to be identified.

Alcohol and Drug Abuse Policies

Crowder College supports and is in compliance with Drug Free Schools and Communities Act (Public Law (102-226). Drinking or the possession of drugs or alcoholic beverages on the campus or at any official college function is prohibited and will result in judicial action by the college. The Crowder College Drug and Alcohol Program directed by the Vice President of Student Affairs is designed to provide intervention, prevention, and general education to students, faculty, and staff. [See the Crowder College Student Handbook concerning Disciplinary Action. For additional information, health risks, prevention and resources click here.](#)

Violations of the Student Code of Conduct include:

- Unlawful manufacture, distribution, dispensing, possession, use, or sale of, or the attempted manufacture, distribution, dispensing, or sale of controlled substances, identified in Federal and State law or regulations.
- Manufacture, distribution, dispensing, possession, use, or sale of, or the attempted manufacture, distribution, dispensing, or sale of alcohol, which is unlawful or otherwise prohibited by, or not in compliance with, College policy or campus regulations.

These rules shall apply to individual students, student groups and organizations, summer program participants, and campus visitors. As a student you are both a citizen and a member of the academic community. As a citizen, you possess basic freedoms, privileges and rights guaranteed to all persons by law. In addition, you are subject to the same rules and limitations that are imposed by federal and state law on all persons.

Each student assumes the responsibility for conducting themselves in a manner compatible with the educational purposes of the college. If these responsibilities are ignored or neglected, the College must carry out appropriate disciplinary action. Students are also expected to adhere to the policies and procedures of institutions they may visit, as well as study abroad programs in which they may participate. In addition, the College may proceed with the student

conduct process despite pending civil or criminal proceedings. The College reserves the right to process a case even if a student withdraws from school while a conduct matter is pending.

Students may also be sanctioned for conduct that constitutes a hazard or potential hazard to the health, safety, or well-being of members of the college community or themselves, or which is detrimental to the College's interest whether such conduct occurs on campus, off campus or at college sponsored events.

Drug Prevention Program

Other than the ongoing training and prevention programs conducted on campus, the College is provides a list of referral agencies that can address alcohol and drug abuse. Local mental health centers, counseling resources, and anonymous health communication services are made available.

Prevention programming includes:

- Semesterly, residence hall orientation (primary prevention and awareness) includes warning signs of drug/alcohol abuse, negative impacts of drug/alcohol abuse, health risks of drug/alcohol abuse, and how to intervene as an active bystander (*Blue Bookmark*)
- Semesterly, *It's On Us* campaign to increase awareness of drug and alcohol abuse, sex assault, and bystander prevention (primary and ongoing prevention and awareness)
- Semesterly, in class, *Blue Bookmark* campaign includes warning signs of drug/alcohol abuse, negative impacts of drug/alcohol abuse, health risks of drug/alcohol abuse, and how to intervene as an active bystander (primary and ongoing prevention and awareness)
- Semesterly, *Promoting Prevention* unit in College Orientation for all entering first semester freshmen, addresses five prevention topics: alcohol abuse, substance abuse, suicide awareness, gambling addiction, and sexual violence prevention (primary prevention and awareness)
- Semesterly, the *Step Up! Bystander Intervention Program* is offered in a workshop format to teach strategies for safely intervening in situations that may include a potential sexual assault and other problematic, unsafe situations and focuses on education, awareness and skill-building (primary/ongoing prevention and awareness)
- Each spring semester, conduct the annual *Missouri College Health Behaviors Survey* with a random sample of approximately 1,500 students in conjunction with the University of Missouri-Columbia Partners in Prevention program in order to study and assess alcohol and drug attitudes and behaviors on campus over time
- Semesterly, the Young Adult Prevention Team provides substance abuse prevention efforts through safe alternative activities, education and community outreach programs. Two scheduled prevention-themed events are conducted each semester to educate students and staff on the dangers of drug and alcohol abuse

- Semesterly, Annual *New Staff Regulatory Training* includes warning signs of students in distress, a community crisis resource list, important drug/alcohol “hotline” numbers (*Red Folder*), warning signs of drug/alcohol abuse, negative impacts of drug/alcohol abuse, health risks of drug/alcohol abuse, and how to intervene as an active bystander (*Blue Bookmark*) (primary prevention and awareness)
- Semesterly, Annual *Ongoing Regulatory Training* including warning signs of students in distress, a community crisis resource list, important drug/alcohol “hotline” numbers (*Red Folder*), warning signs of drug/alcohol abuse, negative impacts of drug/alcohol abuse, health risks of drug/alcohol abuse, and how to intervene as an active bystander (*Blue Bookmark*) (ongoing prevention and awareness)
- Annually, *Crowder College Wellness Week* is designed to improve the personal well-being, health, and wellness of the campus community by offering activities aligned with the seven dimensions of wellness. Wellness Week is intended to help campus community members learn how to create positive and life-long social, emotional, spiritual, environmental, occupational, mental, and physical habits and specific sessions on drug abuse and prevention are included each year (primary/ongoing prevention and awareness)

Registered Sex Offenders

Under federal law, the Sex Crime Prevention Law (Public Law 101-336, Section 3) enacted on October 28, 2000, certain sex offenders who are already required to register in the State of Missouri must provide notice of each institution of higher education in that state at which that person is employed, carries on a vocation, or is a student. Therefore, if any individual is required to register as a sex offender in a state and indicates that he or she is employed, carries on a vocation, or is a student at Crowder College, that information will promptly be made available to the Security Department, the Human Resource Department and the Vice President of Student Affairs.

Missouri Registered Sex Offender Information Sources

The state of Missouri does have a state-wide online sex offender registry which is available online. Current registered sex offender information can be found at www.mshp.dps.missouri.gov

Discrimination Complaints

Crowder College is an equal opportunity/affirmative action/educational/employment institution. Crowder College is committed to providing educational opportunities and activities free of discrimination or harassment to all qualified persons regardless of their race, color, national origin, sex, gender identity, sexual orientation, disability, age, religion or any other characteristic protected by institutional policy or state, local or federal law.

Crowder College ensures compliance with:

1. Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973 which prohibits discrimination on the basis of disability in programs and activities receiving federal financial assistance.
3. Title IX of the Education Amendments of 1972 which prohibits discrimination on the basis of sex in educational programs and activities receiving federal financial assistance.
4. The Age Discrimination Act of 1975 which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance.

A person may file a discrimination complaint with Crowder College by submitting a complaint, in writing, to the Vice President of Student Affairs, 601 Laclede, Neosho, MO 64850, 417.455.5636 or the Director of Human Resources, 417.455.5726. The formal written complaint must clearly and concisely describe the alleged incident(s), as well as when and where the incident occurred. The investigation of the alleged violation will take place as outlined in the Investigations of Conduct and Discrimination Violations.

A person may also file a discrimination complaint with the U.S. Department of Education, Office for Civil Rights (OCR) by submitting in writing the following:

- Student name, address, and phone number;
- The name and location of the school accused of violating the nondiscrimination policy;
- A detailed description of what happened and when it happened; and
- Basis of the complaint (e.g., that you are a person with a disability or a member of another protected class based on race, disability, sex, age, national origin, or color).

To find the OCR office closest to you, visit the following webpage: www2.ed.gov/ or call 1.800.421.3481.

Retaliation or harassment against any person involved in a complaint is prohibited. Retaliation or harassment is any adverse action taken against an individual because of the person's participation in a complaint or investigation.

Investigation of Student Code of Conduct Violations

The student/person accused of violating the Student Code of Conduct or accused of discrimination on the basis of sex, race, religion, color, national origin, age, and qualified disability shall be informed by the Vice President of Student Affairs (1st Floor of Farber Hall, 417.455.5636) of the alleged misconduct. The allegations will be fully investigated and the student/person will be notified of any disciplinary action taken. Any student/person found to

have violated the Student Code of Conduct and received disciplinary action may request an appeal. The Title IX Coordinator in all disciplinary appeals is the Director of Human Resources or another college designee. A determination will be based on the preponderance of the evidence—a “more likely than not” standard.

An appeal will be considered if it meets the criteria listed above. The appeal and supporting evidence will be reviewed by the Title IX Coordinator (Director of Human Resources) to determine if the appeal is valid. If the initial disciplinary action is valid the decision of the Title IX Coordinator (Director of Human Resources or another college designee) is final and the student/person will be notified, in writing, within three (3) business days.

If the Title IX Coordinator determines there was a procedural error is new evidence, or sanctions were inappropriate to the severity of the violation, the complaint will be re-evaluated and further investigated under the direction of the Title IX Coordinator (Director of Human Resources or another college designee) with instruction to:

- reinvestigate in light of the procedural error (substantiated bias, the investigation may have been conducted unfairly, there was a potential deviation in investigation procedures, etc.),
- consider new evidence, or
- reconsider the original sanction.

The re-evaluation and reinvestigation by the Title IX Coordinator (Director of Human Resources or college designee) is not appealable. This decision is final.

Disciplinary Actions

Any sanction imposed should be appropriate to the violation, taking into consideration the context, seriousness and any previous code of conduct violations. The College reserves the right to broaden or lessen any range of actions in the case of serious mitigating circumstances or egregiously offensive behavior.

Any student found to have violated his/her responsibility as described above shall be subject to one or more of the following sanctions:

Warning: Written notice to the student that a violation of specified College policies or campus regulations has occurred.

Censure: Written reprimand for violations of specified College policies or campus regulations.

Disciplinary Probation: A status imposed for a specific period of time in which a student must demonstrate conduct that conforms to College standards of conduct. Conditions restricting the student's privileges, eligibility for activities or office positions in a recognized student organization may be imposed.

Exclusion: Loss of privileges from participation in designated privileges, athletics, extracurricular activities, and/or facilities for a specified academic term or terms. Exclusion from specified areas of the campus or from official College functions when there is reasonable cause to believe that the student's presence there will lead to physical abuse, threats of violence, or conduct that threatens the health or safety of any person on College property or at official College functions, or other disruptive activity incompatible with the orderly operation of the campus.

Restitution: Reimbursement for damage to or misappropriation of College property or the property of others may be imposed.

Suspension: Termination of student status at the campus for a specified range of time, academic term or terms with reinstatement thereafter certain, provided that the student has complied with any conditions imposed as part of the suspension. (Suspensions and suspensions with conditions are not restricted to disciplinary reasons; they may also apply to behavioral reasons.)

Expulsion: Termination of student status for an indefinite period.

Interim Suspension: Exclusion from classes, or from other specified activities or areas of the campus, as set forth in the Notice of Interim Suspension, before final determination of an alleged violation. A student placed on Interim Suspension shall be given prompt notice regarding the allegation(s), investigation, and the duration of the Interim Suspension.

Compensatory Service: Other disciplinary actions, such as monetary fines, letters of apology, community service, work assignments, essays, or holds on request for transcripts, diplomas, or other student records to be sent to third parties, as set forth in campus regulations.

The loss of College employment shall not be a form of discipline, unless the conduct giving rise to the discipline is related to the employment. The loss of student status will result in termination of the student's employment and access to other student amenities including, but not limited to, on-campus housing, food services, and campus activities.

Due Process

Due process is basic to the proper enforcement of College policies and campus regulations. The purpose of Due Process is to fairly and consistently review any disciplinary allegation, investigate the allegation, and determine disciplinary action.

Any student/person found to have violated the Student Code of Conduct and received disciplinary action may request an appeal. The appeal criteria are as follows:

- A procedural error occurred that significantly impacted the outcome of the hearing (e.g. substantiated bias, investigation was conducted unfairly, significant deviation from established procedures, etc.).
- There is new evidence to consider, which was unavailable during the original investigation, which could substantially impact the original finding or sanction. A summary of this new evidence and its potential impact must be included.
- The sanctions imposed were inappropriate to the severity of the violation.

An appeal must be made in writing to the Title IX Coordinator (Director of Human Resources) within three (3) business days of the determination of the action. Appeal requests that are not made for due cause (as listed above), may be found to lack standing and will be dismissed.

Once Crowder College is notified of a complaint, or put on notice, the College is required to:

1. investigate,
2. stop the harassment,
3. remedy the effects, and
4. prevent recurrence.

In order to stop the harassment, remedy the effects, and prevent its recurrence the College may make take the following actions which should be reasonable in light of the known circumstances and should not significantly restrict complainant's student/employee status, create a disadvantage, or limit ability to gain benefits or opportunities. The College may:

- Provide and escort while on campus
- Issue a no contact order
- Limit respondent's presence on campus (persona non grata limiting to classes only) and if violated, could result in an arrest or criminal trespass
- Provide interim sanction including suspension or expulsion
- Modify class schedules so the complainant and respondent don't attend same class
- Allow complainant to withdraw from course and allow for course retake without penalty
- Monitor situation for retaliation or contact by complainant or respondent
- Refer to medical services
- Refer to counseling services
- Move resident to a different room or residence hall
- Provide tutoring and other academic and support services
- And others, determined to be reasonable in light of known circumstances

The person(s) making the complaint is identified as the Complainant and the person who has committed the alleged violation is identified as the Respondent.

The College is required to:

1. conduct a prompt, thorough, and impartial investigation and take written statements from the Complainant and Respondent (a preliminary investigation may precede a full investigation),
2. provide both the Complainant and Respondent with copy of the investigation procedures,
3. ask both the Complainant and Respondent to complete a *Sexual Misconduct Investigation Complainant/Respondent Consent Form*,
4. provide a copy of the Student Code of Conduct to all parties participating in the investigation,
5. provide a reasonable timeline for conducting and completing the investigation (an investigation should generally take between 30 and 60 days),
6. provide a written notice to the Complainant and Respondent regarding the outcome of the investigation, and
7. provide an opportunity for the Complainant and Respondent to appeal the decision at the conclusion of the investigation.

The investigator will make a determination and document the findings in a final investigation report. The investigator will determine if the evidence (facts, opinions, circumstances) establishes a violation of the Code of Conduct and/or policy and whether or not it is more likely than not to have occurred (a preponderance of the evidence or a more-likely-than-not standard). The report will also include description of the evidence, assessed credibility of the parties involved, and sanctions imposed.

Crowder College will make a reasonable effort to protect the privacy of all parties involved in the investigation; however, Crowder College cannot guarantee that information will remain confidential.

The Complainant and Respondent will each be notified at the same time regarding the outcome of the investigation. The Complainant will receive information regarding the findings and recommended actions to resolve the complaint, but will only be supplied with those items which directly relate to the Complainant. The Complainant will not be notified of the details of the sanctions of the Respondent, unless the Respondent provides consent.

Crime and Fire Statistics

Per Clery requirement, the following Clery crime statistics are provided for the most recent three year period.

Crime Statistics Report Neosho – On Campus Offense			
<u>Year</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses-Forcible	0	0	0
Sex offenses-Non-Forcible	0	0	0

Robbery	0	0	0
Aggravated assault	0	0	0
Domestic violence	0	0	0
Dating violence	0	0	1
Stalking	0	0	1
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession.....	0	0	0
Drug law violations	0	1	1
Liquor law violations.....	0	2	1
Disciplinary action weapons	0	1	0
Disciplinary action drug abuse violations	3	5	2
Disciplinary action liquor law violations	21	40	34

Crime Statistics Report Neosho – On Campus Housing Offense

Year	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses-Forcible	0	0	0
Sex offenses-Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Domestic violence	0	0	0
Dating violence	0	0	1
Stalking	0	0	1
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession.....	0	0	0
Drug law violations	0	1	1
Liquor law violations.....	0	2	1
Disciplinary action weapons	0	1	0
Disciplinary action drug abuse violations	3	5	1
Disciplinary action liquor law violations	21	40	34

Fire Statistics

2014: There was one cooking fire reported in 2014 in on-campus housing. There was no property damage associated with the fire.

2015: There was one cooking fire reported in on-campus housing and one electric furnace fire reported in Smith Hall in 2015. There was no property damage associated with either fire.

2016: There were no reported fires in on-campus housing in 2016.

Crime Statistics Report Non-campus Offense

Year	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses-Forcible	0	0	0
Sex offenses-Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession.....	0	0	0
Drug law violations	0	0	0
Liquor law violations.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug abuse violations	0	0	0
Disciplinary action liquor law violations	0	0	0

Crime Statistics Report Neosho - Public Property Offense

Year	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses-Forcible	0	0	0
Sex offenses-Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession.....	0	0	0
Drug law violations	0	0	0
Liquor law violations.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug abuse violations	0	0	0
Disciplinary action liquor law violations	0	0	0

A hate crime includes murder and non-negligent manslaughter, sexual assault, robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/ vandalism of property motivated by bias based on the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

Hate Crimes

2014: There were no hate crimes reported in 2014.

2015: There was one report of vandalism/hate crime because the vandalism was race-motivated in 2015.

2016: There was one report of vandalism/hate crime because the vandalism was race-motivated in 2016.

Crime Statistics Report Cassville – On Campus Offense

Year	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses-Forcible.....	0	0	0
Sex offenses-Non-Forcible.....	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession.....	0	0	0
Drug law violations	0	0	0
Liquor law violations.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug abuse violations	0	0	0
Disciplinary action liquor law violations	0	0	0

Crime Statistics Report Cassville - Public Property Offense

Year	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses-Forcible.....	0	0	0
Sex offenses-Non-Forcible.....	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Domestic violence	0	0	0

Dating violence	0	0	0
Stalking	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession.....	0	0	0
Drug law violations	0	0	0
Liquor law violations.....	0	0	0
Disciplinary action weapons.....	0	0	0
Disciplinary action drug abuse violations	0	0	0
Disciplinary action liquor law violations	0	0	0

A hate crime includes murder and non-negligent manslaughter, sexual assault, robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/ vandalism of property motivated by bias based on the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

Hate Crimes

There were no hate crimes for 2014, 2015 or 2016.

Crime Statistics Report McDonald County – On Campus Offense

Year	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses-Forcible.....	0	0	0
Sex offenses-Non-Forcible.....	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession.....	0	0	0
Drug law violations	0	0	0
Liquor law violations.....	0	0	0
Disciplinary action weapons.....	0	0	0
Disciplinary action drug abuse violations	0	0	0
Disciplinary action liquor law violations	0	0	0

Crime Statistics Report McDonald County - Public Property Offense

Year	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses-Forcible	0	0	0
Sex offenses-Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession.....	0	0	0
Drug law violations	0	0	0
Liquor law violations.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug abuse violations	0	0	0
Disciplinary action liquor law violations	0	0	0

A hate crime includes murder and non-negligent manslaughter, sexual assault, robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/ vandalism of property motivated by bias based on the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

Hate Crimes

There were no hate crimes for 2014, 2015 or 2016.

Crime Statistics Report Nevada – On Campus Offense

Year	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses-Forcible.....	0	0	0
Sex offenses-Non-Forcible.....	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0

Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession.....	0	0	0
Drug law violations	0	0	0
Liquor law violations.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug abuse violations	0	0	0
Disciplinary action liquor law violations	0	0	0

Crime Statistics Report Nevada - Public Property Offense

Year	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses-Forcible.....	0	0	0
Sex offenses-Non-Forcible.....	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession.....	0	0	0
Drug law violations	0	0	0
Liquor law violations.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug abuse violations	0	0	0
Disciplinary action liquor law violations	0	0	0

A hate crime includes murder and non-negligent manslaughter, sexual assault, robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/ vandalism of property motivated by bias based on the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

Hate Crimes

There were no hate crimes for 2014, 2015 or 2016.

Crime Statistics Report Webb City – On Campus Offense

Year	2014	2015	2016
------	------	------	------

Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses-Forcible	0	0	0
Sex offenses-Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	1	1
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession.....	0	0	0
Drug law violations	0	0	0
Liquor law violations.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug abuse violations	0	0	0
Disciplinary action liquor law violations	0	0	0

Crime Statistics Report Webb City - Public Property Offense

Year	2014	2015	2016
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses-Forcible	0	0	0
Sex offenses-Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	0	0
Burglary	0	0	0
Motor vehicle theft.....	0	0	0
Arson.....	0	0	0
Simple Assault.....	0	0	0
Larceny-Theft.....	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property.....	0	0	0
Illegal weapons possession.....	0	0	0
Drug law violations	0	0	0
Liquor law violations.....	0	0	0
Disciplinary action weapons	0	0	0
Disciplinary action drug abuse violations	0	0	0
Disciplinary action liquor law violations	0	0	0

A hate crime includes murder and non-negligent manslaughter, sexual assault, robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault,

intimidation and destruction/damage/ vandalism of property motivated by bias based on the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity.

Hate Crimes

There were no hate crimes for 2014, 2015 or 2016.

Statistics reported to the US Department of Education are available at <http://ope.ed.gov/security/>

Crowder College Residence Halls

Crowder College owns and maintains three on-campus housing facilities on its Neosho campus. Brown Residence Complex residents are issued two keys. A swipe key opens the house front door and the traditional metal key opens the bedroom and closet door. Roughrider Village (RRV) or Transport Training residents are issued a traditional metal key which allows a resident access to each apartment front door.

The physical address of the three residence halls are:

Brown Residence Complex

4911 Fowler Street, Neosho MO 64850

Description: 14 six-bedroom units with common bathrooms and common living areas in addition to two three-bedroom units with the same amenities.

Roughrider Village

4725 Doniphan Drive, Neosho, MO 64850

Description: 8 two-story buildings containing 8 apartments each. 32 units are two-bedroom apartments and the other 32 units are one-bedroom apartments. Each apartment contains a full kitchen including a refrigerator, sink, stove/oven, a stackable washer/dryer, and a single, full bathroom.

Transport Training

Choteau Street, Neosho, MO 64850

Description: 5 units in one building containing two bedrooms, one full bathroom and one common living space.

Crowder College Residence Hall Access

Visitors are allowed between the hours of noon through midnight every day in each residence hall. These hours are in effect all year, including holidays. Residents must accompany all visitors upon checking in and for the entire duration of the visit. It is the responsibility of the host to

acquaint their guests with the residence housing rules and regulations. All guests and visitors must abide by all housing rules, regulations, and policies as outlined in the Resident Handbook and as set forth by the Campus Life Office.

Brown Residence Complex

The following policies apply to those who do not reside in the Brown Residence Complex and who wish to visit with a resident:

- 1) Residents may have visitors during designated times. All external visitors must be out of the residence halls by midnight.
- 2) As a general rule, no overnight visitors are allowed in the Brown Residence Complex.
- 3) Visitors must be at least 18 years of age, unless accompanied by a parent or legal guardian. Residents who have visitors that violate housing policy will be subject to disciplinary sanctions and the visitor will not be permitted in the Brown Residence Complex in the future.

Roughrider Village

The following policies apply to those who do not reside in Roughrider Village and who wish to visit with a Resident:

- 1) Respect and mutual understanding should be reached between roommates as to the time and manner in which your apartment will be used for entertaining. A roommate should not feel compelled to leave their room in order to accommodate a guest, nor should they be placed in a situation which might cause embarrassment or inconvenience.
- 2) All visitors are subject to the same policies that govern residents. Residents who have visitors that violate this policy will be subject to disciplinary sanctions and the visitor may not be permitted in the Roughrider Village Apartments in the future.

It is important that residents respect the privacy of their roommates. All residents should notify housing staff if they feel the visitation policy is being abused by their roommates.

Any non-resident who stays in the apartments more than two (2) consecutive nights will be considered in violation of the visitation rules.

Missing Persons

If you have reason to believe that a student residing in on-campus housing is missing, you should immediately notify any person listed below.

Campus Security

417.455.5744

Director/Asst Director of Campus Life	417.455.5644
Housing Coordinator	located in residence halls complex
Resident Assistant	located in residence halls complex

Upon notification, the listed personnel must immediately notify Campus Security. Campus Security and the Director of Campus Life will investigate to determine if the student is indeed missing.

If the student is determined to be missing for 24 hours, Campus Security will notify the Neosho Police Department no later than 24 hours after the student is determined to be missing.

If the missing student is under the age of 18 and has not been emancipated, the student's parent/legal guardian will be immediately notified (within 24 hours). If the missing student is over the age of 18, Campus Security will notify the *Missing Student Notification* contact within 24 hours of a report being made.

Crowder College will use the student's *Missing Student Notification* contact for notification purposes. (Only campus officials and law enforcement will have access to this person's identity.) The name and contact information may be provided by completing the *Crowder College Campus Life Office Emergency Information* form given to all residence hall students before they move into the residence halls.

If a student does not provide a *Missing Student Notification* contact, Campus Security and the Neosho Police Department will be notified if missing for 24 hours or longer.

Daily Fire Log

Crowder College Security is responsible for maintaining a fire log, as required by the Higher Education Act, because Crowder College owns and maintains a student housing facility. Crowder must record all fires that occur in on-campus student housing facilities.

In the event of a fire, pull the fire alarm (if in Brown Complex), call 911, and evacuate the facility immediately. Then contact Campus Security at 417. 455.5744. If a small, easily extinguished fire is extinguished and 911 or Campus Security are not notified, contact the Director of Campus Life at 417.455.5644. The Director of Campus Life will complete a housing incident report and provide a copy to Campus Security for addition to the fire log.

All fires must be reported to the Director of Campus Life and must be recorded on the fire log regardless of whether or not the fire was easily extinguished or still burning, once detected.

The fire log includes the following information:

Date reported, nature of fire, date/time fire occurred, and general location of fire

Residence Hall Fire Safety Systems

Brown Residence Complex

The Brown Complex is made up of 16, six-bedroom “houses” which contain a common three stall/two shower bathroom, ADA compliant private bath, and a common entry/common living area equipped with a sink, microwave oven, and television. Each house is equipped with smoke detectors in each bedroom and common areas. Each house also is equipped with one fire extinguisher installed on the common entry area wall in plain view. Additionally, there is a professional smoke detector/fire alarm system and a sprinkler system.

Roughrider Village

Roughrider Village has a battery-operated smoke detector in each apartment and also has a fire extinguisher in each house.

Transport Training

Transport Training has a battery-operated smoke detector in each apartment and also has a fire extinguisher in each house.

Residence Hall Fire Drills

Fire drills are also conducted twice each year: once in the summer and once in the fall semesters. Two drills were conducted the previous year in the Brown Residence Complex. RRV was not owned by Crowder College during the previous calendar year.

Residence Hall Fire Evacuation Procedures

Brown Residence Complex

When the fire alarm sounds, students must assume there is a fire and act accordingly. All residents must evacuate each house and proceed to the basketball court. Students are not allowed to reenter the housing units until the housing staff gives permission to do so.

Roughrider Village and Transport Training

When the fire alarm sounds, students must assume there is a fire and act accordingly. All residents must evacuate each apartment and proceed to the parking lot. Students are not allowed to reenter the apartments until the housing staff gives permission to do so.

Residence Hall Policies Related to Fire Safety

The Crowder College Residence Hall Handbook contains specific policies related to eliminating the risk of a fire. The following acts are prohibited:

- Possession of firearms, fireworks, large knives, weapons of any type or other dangerous materials. Under no circumstance are any weapons, fireworks, firearms (including B-B, pellet and air or paint guns) or hazardous materials allowed in the Residence Complex or on campus
- Unauthorized cooking in the houses using anything other than a microwave (Brown Residence Halls and Transport Training only)
- Using tobacco within all college buildings, including the Residence Complex. Residents who use tobacco are expected to do so outside the buildings and keep the area free from litter. Ashes, cigarette butts, and spit cups are to be disposed of properly in trash containers outside the Houses/Suites
- Burning candles/incense in the houses
- Possessing any explosive materials

Residence Life Fire Safety Education and Training Programs and Future Improvements

All dorm students have mandatory residence hall training on the first Sunday night before classes begin each fall semester. Fire procedures are reviewed in the training and fire procedures are posted in each room of each common area in the Brown Residence Hall Complex. Additionally, there is a fire drill conducted each summer and fall semester.

Smoke detector batteries are replaced annually in Roughrider Village and Transport Training. The fire panel was updated and all fire sensors were replaced in the Brown Residence Hall Complex in December 2014.

Residence Hall Fire Statistics

2014: There was one cooking fire reported in 2014 in on-campus housing. There was no property damage associated with the fire.

2015: There was one cooking fire reported in on-campus housing and one electric furnace fire reported in Smith Hall in 2015. There was no property damage associated with either fire.

2016: There were no reported fires in on-campus housing in 2016.

Statistics reported to the US Department of Education are available at <http://ope.ed.gov/security/>