



## Associate of Applied Science Accounting

### Accounting Program

This program is designed for students who seek immediate employment in the field of accounting and for those presently employed in accounting careers and desiring advancement. Crowder's Associate of Applied Science in Accounting degree gives students an advantage in the business world by training them in the latest accounting and computer techniques. Students learn how to solve problems using today's technology. This program focuses on the principles, procedures, and theories of managing and preparing financial records.

### Program Outcomes

- Manage business information using appropriate software
- Prepare financial information about business organizations to support external decision making
- Prepare individual income tax returns, including supporting documentation
- Demonstrate effective business communication skills
- Evaluate business and financial information to support internal decision making

### Transfer Option

Central Methodist University has articulated with Crowder to offer a 4-year degree in Accounting. Earn your Associate of Applied Science in Accounting at Crowder and take a few additional transitional classes while here. Then enroll at CMU. Their classes are flexible and taught online. You can complete your degree in as little as 18-24 months without losing credit when you transfer.

### Potential Careers

- Paraprofessional Accountant
- Accounting Assistant
- Bookkeeper
- Tax Preparer
- Payroll Specialist
- Assistant Auditor
- Accounts Receivable/Payable Specialist

### Salary

For salary and wage information, visit [missourieconomy.org](http://missourieconomy.org) or [bls.gov](http://bls.gov)

### Contact

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For a Current Course of Study and Suggested Plan of Study, visit: <http://www.crowder.edu/business>

For our current catalog, visit: <http://www.crowder.edu>

# Accounting

## SUGGESTED PROGRAM OF STUDY

The Accounting A.A.S. Degree provides up-to-date training in the dynamic field of accounting, preparing you either for an entry-level accounting position or for transfer to a four-year college accepting A.A.S. degrees to continue your studies toward a career as a Certified Public Accountant. Upon completion of the AAS degree or certificate, students can be eligible for certifications such as the Certified Bookkeeper (CB).



FIRST YEAR			SECOND YEAR			
<u>Fall Semester</u>			Hours	<u>Fall Semester</u>		Hours
COLL 101	College Orientation	1	ACCT 255	Intermediate Accounting I**	3	
ENGL 101	English Composition I*	3	ACCT 245	Tax Accounting (Fall only)	3	
MATH 111	College Algebra*	3	ECON 201	Principles of Economics I	3	
BSAD 125	Computer Applications	3	BSAD 130	Business Communications*	3	
ACCT 201	Principles of Accounting I	3	PLSC 103	Nat'l. State, Local Gov't (or HIST 106)	3	
SPCH 101	Fundamentals of Speech*	3		<b>TOTAL</b>	<b>15</b>	
	<b>TOTAL</b>	<b>16</b>		<u>Spring Semester</u>		
			BSAD 103	Professional Development	2	
			ACCT 160	Payroll Accounting	3	
			ACCT 250	Certified Bookkeeper Review (Spring only)	3	
ENGL 102	English Composition II*	3	ACCT 290	Accounting Internship	2	
BSAD 218	Spreadsheets*	3	BSAD 230	Business Law	3	
BSAD 150	Introduction to Business	3		Approved Business Elective	3	
ACCT 202	Principles of Accounting II*	3		<b>TOTAL</b>	<b>16</b>	
ACCT 165	QuickBooks*	3		<b>TOTAL HOURS REQUIRED</b>	<b>62</b>	
	<b>TOTAL</b>	<b>15</b>				

\*Prerequisite required

\*\* Prerequisite/co-requisite required

### Getting Started

- **Complete an Application for Admission**—\$25 application fee must accompany your application. Applications may be completed online by clicking the Apply Now! link
- **Take a Placement Exam**—(COMPASS or ACT) COMPASS is a computerized placement exam that will help your academic advisor place you in the correct English, Reading and Math classes. Call 417-455-5602 or any off-campus site to schedule a testing time. For more information concerning COMPASS, please visit our website.
- **Review the Schedule of Classes**—This will give you a chance to become familiar with the types of classes Crowder College has to offer. Check out the Course Schedules under the Academics tab on the "My Crowder" link.
- **Enroll During Open Enrollment**—Check the website or Announcements for current dates.
- **Provide Your Academic History** -Have your high school transcript or GED scores, plus any previous college transcripts, sent to our Records Office.
- **Make Payment Arrangements**—Payment arrangements must be made by the first day of regular enrollment: cash, payment plan, scholarship, financial aid. Apply for financial aid online at [www.fafsa.gov](http://www.fafsa.gov), Crowder College School Code: 002459. All A+ Program and CAMP students must complete the FAFSA.
- **Financial Aid** Various forms of financial aid are available to qualified students, including scholarships, loans and grants. Scholarship information and applications are available on the Crowder College website: [www.crowder.edu](http://www.crowder.edu). Students may complete the Free Application for Federal Student Aid online at: [www.fafsa.gov](http://www.fafsa.gov)