



CROWDER COLLEGE



Associate of Applied Science **ACCOUNTING**

Accounting Program

This program is designed for students who seek immediate employment in the field of accounting and for those presently employed in accounting careers and desiring advancement. Crowder's Associate of Applied Science in Accounting degree gives students an advantage in the business world by training them in the latest accounting and computer techniques. Students learn how to solve problems using today's technology. This program focuses on the principles, procedures, and theories of managing and preparing financial records.

Program Outcomes

- Manage business information using appropriate software
- Prepare financial information about business organizations to support external decision making
- Prepare individual income tax returns, including supporting documentation
- Demonstrate effective business communication skills
- Evaluate business and financial information to support internal decision making

Transfer Option

Central Methodist University has articulated with Crowder to offer a 4-year degree in Accounting. Earn your Associate of Applied Science in Accounting at Crowder and take a few additional transitional classes while here. Then enroll at CMU. Their classes are flexible and taught online. You can complete your degree in as little as 18-24 months without losing credit when you transfer.

Potential Careers

- Paraprofessional Accountant
- Accounting Assistant
- Bookkeeper
- Tax Preparer
- Payroll Specialist
- Assistant Auditor
- Accounts Receivable/
Payable Specialist

Salary

For salary and wage information, visit missourieconomy.org or bls.gov

Contact

Carolyn Strauch, CPA
Lead Accounting Instructor
417-455-5622
CarolynStrauch@Crowder.edu

ACCOUNTING

SUGGESTED PLAN OF STUDY

The Accounting A.A.S. Degree provides up-to-date training in the dynamic field of accounting, preparing you either for an entry-level accounting position or for transfer to a four-year college accepting A.A.S. degrees to continue your studies toward a career as a Certified Public Accountant. Upon completion of the A.A.S. degree or certificate, students can be eligible for certifications such as the Certified Bookkeeper (CB).



FIRST YEAR

First Semester (fall)

ACCT	201	Principles of Accounting I	3
BSAD	125	Computer Applications	3
COLL	101	College Orientation	1
ENGL	101	English Composition I*	3
MATH	111	College Algebra	3
COMM	104	Fundamentals of Speech*	3
TOTAL HOURS			16

Second Semester (spring)

ACCT	165	QuickBooks*	3
ACCT	202	Principles of Accounting II	3
BSAD	150	- OR- BMGT 175	3
BSAD	218	Spreadsheets	3
ENGL	102	English Composition II*	3
TOTAL HOURS			15

SECOND YEAR

Third Semester (fall)

ACCT	245	Tax Accounting (<i>Fall only</i>)	3	
BSAD	130	Business Communications*	3	
ECON	201	Principles of Economics I	3	
PLSC	103	Nat'l, St., Loc. Gov. -OR- HIST 106	3	
			Approved Business Elective	3
TOTAL HOURS			15	

Fourth Semester (spring)

ACCT	160	Payroll Accounting	3
ACCT	250	Certified Bookkeeper Rev	3
ACCT	290	Accounting Internship	2
BSAD	103	Professional Development	2
BSAD	230	Business Law	3
ECON	202	Principles of Economics II	3
TOTAL HOURS			16

*Prerequisite required

** Prerequisite/co-requisite required

TOTAL HOURS REQUIRED 62

For current catalog, visit www.Crowder.edu/Academics/Course-Catalogs. This Suggested Plan of Study is based on course offerings at the Neosho campus and online. Adjustments in scheduling may need to be made based on other campus course offerings. This is just one possible plan. The length of time to complete the program may vary for each student. In addition, based on placement results, individuals may need to take additional courses for academic remediation.

Getting Started

- **Complete an Application for Admission**—\$25 application fee must accompany your application. Applications may be completed online by clicking the **Apply Now** link at www.Crowder.edu.
- **Take a Placement Exam**—(COMPASS or ACT) COMPASS is a computerized placement exam that will help your academic advisor place you in the correct English, Reading and Math classes. Call 417-455-5433 or any off-campus site to schedule a testing time. For more information concerning COMPASS, please visit our website.
- **Review the Schedule of Classes**—This will give you a chance to become familiar with the types of classes Crowder College has to offer. Check out the Course Schedules under the Academics tab on the “My Crowder” link at www.Crowder.edu.
- **Enroll During Open Enrollment**—Check the website or Announcements for current dates.
- **Provide Your Academic History** -Have your high school transcript or GED scores, plus any previous college transcripts, sent to our Records Office.
- **Make Payment Arrangements**—Payment arrangements must be made by the first day of regular enrollment: cash, payment plan, scholarship, or financial aid. Apply for financial aid online at www.fafsa.gov, Crowder College School Code: 002459. All A+ Program and CAMP students must complete the FAFSA.
- **Financial Aid**—Various forms of financial aid are available to qualified students including scholarships, loans and grants. Scholarship information and applications are available on the Crowder College website: www.crowder.edu. Students may complete the Free Application for Federal Student Aid online at: www.fafsa.gov