

**CROWDER COLLEGE
POSITION DESCRIPTION**

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| Status: Part-time, 12 months, GRANT and/or External Contract Funded | Title: TRANSPORT TRAINING INSTRUCTOR – Part-time |
| Revised: 5/9/2017 | Department: TRANSPORT TRAINING/ Grant and/or External Contract Funding |
| Level: FACULTY | IPEDS: FACULTY |
| FLSA: EXEMPT | Reports to: TT DIRECTOR/ASSOCIATE VP OF CAREER AND TECH ED |

POSITION SUMMARY

Provide instruction to students in all areas of transport training in accordance with college guidelines and accepted industry standards. Position dependent upon the continuation of Grant and/or External Contract funding.

MAJOR FUNCTIONS

Provide instruction in all areas of transport training, to include: backing, driving (pre-trip inspection), safety, etc.

Learning is the key to human growth and development. The primary function of faculty members at Crowder College is to help Crowder students maximize their learning. In order to help our students be better learners, faculty members are expected to:

1. Devote full time and energy to maximize student learning outcomes.
2. Continue learning through professional development activities.
3. Develop teaching methods as needed.
4. Be role models for learning behavior.
5. Maintain confidential relationships with respect to student information.
6. Respect student thought.
7. Select appropriate texts and other course materials in conjunction with appropriate division chair.
8. Return student evaluations and papers in a timely fashion.
9. Submit required reports by deadlines.
10. Meet classes at the listed times.
11. Actively serve on institutional committees as needed.
12. Actively support college activities.

KNOWLEDGE AND CRITICAL SKILLS/EXPERTISE

1. Must have or qualify for Missouri Technical Education Teacher Certification.
2. Minimum of five years occupational experience directly related to truck driving.
3. Current Class "A" CDL and safe driving record (no moving violations in the last 3 years, no chargeable accidents in last 2 years).
4. High School diploma or GED.
5. Must complete and pass D.O.T. physical and drug test.
6. Have the ability to work with students on all levels and complete job assignments.

7. Ability to establish and maintain positive working relationships with students, other professionals, staff and the public.

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| POSITIONS SUPERVISED |
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NONE

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| WORKING CONDITIONS AND PHYSICAL DEMANDS |
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1. Indoors in a normal classroom and/or outdoors or in trucks with some exposure to noise, dust, and weather conditions.
2. Working hours/days as set by Director/Associate Vice President, which may include evenings and/or weekends.
3. Work involves working with classroom equipment as well as truck equipment and tools.
4. While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, feel or use computer keyboard; reach with hands and arms; and talk and hear including the use of a telephone. The employee frequently is required to stand and walk, get in and out of trucks or other vehicles, and is occasionally required to stoop, kneel, or crouch. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
5. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
6. A neat appearance and appropriate apparel are required.

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| LANGUAGE/COMMUNICATIONS SKILLS |
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1. Ability to communicate effectively with a variety of people, including staff, students and the general public, in both written and oral mediums.