

Student Technology Tip Sheet Fall 2010


Regardless of whether your instructor uses Blackboard or not...

01-Student How To's Fall 2010 (Blackboard Site) has something for you!

All students will have a "free" Blackboard site called "01-Student How To's Fall 2010. This site will be used to post information helpful to all students. With the site we hope to

- Reduce the amount of printed papers (that can easily be lost).
- Make information available to students at all locations.

Developers and "instructors" of this Blackboard site include: Debra Brown, Travis Christensen, Amy Frieling, Mary Largent, and Mike Jernigan.

 **It's important that you keep your email address (whatever you choose) current in Blackboard so that emails sent through Blackboard will reach you. All of the "instructors" in 01-Student How To's Fall 2010 will be able to send emails via the email feature in Blackboard. Instructors that use Blackboard for their classes will also be able to email you through Blackboard IF your email address is correct. See information below on how to put in the email address of your choice into Blackboard to make this work correctly!**

Login Information for Various Programs

Crowder Network Computer (New Microsoft Network)

- Students: Username=**Crowder ID number**; Initial Password = lastname(lowercase)+2digit birth month+2digit birth year (Example: **smith0691**) **Required to change on first login.**
- **New passwords must be 7 characters long and have at least 3 of these: Upper case, Lower case, Number, or Special Character.**

Crowder Email (Outlook)

- Web Version=same login information as Crowder Network (see above)
 - <http://www.crowder.edu> click on Web Email (top right corner) There is also a link to email on the "My Crowder" portal pages.

"My Crowder"- JICS Portal at Crowder College

- **Login to <http://my.crowder.edu/ics> .**
- **Username = Crowder ID number**; If it's your first time to login, enter your username and click "**I forgot my password**". A password will be sent to the email address that is listed for you in Jenzabar. That is probably your Crowder Email Address. Login to Crowder Email to get that email containing the first password to use for your login. Once inside "My Crowder" click on Personal Info and the Password tab to change your password for future use.

TK-20 (Course evaluations, assessment tracking, etc.) **NOTE: If you were not in a Summer 2010 class just keep this login information to use later at the end of September when the first round of Course Evaluations are held.**

- Keep this information for use during the course evaluation period. **If you are a new student you won't be able to login to TK20 until the beginning of your course evaluations.**
- Login to <http://crowder.tk20.com> .
- Username=Crowder ID number; initial password = Crowder ID number. Upon 1st login, you will be prompted to answer some questions to change your password. From then on use the new password. If you forget your password, click the Forgot Password link.

Platoweb (new login for Fall 2010)—Used in COMM 80, ELI31, ELI35, LOC40, LOC50 & LOC90 Classes

- Login to <http://www.platoweb.com> . Your first screen may ask for our account number. It is **51590**.
- Username=**Crowder ID number**; Group=**student**; Password-Leave it blank the first time and click Send. Then enter your own password in two boxes and click Send. Then beginning using the new password.

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Blackboard

- Direct link to Blackboard = <http://crowder.blackboard.com> (You can also click the Blackboard login on the Crowder webpage, but keep the direct link in case the Crowder website is down.)
- Username=**Crowder ID number**; Initial Password=**Crowder ID number**
Upon 1st login, please click on Personal Information (tools box on left of 1st screen) and Change Password. Also check Personal Information for accuracy and enter the email address you want to use.

Additional Information for Blackboard, Platoweb, TK20, and Crowder Email can be found in **01-Student How To's Fall 2010**. Login to Blackboard and click on **01-Student How To's Fall 2010**.

In **01-Student How To's Fall 2010** you'll find see buttons on the left menu. Click the menu button and you'll find links to information on these topics:

- * Announcements
- * Academic Calendars
- * Crowder Email
- * FAFSA
- * My Crowder-the JICS Portal
- * Platoweb
- * Success Tips
- * Software You May Need
- * Library Tutorials
- * MS Office 2007
- * SMARTHINKING Info
- * Student Handbook Info
- * TK20-Course Evaluations
- * Blackboard User Guide
- * Who to Contact for Help

Who to Contact for Help

Your Instructors

1. For questions related to Blackboard course contents--tests, assignments, etc. ALWAYS contact the instructor FIRST.
2. Ed.Tech. Dept. will **not** reset tests or give out passwords that instructors might use for a test--CONTACT YOUR INSTRUCTOR.
3. Most instructors have other jobs. Allow at least 24 hours for a response to an email you send to them.

Ed Tech Dept.

Email EdTech@crowder.edu

For other questions related to Blackboard, Platoweb, TK20 (Course Evaluations), please email EdTech@crowder.edu.

Information Technology's Help Desk

Email help@crowder.edu

For questions about logging in to a Crowder network computer OR Crowder's email program, contact Information Technology's help desk by emailing them at help@crowder.edu .

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