

APPLICATION CHECK LIST

Level I (Accelerated-Neosho Campus)

Before submitting your application to the Nursing Department please make sure you have all of the items listed below. Your application will not be processed if anything is missing. Only return the pages that you have had to sign or fill out (pages 4-10) plus any documents requested. The remaining pages of the application packet are information for you to keep.

_____ **Signed Application for Admission**

_____ **\$40.00 (non-refundable) Application fee**

Cash, Check or Money Order made payable to Crowder Nursing. This is a separate fee from the \$25.00 application fee to Crowder for college admission.

_____ **Copy of all transcripts and ACT score (please specify on your application if you are waiting for ACT test results). *We do not need a copy of your transcript of classes taken at Crowder.***

_____ **Copy of any certifications or licenses (healthcare related)**

_____ **An Active Missouri Certified Nursing Assistant Certification or Paramedic License is required before prior to admission.**

_____ **Signed consent form for Criminal History Record**

_____ **Completed personal information form for Criminal Background check**

_____ **Completed essay and community service**

_____ **Completed page 5 applicant signature and signature of witness**

_____ **Completed Mo VECHS WAIVER AGREEMENT AND STATEMENT**

_____ **Completed Family Safety Care Safety Registry**



COLLEGE

Executive Coordinator

Cheryl Hedrick, RN, MS

Clinical Coordinator

Michelle Hall, RN, BSN

Division Chair Health Sciences

D'Ann Dennis, RN, MS

Administrative Assistant

Anita McNeill

Secretary

Nick Talbert

Faculty

Leasa Evans, RN, MSN

Kristy Jones, RN, MS, CS

Karin Baughman, RN, MSN

TO: Applicants of the Crowder College Level I ADN Accelerated Program – Neosho Campus

From: Cheryl Hedrick, RN, MS
Program Executive Coordinator

Date: December 15, 2011

RE: Program Application Materials

Thank you for your interest in Crowder's Nursing Program. If you have any questions, don't hesitate to call our nursing department at 417-455-5554 or 417-455-5429.

Enclosed are the program application materials you requested. Please read the information, requirements, and guidelines carefully. Any question answered in a false manner will result in the application being void and therefore not considered. **The required application materials must be submitted by February 15, 2012. Applications received after that date will not be considered.**

To be considered for acceptance you must have:

- **An official ACT score of 19 or above, and a GPA of 2.75 or above.**
- **An Active Missouri Certified Nursing Assistant Certification, or EMT or Paramedic license prior to admission.**
- **Completed the Family Care Safety Registry.** You may go to www.dhss.mo.gov website for further information.
- **Anatomy & Physiology I must be completed** before starting the nursing program in June. Anatomy & Physiology II is required before entering the second semester of nursing.

The selection process takes several weeks; therefore, acceptance letters will not be mailed until late March or early April.

We look forward to receiving your application.

Best Wishes

Enclosure: Application

PROCEDURE FOR APPLICATION

1. **Submit the following to the Nursing department:**
 - (a) a completed nursing application
 - (b) official college transcripts
 - (c) application fee of \$40, (if paying by check, please make payable to Crowder Nursing Dept).
 - (d) official copy of ACT scores
 - (e) signed Criminal Records Check form
 - (f) copy of any certifications or license relating to the medical field
 - (g) An Active Missouri Certified Nursing Assistant Certification or EMT or Paramedic License (required prior to admission)
2. Optional: you may attach a photograph to your application.
3. Applicants to the nursing program **must also** apply to Crowder College. A one time application fee of \$25.00 is required for new students. Contact Student Services or go to www.crowder.edu for a general college application.

All nursing application materials are to be submitted to the **Nursing Department**, Crowder College, 601 Laclede Ave. Neosho MO 64850. If you have questions, feel free to contact the Nursing Department at 417-455-5554 or 417-455-5429 for assistance.

GUIDELINES TO DETERMINE ACCEPTANCE INTO THE PROGRAM

1. The applicant must be approved for admission to the college and will have completed the application requirements for nursing.
2. The applicant will have a high school diploma or G.E.D. certificate.
3. The applicant must be at least 19 years of age by completion of the program.
4. Requirements include:
 - A. Minimum cumulative grade point average of 2.75 on the required general education courses.
 - B. Achieve a grade of "C" or better in all courses.
 - C. Achieve a composite score of 19 or above on the ACT. This "exam" must have been taken on a National Test Date or taken as a Residual at Crowder College. Residual tests at other institutions cannot be used.
 - D. An Active Missouri Certified Nursing Assistant Certification or EMT or Paramedic License or enrollment in a class that will be completed prior to beginning the nursing program.
 - E. Completed Anatomy and Physiology I before beginning the program in June with a grade of "C" or higher.

Note: NO visible tattoos are allowed. All tattoos on the lower forearm, hands and any other tattoos that cannot be covered must be removed before first clinical experience. Failure to comply may result in clinical failure and result in a dismissal from the program.

**Crowder College – Accelerated Program-Neosho Campus
Department of Nursing
Application for Admission**

Name: _____
(last) (first) (middle) (maiden)

Address: _____ City: _____ State: _____ Zip: _____

Social Security #: _____ Telephone Number: _____

Telephone Number to leave message if unable to reach at above number: _____

E-Mail address: _____

I. Education: List high school or GED and all college (including classes currently in):

| <u>Name of School</u> | <u>Address</u> | <u>From</u> | <u>To</u> | <u>Degree or Hours Earned</u> |
|-----------------------|----------------|-------------|-----------|-------------------------------|
| | | | | |
| | | | | |

II. Occupational Experience-list all employment within the past 5 years, start with last date of employment (employers may be contacted for references).

| <u>Employer</u> | <u>Address</u> | <u>Type of Work</u> | <u>From</u> | <u>To</u> |
|-----------------|----------------|---------------------|-------------|-----------|
| | | | | |
| | | | | |

III. Please list the names and complete mailing addresses of three persons (not relatives or friends) who will be able to evaluate your aptitude for the nursing profession (suggestions include previous employers, supervisors, former teachers, or other professional persons). We will mail them a reference form to fill out, we do not require any other letters of reference. Some references may be contacted by phone.

| <u>Name</u> | <u>Address</u> | <u>City</u> | <u>State</u> | <u>Zip</u> | <u>Phone #</u> |
|-------------|----------------|-------------|--------------|------------|----------------|
| | | | | | |
| | | | | | |

IV. Have you previously applied to the Crowder College registered nursing program? _____ Yes _____ No

V. Do you have any certifications or licensures in the medical field? _____ Yes _____ No
If yes, what is it for? Please attach a copy of certificate or license when submitting application

VI. Yes, I have _____ (OR) _____ No, I have not been convicted of or plead guilty to a crime. If yes, describe the crime(s) and the particulars in the space below:

VII. Have you ever committed an act described in section 2 of the State of Missouri Nursing Practice Act Missouri Statues? (see attachment on pages 17 & 18, questions 1-15). _____ Yes _____ No
If yes, please explain on an attached sheet.

VIII. I do hereby certify that the above information is complete and correct to the best of my knowledge under penalty of perjury.

IX. I understand that any question answered in a false manner will result in the application being void and therefore not considered.

I understand that I will not be considered for admission into the nursing program until I have completed the application process as outlined in the application information sheet.

Signature (written)

Signature (printed)

**CROWDER COLLEGE NURSING PROGRAM
NEOSHO CAMPUS**

CRIMINAL HISTORY RECORDS DISCLOSURE CONSENT

As a requirement of the Crowder College Nursing Program application process, in response to the House Bill 1362, I consent to the release of my criminal history records to the Crowder College Nursing Program. The Crowder College Nursing Program will consider material contained in my criminal history solely for the purposes of determining my suitability for the position of student nurse for which I applied. I do not authorize release of information for any purposes beyond the program admission decision. I understand that a prior conviction may not necessarily disqualify me for admission into the program, but will be a factor which may be considered before acceptance into the program.

Signed: _____

Date: _____

Witness: _____

This does not have to be notarized, just signed by an individual that has witnessed your signature.

Are you on the disqualification list for the Department of Social Services? ___ Yes ___ No

By execution of the application, I do hereby authorize Crowder College or its representatives to verify all information contained within this application, and do waive any privilege I may have as to confidentiality to Crowder College or its representatives, and do authorize any agency - - educational, health, or law enforcement - - to furnish to Crowder College or its representatives the information necessary to validate the information contained upon my nursing application including a background check for criminal record if any.

Signature of Applicant

Date Submitted

*Application cannot be processed without your signature in ink

ACCESS TO RECORDS INFORMATION 10/93

“The Family Educational Rights and Privacy Act of 1974”, Public Law 93-380 as amended and signed into law by President Ford on December 31, 1974, states that enrollees have the right to examine confidential files. It also states that they may waive this right if they do so desire.

The law provides that references may be either confidential or non-confidential at the option of the registrant. The registrant has the option to inspect the references in a non-confidential file. Confidential references are those which the registrant has waived the right to see.

Please consider the following in making a decision to have confidential or non-confidential references.

1. School officials prefer to see confidential references, believing the references are more frank in such credentials. The limited number of studies which have been made of confidential vs non-confidential references indicate a preference of both hiring officials and college faculty for confidential or enclosed references.
2. Registrants should be most selective in asking persons to write references for them. The persons selected should know the registrant well and be able to state facts and competencies of the registrant.
3. Writers of references will be informed at the time of writing that the reference is confidential or that the registrant will be permitted to see the reference.

**CROWDER COLLEGE
Department of Nursing
Neosho, Missouri 64850**

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I have elected: \_\_\_\_\_ A confidential file.

\_\_\_\_\_ A non-confidential file.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date





Missouri State Highway Patrol
Criminal Justice Information Services Division

MoVECHS WAIVER AGREEMENT AND STATEMENT
Missouri Volunteer and Employee Criminal History Service (MoVECHS)
For Criminal History Record Checks under the National Child Protection Act of 1993 (NCPA),
as amended by the Volunteers for Children Act (VCA)

Pursuant to the National Child Protection Act of 1993 (NCPA), as amended by the Volunteers for Children Act (VCA), this form must be completed and signed by every current or prospective applicant, employee, volunteer, and contractor/vendor, for whom criminal history records are requested by a qualified entity under these laws.

I hereby authorize, Crowder College
Name of Qualified Entity

to submit a set of my fingerprints and this form to the Missouri State Highway Patrol (MSHP) for the purpose of accessing and reviewing Missouri and national criminal history records that may pertain to me. I understand that I would be able to receive any national criminal history record that may pertain to me directly from the FBI, pursuant to 28 CFR Sections 16.30-16.34, and that I could then freely disclose any such information to whomever I chose. By signing this Waiver Agreement, it is my intent to authorize the dissemination of any national criminal history record that may pertain to me to the qualified entity.

I understand that, until the criminal history background check is completed, the qualified entity may choose to deny me unsupervised access to children, the elderly, or individuals with disabilities. I further understand that, upon request, the qualified entity will provide me a copy of the criminal history background report, if any, received on me and that I am entitled to challenge the accuracy and completeness of any information contained in any such report. I may obtain a prompt determination as to the validity of my challenge before a final decision is made.

[ ] Yes, I have (OR) [ ] No, I have not been convicted of or plead guilty to a crime.

If yes, describe the crime(s) and the particulars in the space below:

I am a current or prospective (check one): Applicant [ ] Employee [ ] Volunteer [ ] Contractor/Vendor [ ]

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security No. \_\_\_\_\_

TO BE COMPLETED BY QUALIFIED ENTITY:

Entity Name: Crowder College

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

MSHP Assigned Qualified Entity Number: V07300002

ORIGINAL — RETAINED BY QUALIFIED ENTITY

**Please write a brief essay telling us why we should choose you to attend the Crowder College Nursing Program (what will you bring to our program?).**

**Please list any community service that you have done in the last 5 years:**

# **CROWDER COLLEGE**

## **ADN Program**

### **PHILOSOPHY**

**The focus of nursing is man. Man is a composite being, a biopsychosocial being who interacts with the environment along a developmental continuum. The individual moves along the continuum by a gradual change from one developmental stage to another; therefore, change is inherent to life. The aspects of man are not additive, but instead collaborate to form the whole. Man is unique and each experiences and interprets life from his own perspective. Man has intrinsic value and worth as a person. Man is an open system interacting with the environment and other systems. Man identifies goals, selects means by which to achieve those goals, and is accountable for those choices.**

**The development of man includes physical, intellectual, emotional, spiritual, and social components and their inter-relationships. Man functions within and interacts with a social system. Society provides an organization of behaviors and practices developed to maintain values. Society is composed of individuals, families, other small groups, and community systems. The environment includes the physical, interpersonal (including social), and economic circumstances in which man lives. There is constant interaction between man's internal and external environments.**

**Health is a dynamic state that involves the physical, intellectual, emotional, spiritual, and social well being of the individual. Health is achieved through goal directed behavior, competent self-care, and satisfying relationships with others while maintaining the flexibility to adapt to varying situations in the internal and external environments. Health and illness are not opposites, but are interrelated concepts. A person has neither absolute wellness nor illness, but is in an ever-changing state of being, ranging from high-level wellness to illness as he moves through time and the environment from birth to death. Manifestations of health may be seen in the presence of illness.**

**Nursing is a professional discipline utilizing a theoretical base and is concerned with the quality of the health of individuals, groups, families, and communities. Nursing focuses on the promotion and maintenance of optimum health. It is a process that includes judgments and actions aimed toward promotion and/or restoration of abilities, harmony and vitality in human systems. This process is implemented through a collaborative nurse-client relationship in which communication is used to identify goals and to select means to attain those goals.**

**Learning is a life-long process. Teaching-learning is a dynamic collaborative process that results in behavioral changes involving cognitive, affective, and motor skills. The instructor functions as a facilitator to assist the student to meet the objectives. The learner participates responsibly and actively in the learning process. Effective education provides for differences in individual needs, interests, and abilities.**

**Clear reciprocal communication is essential for learning to occur. Education provides opportunity for cooperative evaluation. This instructor evaluates the student based on program and course objectives. Students are given the opportunity for self, faculty, and program evaluation.**

**Nursing education provides the setting for learners to acquire knowledge, skills, and attitudes with a theoretical base in the physical, biological, and behavioral sciences. Nurses and students in nursing programs have a right to career mobility within the profession of nursing. Educational institutions must assume responsibility for facilitating the educational advancement of nurses in an orderly fashion with minimal repetition of previous learning experiences and acquired skills.**

**The faculty subscribes to the roles of the Associate Degree graduate nurse as established by the Council of Associate Degree Programs of the National League for Nursing; provider of care, manager of care, and member within the discipline of nursing. The Associate Degree graduate practices collaboratively and interdependently with the more experienced professional nurse and with other members of the health care team. The ADN graduate coordinates care for a group of clients knowing the legal parameters of their practice. The ADN graduate demonstrates a commitment to professional growth, continuous learning, and self-development.**

**SELECTION PROCESS  
For Nursing Students  
Crowder College, Neosho Campus**

- 1. Applicant files are reviewed for submission of required application materials (See PROCEDURE FOR APPLICATION).**
- 2. Applicants will be selected for admission based on the following criteria as submitted with the application packet:**
  - a) Grade Point Average**
  - b) ACT scores**
  - c) An Active Missouri Certified Nursing Assistant Certification or EMT or Paramedic License (required prior to admission).**
  - d) GED Scores (if applicable)**
  - e) Reference Scores**
  - f) Certifications/Licensure/College Degrees/Work Experience/Community Service**

## ASSOCIATE OF SCIENCE IN NURSING

### General Information

1. The Crowder College Nursing Program is fully approved by the Missouri State Board of Nursing.
2. Crowder College is an Equal Opportunity/Affirmative Action educational/employment institution and is nondiscriminatory relative to race, religion, color, national origin, sex, age, and qualified disabled. Crowder College is committed to providing educational opportunities to all qualified students regardless of their economic or social status. Gale Marsh, Director of Human Resources, Newton Hall, coordinates compliance efforts with federal and state EO rules and regulations. Dr. Nicole Striegel, Dean of Students, Farber Bldg., is the designated coordinator of the Americans with Disabilities Act as it pertains to students.
3. Graduation from the nursing program does NOT guarantee eligibility to write the licensure exam. Eligibility is determined on an individual basis by the State Board of Nursing based on the Missouri Nursing Practice Act section 335.066 (1-14).
4. To apply to write the NCLEX-RN (licensure exam), the applicant must be at least 19 years of age and have successfully completed the basic professional curriculum in an approved school of nursing.
5. The following services are available to nursing students: guidance and counseling, full service library, job placement, academic advisement, academic resource center, tutoring, student organizations, computer labs, residence halls, and financial assistance including grants, scholarships, and work-study opportunities.
6. Students who withdraw are eligible for refunds if they have followed official procedures. If the student has paid college costs and officially withdraws, tuition will be refunded according to the refund policy (pro-rated based on weeks of attendance) after all charges have been applied to the account. If college costs have been partially or fully paid by financial aid, the refund will be returned to that financial aid source first. Any remainder will be returned to the student.
7. Curriculum Plan: See attached suggested curriculum plan.
8. Approximate costs are attached.

# **INTERESTED IN A NURSING DEGREE.....**

## **CROWDER COLLEGE NURSING DEGREE**

(Must be a paramedic or CNA and completed Anatomy & Physiology I prior to admission) All general education courses must be completed by both Level I and Level II students.

### **Curriculum Plan – Accelerated Program**

**Summer Semester**

|                                      |           |
|--------------------------------------|-----------|
| *Anatomy & Physiology II .....       | 5         |
| *Speech 101 .....                    | 3         |
| Nursing Interventions I ADN169 ..... | 3         |
| Nursing Concepts I ADN163 .....      | 3         |
| Clinical I ADN 167 .....             | 1         |
| <b>TOTAL .....</b>                   | <b>15</b> |

**Fall Semester**

|                                        |           |
|----------------------------------------|-----------|
| *Survey of Chemistry .....             | 5         |
| *College Algebra 111.....              | 3         |
| Nursing Interventions II ADN 170 ..... | 4         |
| Family Development ADN 172 .....       | 2         |
| Clinical II ADN177 .....               | 3         |
| <b>TOTAL .....</b>                     | <b>17</b> |

**Spring Semester**

|                                         |           |
|-----------------------------------------|-----------|
| *Microbiology 220 .....                 | 5         |
| *General Psychology.....                | 3         |
| Nursing Interventions III ADN 260 ..... | 4         |
| Nursing Concepts II ADN 263.....        | 2         |
| Clinical III ADN 267 .....              | 3         |
| <b>TOTAL .....</b>                      | <b>17</b> |

**Summer Semester**

|                                             |           |
|---------------------------------------------|-----------|
| *English 101.....                           | 3         |
| *History 106 or Political Science 103 ..... | 3         |
| *Humanities Elective .....                  | 3         |
| Nursing Interventions IV ADN 279 .....      | 3         |
| Psychosocial Nursing ADN 272 .....          | 2         |
| Clinical IV ADN 277 .....                   | 3         |
| <b>TOTAL .....</b>                          | <b>17</b> |
| *Required General Education Classes         |           |

**The Crowder College Nursing Program**

- **Is fully approved by the Missouri State Board of Nursing**
- **Prepares graduates who can demonstrate entry level competencies as registered nurses.**
- **Provides a foundation for continued learning**
- **Provides a multiple entry program where licensed practical nursing can enter with advanced standing or students may enter with no previous nursing education**

**APPLICATION REQUIREMENTS  
(for all Nursing students)**

**The nursing program is a limited admission program. Application requirements are as follows:**

- 1. Be approved for admission to Crowder College.**
- 2. Submit a \$40 non-refundable application fee paid to Crowder College Nursing Program.**
- 3. Be at least 19 years of age by completion of the program.**
- 4. Have a high school diploma or GED certificate.**
- 5. Have a minimum GPA of 2.75 on required general education courses.**
- 6. Have a minimum ACT composite score of 19.**
- 7. All students must submit a criminal background check.**

### Approximate Cost List: Level I Students

**Nursing Degree (excluding 39 hours of General Education Courses) approximate costs are listed below and are subject to change. The following cost list is for the Nursing program only.**

#### Summer 2012

|                   |                                                                                                                  |
|-------------------|------------------------------------------------------------------------------------------------------------------|
| \$476.00          | Tuition in-district (\$ 665.00 out-of-district, \$861.00 out-of-state) Nursing courses only. (subject to change) |
| 400.00            | Clinical Fee                                                                                                     |
| 84.00             | Technology/Facility Use Fee (\$12.00 per credit hour)*subject to change                                          |
| 250.00            | Nursing Supplies and Lab Kit                                                                                     |
| 70.00             | Uniforms (must have 1 uniform, 1 white lab coat & 1 polo shirt)                                                  |
| 45.00             | White Shoes                                                                                                      |
| 15.00             | White Hosiery/Socks                                                                                              |
| 50.00             | Watch with Second Hand                                                                                           |
| 25.00             | Malpractice Insurance                                                                                            |
| 850.00            | Books, I-Touch                                                                                                   |
| 25.00             | Drug screen fee                                                                                                  |
| 30.00             | Student Nurses Association Dues                                                                                  |
| 55.00             | Fingerprinting                                                                                                   |
| 100.00            | Hepatitis B Vaccine, Varicella Vaccine                                                                           |
| <u>130.00</u>     | ATI fee                                                                                                          |
| <b>\$2,605.00</b> | <b>\$2794.00 (out-of-district) \$2990.00 (out-of-state)</b>                                                      |

#### Fall 2012

|                  |                                                                                                                  |
|------------------|------------------------------------------------------------------------------------------------------------------|
| \$ 612.00        | Tuition in-district, (\$855.00 out-of-district \$1107.00 out-of-state) Nursing courses only. (subject to change) |
| 400.00           | Clinical Fee                                                                                                     |
| 108.00           | Technology/Facility Use Fee (\$12.00 per credit hour) *subject to change                                         |
| 450.00           | Books                                                                                                            |
| 25.00            | Drug screen fee                                                                                                  |
| 100.00           | Lab Supplies                                                                                                     |
| <u>102.00</u>    | ATI fee                                                                                                          |
| <b>\$1797.00</b> | <b>\$2040.00 (out-of district) \$2292.00 (out-of-state)</b>                                                      |

#### Spring 2013

|                  |                                                                                                                  |
|------------------|------------------------------------------------------------------------------------------------------------------|
| \$ 612.00        | Tuition in-district, (\$855.00 out-of-district \$1107.00 out-of-state) Nursing courses only. (subject to change) |
| 400.00           | Clinical Fee                                                                                                     |
| 108.00           | Technology/Facility Use Fee (\$12.00 per credit hour) *subject to change                                         |
| 25.00            | Drug screen fee                                                                                                  |
| 25.00            | Malpractice Insurance                                                                                            |
| 250.00           | Books                                                                                                            |
| 40.00            | Pre-Board Test                                                                                                   |
| 50.00            | Miscellaneous                                                                                                    |
| 30.00            | Student Nurse Association Dues                                                                                   |
| 100.00           | Lab Supplies                                                                                                     |
| <u>102.00</u>    | ATI fee                                                                                                          |
| <b>\$1742.00</b> | <b>\$1,985.00 (out-of-district) \$2237.00 (out-of-state)</b>                                                     |

#### Summer 2013

|                  |                                                                                                                 |
|------------------|-----------------------------------------------------------------------------------------------------------------|
| \$ 544.00        | Tuition in-district, (\$760.00 out-of-district \$984.00 out-of-state) Nursing courses only. (subject to change) |
| 400.00           | Clinical Fee                                                                                                    |
| 96.00            | Technology/Facility Use Fee (\$12.00 per credit hour) *subject to change                                        |
| 150.00           | Books                                                                                                           |
| 25.00            | Drug screen fee                                                                                                 |
| 100.00           | Miscellaneous                                                                                                   |
| 200.00           | NCLEX-RN Fee                                                                                                    |
| 44.00            | State Board Licensure Fee (subject to change)                                                                   |
| 20.00            | Pictures                                                                                                        |
| 55.00            | Fingerprinting                                                                                                  |
| 300.00           | NCLEX Review                                                                                                    |
| 45.00            | School Pin                                                                                                      |
| 35.00            | Graduation fees                                                                                                 |
| 100.00           | Lab Supplies                                                                                                    |
| <u>102.00</u>    | ATI fee                                                                                                         |
| <b>\$2216.00</b> | <b>2432.00 (out-of district) \$2656.00 (out-of-state)</b>                                                       |

**Total approximate cost of program: \$8360.00 In-District, \$9251.00 Out-of-District, \$10175.00 Out-of State (nursing only-does not include general education courses). In-district charges apply to property-tax paying residents of Newton and McDonald Counties (they pay taxes that support Crowder College). All other Missouri residents pay out-of district charges. Those who have not lived in Missouri for at least one year, or do not have a "Crowder Connections" scholarship, must pay out-of-state rates. Tuition is subject to change expected.**

**Crowder College**  
**ADN Program**

**OBJECTIVES**

Upon completion of the Associate Degree Nursing Program, the graduate will demonstrate the ability to:

1. Utilize current nursing knowledge as a basis for evidenced-based practice.
2. Apply the nursing process in the assessment, planning, implementation, and evaluation of nursing care.
3. Establish priorities and plan nursing care recognizing the developmental, cultural, and spiritual needs of the client.
4. Synthesize knowledge from nursing and the physical, biological, and behavioral sciences as a foundation for clinical judgment.
5. Demonstrate competency in the performance of clinical nursing techniques and functions by providing safe and effective care.
6. Develop effective interpersonal relationships with the client and their significant others and extended families.
7. Utilize principles of learning to provide health instruction which will meet the needs of the client.
8. Utilize community resources to promote continuity of care.
9. Develop effective interpersonal relationships and communicate effectively with members of the health care team.
10. Assume accountability for his/her own standard of care, acts, and clinical judgments.
11. Assume responsibility for self-direction and continuing personal and professional growth.
12. Practice within the ethical and legal framework of the registered nurse as outlined in the Code of Ethics, the Standards of Practice, and the Missouri Nursing Practice Act.

## Required Functional Abilities

In order to complete the Crowder College Nursing Program, the student must be able to demonstrate the following:

- 1. Fine and Gross Motor Skills:**  
Sufficient to move freely, maintain balance. Manipulate small objects, lift 25 lbs, move 50 lbs, and demonstrate appropriate body strength.
- 2. Visual Acuity:**  
Sufficient to accurately see close objects within 20 inches away and distant objects up to 20 feet.
- 3. Auditory Abilities:**  
Sufficient to hear faint sounds of various pitches and tones.
- 4. Physical Stamina:**  
Sufficient to perform nursing care for 12 hours.
- 5. Intact:**  
Sensory functions necessary for Physical assessment.
- 6. Reading:**  
Ability at 10<sup>th</sup> grade level or above and demonstrate math abilities sufficient to perform dosage calculations.
- 7. Demonstrate Empathy:**  
Emotional stability sufficient to handle stress. Demonstrate accountability and responsibility and provide emotional support to clients.
- 8. Analytical Thinking:**  
Purposeful outcome directed thinking that aims to make decisions based on sound evidence or critical thinking analytical skills in the use of nursing process.
- 9. Therapeutic Relations:**  
Establish with clients, peers and interdisciplinary team members.
- 10. Communicate Effectively:**  
In oral and written modes.

*Missouri Revised Statutes*  
**Chapter 335**  
**Nurses**  
**Section 335.066**

August 28, 2010

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**Denial, revocation, or suspension of license, grounds for, civil immunity for providing information--complaint procedures.**

335.066. 1. The board may refuse to issue or reinstate any certificate of registration or authority, permit or license required pursuant to chapter 335 for one or any combination of causes stated in subsection 2 of this section or the board may, as a condition to issuing or reinstating any such permit or license, require a person to submit himself or herself for identification, intervention, treatment, or rehabilitation by the impaired nurse program as provided in section 335.067. The board shall notify the applicant in writing of the reasons for the refusal and shall advise the applicant of his or her right to file a complaint with the administrative hearing commission as provided by chapter 621.

2. The board may cause a complaint to be filed with the administrative hearing commission as provided by chapter 621 against any holder of any certificate of registration or authority, permit or license required by sections 335.011 to 335.096 or any person who has failed to renew or has surrendered his or her certificate of registration or authority, permit or license for any one or any combination of the following causes:

- (1) Use or unlawful possession of any controlled substance, as defined in chapter 195, or alcoholic beverage to an extent that such use impairs a person's ability to perform the work of any profession licensed or regulated by sections 335.011 to 335.096;
- (2) The person has been finally adjudicated and found guilty, or entered a plea of guilty or nolo contendere, in a criminal prosecution pursuant to the laws of any state or of the United States, for any offense reasonably related to the qualifications, functions or duties of any profession licensed or regulated pursuant to sections 335.011 to 335.096, for any offense an essential element of which is fraud, dishonesty or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed;
- (3) Use of fraud, deception, misrepresentation or bribery in securing any certificate of registration or authority, permit or license issued pursuant to sections 335.011 to 335.096 or in obtaining permission to take any examination given or required pursuant to sections 335.011 to 335.096;
- (4) Obtaining or attempting to obtain any fee, charge, tuition or other compensation by fraud, deception or misrepresentation;
- (5) Incompetency, misconduct, gross negligence, fraud, misrepresentation or dishonesty in the performance of the functions or duties of any profession licensed or regulated by sections 335.011 to 335.096;

- (6) Violation of, or assisting or enabling any person to violate, any provision of sections 335.011 to 335.096, or of any lawful rule or regulation adopted pursuant to sections 335.011 to 335.096;
- (7) Impersonation of any person holding a certificate of registration or authority, permit or license or allowing any person to use his or her certificate of registration or authority, permit, license or diploma from any school;
- (8) Disciplinary action against the holder of a license or other right to practice any profession regulated by sections 335.011 to 335.096 granted by another state, territory, federal agency or country upon grounds for which revocation or suspension is authorized in this state;
- (9) A person is finally adjudged insane or incompetent by a court of competent jurisdiction;
- (10) Assisting or enabling any person to practice or offer to practice any profession licensed or regulated by sections 335.011 to 335.096 who is not registered and currently eligible to practice pursuant to sections 335.011 to 335.096;
- (11) Issuance of a certificate of registration or authority, permit or license based upon a material mistake of fact;
- (12) Violation of any professional trust or confidence;
- (13) Use of any advertisement or solicitation which is false, misleading or deceptive to the general public or persons to whom the advertisement or solicitation is primarily directed;
- (14) Violation of the drug laws or rules and regulations of this state, any other state or the federal government;
- (15) Placement on an employee disqualification list or other related restriction or finding pertaining to employment within a health-related profession issued by any state or federal government or agency following final disposition by such state or federal government or agency;
- (16) Failure to successfully complete the impaired nurse program.

3. After the filing of such complaint, the proceedings shall be conducted in accordance with the provisions of chapter 621. Upon a finding by the administrative hearing commission that the grounds, provided in subsection 2 of this section, for disciplinary action are met, the board may, singly or in combination, censure or place the person named in the complaint on probation on such terms and conditions as the board deems appropriate for a period not to exceed five years, or may suspend, for a period not to exceed three years, or revoke the license, certificate, or permit.

4. For any hearing before the full board, the board shall cause the notice of the hearing to be served upon such licensee in person or by certified mail to the licensee at the licensee's last known address. If service cannot be accomplished in person or by certified mail, notice by publication as described in subsection 3 of section 506.160 shall be allowed; any representative of the board is authorized to act as a court or judge would in that section; any employee of the board is authorized to act as a clerk would in that section.

5. An individual whose license has been revoked shall wait one year from the date of revocation to apply for relicensure. Relicensure shall be at the discretion of the board after compliance with all the requirements of sections 335.011 to 335.096 relative to the licensing of an applicant for the first time.

6. The board may notify the proper licensing authority of any other state concerning the final disciplinary action determined by the board on a license in which the person whose license was suspended or revoked was also licensed of the suspension or revocation.

7. Any person, organization, association or corporation who reports or provides information to the board of nursing pursuant to the provisions of sections 335.011 to 335.259\* and who does so in good faith shall not be subject to an action for civil damages as a result thereof.

8. If the board concludes that a nurse has committed an act or is engaging in a course of conduct which would be grounds for disciplinary action which constitutes a clear and present danger to the public health and safety, the board may file a complaint before the administrative hearing commission requesting an expedited hearing and specifying the activities which give rise to the danger and the nature of the proposed restriction or suspension of the nurse's license. Within fifteen days after service of the complaint on the nurse, the administrative hearing commission shall conduct a preliminary hearing to determine whether the alleged activities of the nurse appear to constitute a clear and present danger to the public health and safety which justify that the nurse's license be immediately restricted or suspended. The burden of proving that a nurse is a clear and present danger to the public health and safety shall be upon the state board of nursing. The administrative hearing commission shall issue its decision immediately after the hearing and shall either grant to the board the authority to suspend or restrict the license or dismiss the action.

9. If the administrative hearing commission grants temporary authority to the board to restrict or suspend the nurse's license, such temporary authority of the board shall become final authority if there is no request by the nurse for a full hearing within thirty days of the preliminary hearing. The administrative hearing commission shall, if requested by the nurse named in the complaint, set a date to hold a full hearing under the provisions of chapter 621 regarding the activities alleged in the initial complaint filed by the board.

10. If the administrative hearing commission refuses to grant temporary authority to the board or restrict or suspend the nurse's license under subsection 8 of this section, such dismissal shall not bar the board from initiating a subsequent disciplinary action on the same grounds.

(L. 1975 S.B. 108 § 12, A.L. 1981 S.B. 16, A.L. 1995 S.B. 452, A.L. 1999 H.B. 343, A.L. 2007 H.B. 780 merged with S.B. 308)

\*Section 335.259 was repealed by S.B. 52 § A, 1993.

(2000) Allegation of violation of drug laws requires State Board of Nursing to prove by a preponderance of the evidence that a nurse knowingly and intentionally possessed controlled substances. State Board of Nursing v. Berry, 32 S.W.3d 638 (Mo.App.W.D.).

(2001) Statements made in incident report by hospital to State Board of Nursing about nurse were not, in absence of actual proceedings pending against that nurse, entitled to absolute immunity from nurse's libel claim. Haynes-Wilkinson v. Barnes-Jewish Hospital, 131 F.Supp.2d 1140 (E.D.Mo.).